



MEMORANDUM

December 7, 2015

TO: Board of Adjustment Members

FROM: Sheila DeSchaaf, Planning and Development Director
Community Development Department

SUBJECT: Scheduled Board of Adjustment Meeting – December 16, 2015

As no items have been scheduled for the December 16, 2015, Board of Adjustment meeting, it has been canceled.

The next regular scheduled meeting of the Board is February 10, 2016. If no items are scheduled for that meeting, I will so notify the Board.

If I can be of assistance to any Board member, please feel free to contact me at the Community Development Department, 472-5037.