

TOWN OF PAYSON
AIRPORT COMMISSION
Monday, September 10, 2012, 6:30 PM
Town Council Chambers

A. CALL TO ORDER: Chairman Hunt called to order the duly posted Airport Commission meeting at approximately 6:30 p.m. in the Payson Town Council Chambers.

B. Pledge of Allegiance

C. Roll Call

Jim Hunt, Bill Day, Dick Garmon, Robert Henley, Dan Nyhus, and Jon Barber were present.

Staff: LaRon Garrett, Assistant Town Manager and Ray Law, Airport Coordinator.

Others Present: Four members of the airport community were present.

D. Public Comments - Comments concerning items not on the agenda.

Chairman Hunt asked for any comments from the public on items not on the Agenda. Member Henley requested to make a public announcement before any other comments. Chairman Hunt approved.

Member Henley wanted to remind everybody that the local EAA Chapter 810 will be hosting our Young Eagle's Flight on Saturday, October the sixth, from 7:30am until 11:30am. It is first come, first served. Please remind everybody that has kids from ages 8 to 17 to come out to the airport and participate in this program that is at no cost to them. They just have to have a parent or legal guardian to sign a permission slip.

E. Minutes

Minutes from August 12, 2012 meeting were presented for approval. A motion for the minutes to be accepted as presented was made by Vice Chairman Day. Member Barber seconded the motion.

Approved 6-0

F. Items for Discussion/Possible Action

1. Through the Fence Access Issues

Mr. Garrett presented a draft administrative policy letter and three Through the Fence agreements which covered all normal situations for Through the Fence requirements. Commission members discussed the pros and cons of trying to fulfill an FAA policy that was still in draft form. It was determined that it was better to be ahead of the game versus behind it. A motion was made by Member Garmon to accept the three agreements as presented and that they be sent to the Town Council for approval. Member Barber seconded the motion. **Approved 6-0**

A motion was also made by Member Barber, and seconded by Vice Chairman Day to approve the draft administrative policy letter. **Approved 6-0**

2. AWOS Replacement

There were no actions taken on this Item.

3. Airport Capital Improvement Program

There were no actions taken on this Item.

4. Pavement Maintenance and Preservation

There were no actions taken on this Item.

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G. Management Report and Discussion

Mr. Law reported on his first couple of days in the job. He commented on mowing operations. Member Garmon asked Mr. Garrett if there was a rotary mower available that could mow faster and cover a wider swath. Mr. Garrett stated that the Town had generally stopped using rotary mowers due to the hazards of thrown debris. There was a short discussion about the airport mower. Chairman Hunt commented that they were glad to have Mr. Law in the Airport Coordinator position. Member Henley asked Mr. Garrett about the plan to replace Mr. Law's position on the Airport Commission. Mr. Garrett replied that interested parties should get their applications in as soon as possible. He had spoken with the Vice-Mayor last Thursday about the open position and he had wanted to get together to review the applications toward the end of the current week or next week. Member Garmon asked Mr. Garrett if the original applications were still valid. Mr. Garrett stated that the Town keeps applications on file for at least a year so those would still be considered. Member Henley asked Mr. Garrett if the e-mail contact list that he used had every person that the Town had agreements with. Mr. Garrett answered that the addresses are from the list of aircraft based at Payson Airport. Member Garmon added that initially the list included even people with Gate Cards that might not have an airplane, but had a reason to be on the airport. Member Henley asked if Mr. Garrett or Mr. Law could send out an e-mail regarding the open position on the Airport Commission. Mr. Garrett responded that we would send that out. Chairman Hunt asked for any further comments then moved to the next item.

H. Schedule of future meetings and requests to Staff for the placement of items on future Commission Agendas – No Discussion Permitted.

The commission agreed next meeting would be held at 6:30 pm on Monday, October 8th, 2012. Requests for Agenda items for that meeting should include the Airport Courtesy Car, possibly re-naming the airport, and the possibility of leasing an area to erect a storage unit for the Payson Pilots' Association use.

I. Adjournment

Adjournment motion was made. Meeting adjourned at 7:15 pm.