

TOWN OF PAYSON
AIRPORT COMMISSION
Monday, January 14, 2013, 6:30 PM
Town Council Chambers

A. CALL TO ORDER: Chairman Hunt called to order the duly posted Airport Commission meeting at approximately 6:30 p.m. in the Payson Town Council Chambers.

B. Pledge of Allegiance

C. Roll Call

Jim Hunt, Bill Day, Robert Henley, Dan Nyhus, Jon Barber and new Commission member, Bob Pearson were present.

Staff: LaRon Garrett, Assistant Town Manager and Ray Law, Airport Coordinator.

Others Present: Several members of the airport community were present.

D. Public Comments - Comments concerning items not on the agenda.

Chairman Hunt asked for any comments from the public on items not on the Agenda. Mr. Garrett announced that Open Meeting Law training would be held on Wednesday.

E. Minutes

Minutes from October 8, 2012 meeting were presented for approval. A motion for the minutes to be accepted as presented was made by Member Henley. Vice Chairman Day seconded the motion.

Approved 6-0

F. Items for Discussion/Possible Action

1. Selection of Chairman and Vice Chairman for 2013

Chairman Hunt called for nominations for Commission Chairman. Member Henley nominated Chairman Hunt to continue in the position of Chairman. There were no other nominations. Jim Hunt approved unanimously for Chairman. Chairman Hunt then called for nominations for Vice Chairman. Member Henley nominated Vice Chairman Day to continue in the position of Vice Chairman. There were no other nominations. Bill Day approved unanimously for Vice Chairman. There was a discussion regarding the term of the Commission Members. Jim Garner asked if the terms were one year. Mr. Garrett said that after the initial term, all were then three year terms.

2. Potentially Renaming of Payson Airport

There were no actions taken on this Item.

3. Leased Storage Space for Payson Pilots Association (PPA)

Mr. Garrett reported that he had spoken to the Town attorney regarding this topic and there were no issues since the use would be for Airport-related activities. Chairman Hunt then stated that he did not believe that anything further would be required from the Commission on this subject. Mr. Garrett agreed that if the Commission was in agreement then the PPA could work directly with the Town in the future. Chairman Hunt asked for other comments, there were none. He concluded that no motion/vote was required on this subject.

4. Lease Expiration for the Restaurant and Fueling FBO services and recommendation on bidding for new leases

There were no actions taken on this Item.

5. Leasing and/or sub-leasing of hangars

There were no actions taken on this Item.

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6. Airport Courtesy Car

There were no actions taken on this Item.

7. New criteria for aircraft tie-down space for Group I and Group II aircraft

There were no actions taken on this Item.

G. Management Report and Discussion

Mr. Law reported the highlights of what had been accomplished since the last Commission meeting and gave credit to Jesse Wallace for a large majority of the work accomplished. This work included re-stripping of the ramps and tie-downs, re-painting the Compass Rose, and painting "No Parking" signs in the green areas of Delta ramp. Also, some of the stumps in the new AWOS area have been dug up to facilitate mowing in the future. He also reported that the airport mower's lights had been repaired but that the mower attachment needed major rebuilding during the winter months. He also reported on the airport fence condition and that the south side still needs work to ensure it keeps out animals. There has been a particular problem with coyotes entering the airport. Next, Mr. Law stated that there is an area of pavement "spalling" (separation of the upper layer of paving) on Charlie ramp that will need repair. Mr. Law also reported that the final recurring inspection on the old AWOS had been accomplished by Phil York and that the AWOS was operating normally. Other items included training new CAP members for driving on the airport and a familiarization training with Houston Mesa Fire Dept. crew. Also, the replacement of the green/white noise abatement signs is being studied to bring them up to current standards. Chairman Hunt commented on how good the PAPI lights looked since they had been cleaned and thanked the airport staff for the good work. Member Henley asked for an update on the timeline of the new AWOS installation. Mr. Garrett responded that the mounting hardware for the foundation is supposed to be here by the first part of February and the final equipment in March. Once the foundation hardware comes, it will be installed along with the electric. Then the equipment can be installed when it is available. Chairman Hunt brought up the pavement spalling issue again and Mr. Garrett stated that this would best be repaired when hot mix paving is available and the whole section around the failing area could be milled out and replaced. He said that a thin repair would just spall off again. Chairman Hunt agreed with Mr. Garrett. Member Nyhus questioned the reason for replacing the noise abatement signs. Mr. Law explained that the green and white signs were hard to read and that the current standard is for reflective yellow background with black lettering and new frangible attachment bases. Chairman Hunt stated some of the other sign locations and sizes being considered.

H. Schedule of future meetings and requests to Staff for the placement of items on future Commission Agendas – No Discussion Permitted.

The commission agreed next meeting would be held at 6:30 pm on Monday, February 11th, 2013. Requests for Agenda items for that meeting should include fund raising for the Airport Courtesy Car, re-naming the airport if there are inputs from Mr. Pitkin, Restaurant and Fueling FBO services expiration, the leasing/sub-leasing of hangars (if the staff was ready to discuss it), and a discussion of next year's budget.

I. Adjournment

Adjournment motion was made. Meeting adjourned at 7:40 p.m.