

TOWN OF PAYSON
AIRPORT COMMISSION
Monday, April 15, 2013, 6:30 PM
Town Council Chambers

- A. CALL TO ORDER:** Vice-Chairman Day called to order the duly posted Airport Commission meeting at approximately 6:30 p.m. in the Payson Town Council Chambers.
- B. Pledge of Allegiance**
- C. Roll Call**
Bill Day, Dick Garmon, Jon Barber, Dan Nyhus, Bob Pearson, and Robert Henley were present. Jim Hunt was not present.
Staff: LaRon Garrett, Assistant Town Manager, and Ray Law, Airport Coordinator, were present.
Others Present: Five members of the airport community were present.
- D. Public Comments - Comments concerning items not on the agenda.**
Vice-Chairman Day asked for any comments from the public on items not on the Agenda. There were no public comments.
- E. Minutes**
Minutes from March 11, 2013 meeting were presented for approval. Member Nyhus pointed out some corrections to be made. A motion for the minutes to be accepted as corrected was made by Member Henley. Bob Pearson seconded the motion. **Approved 6-0**
- F. Items for Discussion/Possible Action**
1. Recommendations for bidding new leases for the Restaurant and Fueling FBO services
Commission members were asked to submit recommended terms of the new leases and that the Town Attorney would actually create the leases. Member Garmon was going to meet with Phil Cook to get ideas for the new leases.
 2. Leasing and/or sub-leasing of Hangars
Suggested changes made by Commission members have been incorporated into the hangar lease. In addition, a clause regarding a deposit was also added. **The new lease was approved 6-0.**
 3. Commercial Through the Fence Agreement

There were no discussion or action taken on this Item.
 4. Overnight Parking Area
Member Henley requested that an area for Overnight parking be designated. After discussion, the dirt parking area to the south of Crosswinds will be designated for Airport parking up to 10 days each 30 days. **Approved 6-0**
- G. Management Report and Discussion**
Mr. Garrett reported on the results of meetings with the FAA Project Manager, Tim Morrison, at the Phoenix FAA Field Office. He also reported ADOT's plans for the grading project and runway pavement overlay. Finally, he talked about meeting with Mike Williams, the FAA Assistant Chief of the Phoenix FAA Field Office, while attending the Arizona Airport Association conference. Mr. Law gave highlights of what had occurred since the last Commission meeting. These included the arrival of the US Forest Service mobile home on the Echo ramp, a major effort made sweeping for FOD, and status of the new AWOS installation.

H. Schedule of future meetings and requests to Staff for the placement of items on future Commission Agendas – No Discussion Permitted.

The commission agreed that the next meeting would be held at 6:30 pm on Monday, May 13th, 2013. Also the Commission agreed that on the four Mondays this year that have conflicts using the Council Chambers, that the Commission meetings would be moved to the third Monday of that month. No specific requests for Agenda items were made.

I. Adjournment

Adjournment motion was made. Meeting adjourned at 8:00 p.m.