

**TOWN OF PAYSON  
DESIGN REVIEW BOARD  
ACTION ITEMS FROM THE PUBLIC MEETING**

**MEETING DATE: SEPTEMBER 22, 2009**

**CALL TO ORDER: 3:00 P.M. LOCATION: TOWN COUNCIL CHAMBERS  
303 North Beeline Highway**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Bernie Lieder \_\_P\_ Deborah Hughes \_P\_ Barbara Underwood \_P\_\_ Bill Ensign\_\_P\_  
Bruce Wales\_P\_\_ Kenneth Woolcock\_P\_\_ James Garner\_P\_\_

*The Design Review Board reserves the right to consider any matter out of sequence.*

**A. APPROVAL OF MINUTES**

Approval of the minutes from September 8, 2009, meeting.- Deborah Hughes moved, seconded by James Garner, to approve the minutes of September 8, 2009, pages 118-199. Motion carried 7-0.

**B. PUBLIC COMMENTS - Comments concerning items not on the agenda.**

Note: Those wishing to address the Design Review Board during this time need not request permission in advance. Action taken as a result of public questions and comments shall be limited to directing staff to study the matter or rescheduling the matter and decision at a later date. There shall be no discussion regarding any issues presented. - None

**C. SCHEDULED DISCUSSION/POSSIBLE ACTION**

1. Action on submittal for 901 S. Westerly Road, Messinger Funeral Home. – Bill Ensign moved, seconded by Barbara Underwood, to approve this plan and move to design phase. Motion carried 7-0.
2. Discussion/possible action regarding appendices for Historic Main Street Design Review guidelines. – Members appreciated the clarity of the pictures. Since this is a living document James Garner recommended putting the date on it.
3. Discussion/possible action regarding letter to businesses as part of building community awareness and understanding of design guidelines. – There was discussion and recommended changes to the letter.
4. Discussion/possible action regarding amendments to Town of Payson Landscaping requirements. – There was discussion. Planner II DeSchaaf will provide a matrix for discussion at a future meeting.
5. Discussion/possible action regarding what was previously relayed to the Wagon Wheel Merchants concerning placement, color, and permanency of wagon wheel art. – There was discussion and Planner II DeSchaaf will send a letter.

**D. INFORMATION TO BOARD (Not for Discussion)**

1. Projects that have received administrative approval. – One or two have been submitted but none have been approved yet.

**ADJOURNMENT 4:50 p.m.**

**THE BOARD MAY DISCUSS, DELIBERATE OR TAKE ACTION ON ANY ITEMS LISTED ON THIS AGENDA.  
NOTE: THERE IS A POSSIBILITY THAT A QUORUM OF THE PAYSON COMMON COUNCIL WILL BE**

**PRESENT DURING THIS MEETING. NO COUNCIL ACTION WILL BE TAKEN, NO COUNCIL DELIBERATIONS WILL BE HELD, AND NO COUNCIL BUSINESS WILL BE CONDUCTED.**

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**The Town of Payson endeavors to make all Public Meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 474-5242 (voice) or 472-6449 (TDD) to request an accommodation to participate at this meeting.**