



**PARKS AND RECREATION  
BOARD MEETING  
December 17, 2008**

**DRAFT**

**CALL TO ORDER:** Vice Chair, Mel Sorensen called the meeting to order at 5:15 P.M. Chair, Bruce Wilson then took over the meeting at 5:20pm.

**ROLL CALL:** Bruce Wilson, Chair; Mel Sorensen, Vice Chair and Members: Gerri Levine, Carrie Dick, Rob Ingram, David Rutter and Member, Rory Huff was absent.

**Others Present:** Rick Manchester, Director, Mary McMullen, Outdoor Recreation Coordinator, Nelson Beck, Park Supervisor, Mary Ann Wolf, Administrative Assistant Parks & Recreation, and Jim Grady, 2009/10 Board Appointee.

**AGENDA ITEMS**

- 1. Approve November Minutes — Motion** was made by David Rutter, **seconded** by Gerri Levine **to approve the November 17th Parks & Recreation Board minutes.**  
The motion carried: 6-0.
  
- 2. Introduction of new board member:** Jim Grady who has lived in Payson just shy of one year. He is employed with Rim Guidance and works with young people. He is very excited to be a part of the Parks & Recreation Board.
  
- 3. Public Input—Comments concerning items not on the agenda.**
  
- 4. Correspondence (Discussion Only, No action allowed)**
  - a. October Park Development Fees Report
  - b. Outdoor Recreation Evaluation Forms
    1. Fly fishing 101
    2. Seasonal Patterns of Bass
    3. Cypress and Boulders Loop hike
    4. Youth after school archery
    5. Beginning Urban Mountain Biking
    6. GPS 101
    7. Dog First Aid
    8. Beginner Fly Tying
    9. Waterfowl 101

- c. Memo 08-053—Requested by Mel Sorensen  
Mel Sorensen would like to see the board take a more active roll in approaching Town Council in matters that affect Parks & Recreation. Memo states specific duties that the board should be working on and that the budget process is definitely an item that this board needs to step up and take an active role in that process. Bruce Wilson stated that the board must take a more active role in Parks & Recreation issues and that our role is to assist and offer advice to Town Council about the department for the benefit of the town.
- d. November 13, 2008 Town Council Special meeting agenda-Requested by Mel Sorensen.
- e. Memo McMullen-Gila Community College request to contribute to Heritage Grant match.  
Mary McMullen left messages for Pam Butterfield, GCCC Dean and followed up with an email and did not get any response. She did read in the paper where the plans for expansion have been frozen which probably means the monies to help with the grant match are not available. She is looking to pursue additional funds directly with the County and Board of Supervisors and will follow up at a later board meeting.

#### **5. Director's Report (Discussion and Possible Action)**

- a. Revised department chart of accounts (budget)  
David Rutter would like an updated monthly budget to show available expenditures.
- b. Announcement of new board member: Jim Grady. David Rutter and Rory Huff were re-appointed.
- c. Airport Land Exchange Open Space Dedication.  
Article A shows previous open space in Green.  
Article A1 shows what was approved in the exchange. This land will be used as trail access to forest service lands with the possibility of a trail head or centers of interest and or parking.  
Rob Ingram would like to address a letter to Town Council request this board be allowed a more active role in land exchanges and planning. This exchange reinforces the need for a long term Master Plan. Mel Sorensen agreed that this board need a voice in planning.
- d. Town Residence survey results should be available from the Town Managers Office in February.
- e. Friend of Parks and Recreation efforts (Rory Huff)  
Rory Huff was absent but Rick Manchester spoke on his behalf. The attachments show what the Friends group has been asked to help with based on staffs priorities and needs. Staff came up with the list of \$6,000 to \$7,000 in needs to get us through the end on June, 2009. This money is dedicated mainly to youth and adult sports.

6. **Future Items-** Appointment of board chair and vice chair. Year to date budget line items. Approach Council to have a liaison present at Parks & Recreation board meetings on a regular basis.
7. **Next Meeting – Wednesday, January 14, 2009.**
8. Adjourn: **Motion** by Mel Sorensen to adjourn, **Seconded** by David Rutter, No discussion. The motion carried: 6-0.

**Approved**

\_\_\_\_\_ Date: \_\_\_\_\_  
Bruce Wilson, Chair

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Parks and Recreation Committee of the Town of Payson held on the 14<sup>th</sup> day of January 2009. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2009 \_\_\_\_\_

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Respectfully submitted: Mary Ann Wolf, Administrative Assistant