

AIRPORT ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
JANUARY 10, 2006

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| A | The duly posted Airport Advisory Committee meeting was called to order in the Council Chambers at approximately 4:00 p.m. by Dick Mumma, Chair, followed by the Pledge of Allegiance.  | Meeting Time & Place  |
| B | <b>ROLL CALL:</b> Chair Dick Mumma, Members, Clyde (Dick) Walker, Hilda Crawford, Gary Spragins, Ward Johnson, Donovan Thornhill and Barbara Schneider.  | Roll Call   |
| C | <b>STAFF PRESENT:</b> Ted Anderson, Airport Manager.   | Staff Attending   |
| D | <b>OTHERS PRESENT:</b> Clmn. Barriger and Gaye Stidham, Deputy Town Clerk.   | Others Attending  |
| E | Approval of Minutes from Meetings of October 18, 2005. Member Spragins <b>moved, seconded by</b> Member Johnson <b>to accept the Minutes of the October 18, 2005 Airport Advisory Committee as submitted. Motion carried, 7 – 0.</b>   | Meeting Minutes<br>APPROVED, 7-0  |
| F | <b>Discussion/possible action by the Committee to select a new chair and vice-chair.</b> Chair Mumma entertained nominations. Member Crawford moved, seconded by Member Schneider to nominate Dick Walker as chair and Ward Johnson as vice-chair. The original vote was not heard on microphone so Chair Mumma took a second vote with a show of hands. The motion carried; 4 – 3. Members Spragins and Johnson and Chair Mumma dissenting.   | Motion<br>Chair – Walker<br>Vice-Chair - Johnson<br>APPROVED; 4-3<br>Members Spragins, Johnson,<br>and Chair Mumma<br>Dissented |
| G | Newly elected Chair Walker presided over the remainder of the meeting.   | Chair Walker  |
| H | <b>Discussion/possible action by the Committee regarding the airport business plan outline and information related thereto.</b>  | Business Plan   |
| I | Manager Anderson handed out copies of a business plan outline and mission statement to the Committee. James Garner asked to comment concerning a business plan for the airport. He believed that benefits of the sales tax generated by airport businesses, benefits of grants the airport receives, airport leases, employment that generates sales tax from airport visitors, etc. should be included in the airport business plan. He disputed the benefit of a mission statement but suggested goals instead: to make the best use of the airport and try to make it as self-sustaining as possible. | James Garner<br>Comments  |

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Chair Walker left the meeting at 5:08 p.m. and returned at 5:10 p.m.

Chair Walker Left and  
Returned to the Meeting

A Mr. Anderson asked the Committee to provide him with information they felt should be included in the business plan. He said he could get a draft back to them in a week, detail the main parts of the Business Plan for a February meeting, and receive more direction from the Committee for a final product in March.

Timeline for Business Plan

B James Garner asked Mr. Anderson what would be included in a market analysis. Referring to the airport business solutions handout, Mr. Anderson listed trends and history, current aircraft mix and future mix, media plans, open houses, compatibility with community plans, and strengths and weaknesses as part of an analysis. Mr. Garner warned the Committee not to plan events to market the airport that would compete with the Event Center and other Town events.

James Garner

C Paul Pitkin remarked that the first thing that needed to be decided is what kind of airport we are going to have. He noted the assets of State's only fly-in campground located in Payson.

Paul Pitkin

D Clmn. Barriger suggested the Committee give Mr. Anderson the go-ahead to put together the business plan with their input and refine it later. He pointed out the importance of a mission statement.

Clmn. Barriger

E Mr. Anderson asked the Committee to let him know if there was anything specific they wanted to include in the business plan. Member Ward asked the plan for land south of the airport be included in the business plan and suggested the Committee approve the proposed business plan. Member Thornhill suggested the business plan include non-airport events for marketing. Member Crawford pointed to the Casa Robles vision plan and suggested something similar that was short and to the point adding more depth at a later date. She maintained that the vision precedes the business plan. Mr. Anderson said he had had inquiries about the option of providing a fuel island in the business plan.

Draft Business Plan Outline  
APPROVED, 7-0.  
Recommendations from the  
Committee

Member Johnson **moved, seconded** by Member Crawford **to accept the business plan outline as submitted and allow Mr. Anderson to resubmit the plan with the Committee's input at the next meeting.** Motion carried; 7-0.

Member Spragins left the meeting at 5:24 p.m.

Spragins Left Meeting

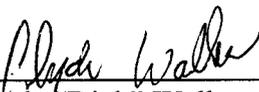
## AIRPORT MANAGER'S REPORT

- A Mr. Anderson reported that the Airport Road construction was 70% complete. A self-contained restroom will be added to the t-hangar area in April. ADOT had approved the Airport Master Plan process that would begin in the next month or two. A developer has asked to give a presentation to the Committee concerning the northeast 51 acres, possibly in February. Airport Manager's Report

**ADJOURNMENT**

- B The regular meeting of the Airport Advisory Committee adjourned at approximately 5:33 p.m. Adjournment

Approved:

  
\_\_\_\_\_  
Clyde "Dick" Walker, Chair

Date: 3-22-06

ATTEST:

\_\_\_\_\_  
Gaye Stidham, Deputy Town Clerk

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Airport Advisory Committee of the Town of Payson held on the 10th day of January 2006. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2006.

AIRPORT ADVISORY COMMITTEE  
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Gaye Stidham, Deputy Town Clerk

Affix Town Seal  
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