

**TOWN OF PAYSON  
TOWN COUNCIL MEETING  
MINUTES OF THE SPECIAL MEETING  
December 5, 2006**

**CALL TO ORDER**

Mayor Edwards called the meeting to order at approximately 9:00 a.m. at the Best Western Payson Inn, 801 N. Beeline Highway, Payson, Arizona.

**PRESENT:** Mayor, Bob Edwards, Council Member, Ed Blair, Council Member, Su Connell, and Council Member, Andy Romance.

**ABSENT:** Vice-Mayor, Tim Fruth, and Council Member, John Wilson.

**STAFF PRESENT:** Fred Carpenter, Town Manager, Sam Streichman, Town Attorney, Glenn Smith, Chief Fiscal Officer, Martin deMasi, Fire Chief, Gordon Gartner, Police Chief, Jerry Owen, Community Development Director, LaRon Garrett, Town Engineer, Terry Morris, Library Director, and Robert Smith, Human Resources Director.

**OTHERS PRESENT:** Marcia Huffman, Chief Deputy Town Clerk, Tracie Bailey, Deputy Town Clerk, Tim Wright, Deputy Town Attorney, Commander Don Engler, Donna Meinerts, Comptroller, Ted Anderson, Airport Manager, Carol McCauley, Main Street/Redevelopment Area Manager, and Mary McMullen, Parks and Recreation Coordinator.

**FACILITATOR:** Kathy Baas.

**PURPOSE OF MEETING**

- A. Discussion/possible action concerning:
1. 2007-2008 Corporate Strategic Plan:
    - a. Recommendations from the public including, but not limited to, various citizen task forces, for items to be included in the Corporate Strategic Plan.
    - b. Discussion/possible action concerning the attached agenda(s).
    - c. Identification of departmental future priority initiatives.
    - d. Potential strategies/plans to achieve the initiatives that are identified. Special Council Meeting Agenda for December 05, 2006 Page 1 of 2
    - e. Establish dates and times for future meetings to discuss and take action on the 2007-2008 Corporate Strategic Plan. Future meetings to deal with updating the Strategic Plan have been tentatively scheduled as follows: TBA - January 2007 Location to be announced. TBA 5:30 p.m., Town Council Chambers Authorize Final Draft for Public Review TBA 5:30 p.m., Town Council Chambers Public Hearing & Possible Adoption

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Kathy Baas, Facilitator, introduced herself and explained the Payson Goal Plan Process. Council and Staff discussed the new process. It was Council consensus to create a form to be submitted to the public to gather public input.

The form will be published in the newspapers, put on the web page and be available at the library. The form will include the person's name, e-mail address and phone number. The form will ask the benefit of the goal and what percentage of Payson will benefit from it. The form will ask for funding options and risks of the goal. The form will include a sample on the back. Fred Carpenter, Town Manager, and Glenn Smith, Chief Fiscal Officer, will determine if each form has a reasonable goal and which department each form should go to. Department Heads will contact each person who submitted a form to discuss the goal.

It was Council consensus to have a meeting on January 11, 2007 at 9:00 a.m. in the Council Chambers for Department Heads to give presentations regarding goals and accomplishments. The second meeting will be held February 8, 2007 at 9:00 a.m. to present public input that has been gathered and determine which goals will move forward. The third meeting will be on a date to be determined in March 2007 to determine adjustments to priorities and incorporate the goals into the budget and capital planning. A meeting will be held in July or August to give an update on all goals.

#### **ADJOURNMENT**

Mayor Edwards adjourned the meeting at approximately 10:07 a.m.

\_\_\_\_\_  
Date: \_\_\_\_\_

Bob Edwards, Mayor

ATTEST:

\_\_\_\_\_  
Marcia Huffman, Chief Deputy Town Clerk

#### **Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the Town Council of the Town of Payson held on this day the 5 of December, 2006. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2006.

Tracie Bailey, Deputy Town Clerk