

**RESOLUTION NO. 2235**

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, ADDING SECTIONS 33.75 THROUGH 33.79 TO CHAPTER 33 OF THE CODE OF THE TOWN OF PAYSON, CREATING PAYSON'S HOUSING ADVISORY COMMISSION, AND DECLARING SUCH AMENDMENT TO BE A PUBLIC RECORD.**

**WHEREAS**, the Code of the Town of Payson was declared to be a public record by Resolution Number 1536 of the Town of Payson; and

**WHEREAS**, the Code of the Town of Payson was adopted as a public record by Ordinance Number 588 of the Town of Payson; and

**WHEREAS**, it is the intention of the Town of Payson to create a Housing Advisory Commission by adding Sections 33.75 through 33.79 to Chapter 33 of the Code of the Town of Payson relating to Town Boards, Committees, and Commissions; and

**WHEREAS**, such amendment may be enacted by reference, pursuant to A.R.S. § 9-802,

**NOW, THEREFORE, THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, DO HEREBY RESOLVE AS FOLLOWS:**

Section 1. Sections 33.75 through 33.79 (Housing Advisory Commission) of Chapter 33 of the Code of the Town of Payson is hereby added, is declared to be a public record as amended, and as amended shall read as set forth in Exhibit A, attached hereto and made a part hereto by this reference as though set forth in full at this point.

Section 2. If any section, subsection, sentence, clause, phrase or portion of Resolution Number 2235 is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of Resolution Number 2235. The Town Council of Payson declares that it would have adopted Resolution Number 2235 and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses, phrases, or portions may be declared invalid or unconstitutional.

**PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON** this \_\_\_\_ day of \_\_\_\_\_, 2007, by the following vote:

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
F. Robert Edwards, Mayor

**FEB 15 2007** *G.L.*

ATTEST:

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Silvia Smith, Town Clerk

APPROVED AS TO FORM:

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Samuel I. Streichman, Town Attorney

## ***HOUSING ADVISORY COMMISSION***

### **§ 33.75 ESTABLISHMENT.**

There is hereby established the Housing Advisory Commission for the purpose of providing input and recommendations to the Mayor and Town Council on issues related to affordable and workforce housing for residents of the Town.

### **§ 33.76 DUTIES AND RESPONSIBILITIES.**

The Housing Advisory Commission shall have the following powers, duties and responsibilities:

- (A) To educate the community about the need for and the impact of affordable/workforce housing;
- (B) To advise and make recommendations to the Mayor and Town Council on affordable and workforce housing issues, including:
  - (1) Payson's Housing Strategic Plan,
  - (2) Creation of a housing trust fund and community land trust,
  - (3) Permanent affordable/workforce housing policies and regulations,
  - (4) Development of specific incentives and strategies to increase affordable/workforce housing,
  - (5) Revisions to ordinances that affect affordable/workforce housing, and
  - (6) Any other housing issues as requested by the Mayor, Town Council, and/or the Town Manager.
- (C) To review existing Town policies and ordinances in relation to their impact on affordable/workforce housing;
- (D) Except as otherwise provided in Section 33.03 of the Town Code, to explore and facilitate partnerships with existing organizations that support or develop affordable/workforce housing;
- (E) To review proposed Low-Income Housing Tax Credit Projects and other potential affordable housing developments;
- (F) To identify Town resources that could assist in the provision of affordable/workforce housing;
- (G) To advise and consult with the Community Development Director, or his/her designee, in accordance with the open meetings law, as to items to be included in the agenda of meetings of the Commission prior to preparation and distribution of the agenda;

- (H) To review and approve the official minutes of all meetings of the Commission prior to transmittal of the minutes to the Town Clerk;
- (I) To perform any other function as may be determined, from time to time, by the Mayor and Town Council.

**§ 33.77 MEMBERSHIP AND TERMS; OFFICERS; MAJORITY REQUIRED.**

(A) Members and officers of the Housing Advisory Commission shall be appointed and serve terms in accordance with § 33.02.

(B) The Chairperson or, in his or her absence, the Vice-Chairperson, shall preside over the meetings of the committee and shall exercise and perform such duties as are assigned to him or her by the Mayor and Town Council. In the event that both the Chairperson and Vice-Chairperson are absent from a meeting, the remaining members of the committee who constitute a quorum shall select a Chairperson Pro Tempore, who shall perform the duties of the Chairperson for that meeting.

(C) A vote of the majority of the members of the entire Commission shall be necessary for it to take action.

**§ 33.78 STAFF ASSISTANCE.**

The Community Development Director, or his/her designee, shall serve the Housing Advisory Commission as staff advisor.

**§ 33.79 MEETINGS.**

(A) The Housing Advisory Commission shall meet at least four times each year.

(B) All proceedings of the Housing Advisory Commission and any of its subcommittees shall be conducted in conformity with the requirements of this code and the laws of the state, specifically including, but not limited to, the requirements of A.R.S. §§ 38-431 *et seq.*, the Arizona Open Meetings Law.