

**TOWN OF PAYSON
TOWN COUNCIL MEETING
MINUTES OF THE SPECIAL MEETING
May 22, 2007**

CALL TO ORDER

Vice-Mayor Fruth called the meeting to order at approximately 4:00 p.m. in the Council Chambers.

PRESENT: Vice-Mayor Tim Fruth; Council Members Su Connell, Andy Romance, Mike Vogel, and John Wilson. Mayor Bob Edwards arrived at approximately 4:05 p.m.
ABSENT: Council Member Ed Blair.

STAFF PRESENT: Fred Carpenter, Town Manager; Samuel I. Streichman, Town Attorney; Glenn Smith, Chief Fiscal Officer; Marty deMasi, Fire Chief; Colin P. Walker, Water Superintendent; Gordon H. Gartner, Police Chief; Silvia Smith, Town Clerk; Jerry Owen, Community Development Director; LaRon Garrett, Town Engineer; Terry Morris, Library Director; Rick Manchester, Parks and Recreation Director; Bob Smith, Human Resources Director.

OTHERS PRESENT: Debra Galbraith, Future Chief Fiscal Officer; Diane Stoyer, Legal Department Office Manager; Marci Huffman, Chief Deputy Town Clerk; Mary McMullen, Recreation Coordinator; Commander Don Engler; Ray LaHaye, Chief Building Official; Tim Wright, Deputy Town Attorney; Det. Matt Van Camp.

PLEDGE OF ALLEGIANCE

PURPOSE OF MEETING

1. Discussion/possible action on 2007-2008 budget, including, but not limited to, revenues, expenditures, new initiatives, new staffing requests, capital improvements and debt service.

Future Chief Fiscal Officer Debra Galbraith opened the budget process using a PowerPoint presentation. She went over revenues, operating expenditures, and capital improvements. On June 5th there will be a budget meeting concerning additional information. If necessary, another budget meeting will be held on June 12th. On July 5th at the regular meeting, council will adopt a tentative budget, and there will be a hearing on expenditure limitation. At the August 2nd special meeting, there will be a public hearing and adoption of the final budget. At a special meeting on August 9th the property tax levy will be adopted.

Mayor Edwards arrived at 4:05 p.m.

Ms. Galbraith gave an overall summary of the 2007/2008 budget, including revenues and revenue proposals, expenditures, operations, including new initiatives and staffing levels, capital improvements and debt service. Total 2007/08 Revenues: \$34,321,482; 2007/08 Expenditures: \$39,219,201; 2007/08 Operations: \$27,243,599.

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New Operating Initiatives are New Major Street Projects; New Affordable Housing Program; Drug Free Zone Program; Silent Witness; New Trails and Open Space Program; Bauxton Business Study; 2% COLA and 3% Merit Increases; Possible new staffing.

There is a need to have budgetary authority if the Council wants to do these things. Ms. Galbraith added that the state needs to know what the Town is going to spend. Items can be pulled out later.

Staff requested direction concerning new operating initiatives.

The Silent Witness program was discussed at length.

The 2007/08 Personnel Requests were discussed. A Trails Coordinator was added to the list.

Clmn. Vogel moved, seconded by Clmn. Connell to direct staff to write a letter for funds from county users outside of Payson. Motion carried, 6-0.

Human Resources requested a new position to deal with OSHA mandates. Discussion followed.

There was a request for a Fire Prevention Specialist that would work in Community Development and do plan review, assist the Fire Marshal and deal with issues when the Fire Marshal is out. This position would also assist with the firewise program. Mayor Edwards requested more detailed reason for the position at the June 5 budget meeting.

There was discussion concerning the stipend paramedics receive. Chief deMasi would like to make it an hourly so that it could be calculated in their retirement. It was concensus to leave this in the budget at this time, however more information would be needed before a final decision could be made.

More information would also be required concerning the request for a permit technician.

Clmn. Wilson moved, seconded by Clmn. Connell to approve the street position. Motion carried, 6-0.

Debra Galbraith continued with the 2007/08 Capital Improvements, stating that the majority was in streets.

Capital Projects - Water Improvements. After remarks made by Buzz Walker, Water Superintendent, Clmn. Wilson moved, seconded by Clmn. Romance to approve leaving in the budget the \$850,500 for Water Improvement Projects. Motion carried, 6-0.

Capital Projects - Community Improvements.

Council moved the American Gulch Project from Community Improvements to streets/drainage projects. Clmn. Wilson moved, seconded by Clmn. Vogel to approve leaving \$630,000 in the budget for community improvement projects. Motion carried, 6-0. The Affordable Housing Study will come back to council for approval.

Capital Projects - Street/Drainage Improvements. Council moved the American Gulch project to street/drainage improvements. Mayor Edwards moved to approve the projects

except Mud Springs Rd Phase 2. Motion died for lack of a second. Vice-Mayor Fruth moved, seconded by Clmn. Wilson to approve the \$3,802,000 for street/drainage improvement projects as presented. Motion carried, 5-1; Mayor Edwards dissented.

Capital Projects - Park Improvements. To finish the ball field lighting project, \$30,000 was added to park improvements. Clmn. Wilson moved, seconded by Vice-Mayor Fruth to approve leaving in \$406,000 for park improvements projects. Motion carried, 6-0.

Capital Projects - Airport Improvements. There had been problems with FAA concerning the Airport Master Plan. It had just been learned that ADOT was upset with FAA so the project is in limbo. The amount of the Airport Master Plan project is \$200,000, instead of \$170,000. Clmn. Wilson moved, seconded by Clmn. Vogel to leave in the budget the amount of \$296,000 for airport improvements. Motion carried, 5-1; Clmn. Romance dissented.

Capital Projects - Facilities Improvements. For the Community Development Building Addition \$34,000 was spent this fiscal year, leaving \$6,000 to be spent in the 2007/2008 Budget. Clmn. Vogel moved, seconded by Clmn. Wilson to approve the \$6,000 for the Community Development addition. Motion carried, 6-0. The remaining items will be put in the budget with no authorize to spend at this time. Clmn. Connell moved, seconded by Clmn. Wilson, to approve leaving in the facilities improvements budget the amount of \$201,940. Motion carried, 6-0.

Debt Service and Repayment. There is nothing new and no authorization is needed.

Available Budget amount is \$223,400 that could be used to add to a Rainy Day Fund, build up the Equipment Replacement Fund, reserve if for future street projects, or any other suggestions. Council was not ready to entertain this item. Mr. Carpenter suggested coming back at the June 5th meeting to make a decision. Mayor Edwards concurred.

Presentation. Mayor Edwards then presented a plaque to Glenn Smith, Chief Fiscal Officer, who would be retiring on June 1, 2007.

ADJOURNMENT

The meeting adjourned at 7:00 p.m.

Date:

Bob Edwards, Mayor

ATTEST:

Silvia Smith, Town Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the Town Council of the Town of Payson held on this day the 22 of May, 2007. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this ____ day of _____, 2007.

Marcia F. Huffman, Chief Deputy Town Clerk