

AIRPORT ADVISORY COMMITTEE
REGULAR MEETING MINUTES
JANUARY 30, 2007

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| A | The duly posted Airport Advisory Committee meeting was called to order in the Council Chambers at approximately 4:00 p.m. by Dick Walker, Chair, followed by the Pledge of Allegiance. | Meeting Time & Place |
| B | ROLL CALL: Chair Dick Walker, Vice-Chair Ward Johnson, Members Clyde (Dick) Walker, Dennis Satterfield, Gary Spragins and Charles Day. ABSENT: Member Donovan Thornhill | Roll Call |
| C | STAFF PRESENT: Ted Anderson, Airport Manager. | Staff Attending |
| D | OTHERS PRESENT: Gaye Stidham, Deputy Town Clerk. | Others Attending |
| E | The minutes of the meeting of December 5, 2006 were approved ; 6 – 0. | Meeting Minutes
APPROVED, 6-0 |
| F | Open Call to the Public:

Paul Pitkin voiced his concerns about the letter included in the packet from the Risk Manager, Bob Smith, regarding the risks of a courtesy car for the airport. He believed Mr. Smith should retract his remarks.

Ned Hines objected to the comments made by Mr. Smith regarding the safety risks of a courtesy car also. | Paul Pitkin

Ned Hines |
| G | Discussion/possible action by the Committee to select a new chair and vice-chair. Member Day moved, seconded by Member Spragins, to appoint Dick Mumma as Chair. Motion carried; 6-0. Vice-Chair Johnson moved, seconded by Member Walker, to appoint Charles Day as Vice-Chair. Motion carried; 6-0. | Dick Mumma, Chair
Charles Day, Vice-Chair |
| H | Discussion and/or possible action by the Committee regarding a presentation by the Attorney's Office on open meeting law, Robert's meeting rules of order and other related committee/meeting topics.

Deputy Town Attorney, Tim Wright, gave a presentation concerning the open meeting law and Robert's Rules of Order. He answered questions from the Committee concerning meeting procedures.

James Garner had questions concerning the application of the open meeting law and meeting procedures to advisory committees. He requested the Committee address criteria for meeting rules on their | Attorney Presentation
Open Meeting Law

James Garner |

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next agenda. He also asked to have public comments at both the beginning and end of meetings and to set dates for the coming year's meetings on the next agenda.

Paul Pitkin questioned Mr. Wright concerning the Committee members also being members of other organizations and meeting together forming a quorum of the Committee. Mr. Wright advised that no 3 Committee members attend a gathering together.

Paul Pitkin

- I Manager Anderson handed out copies of a business plan outline and mission statement to the Committee. James Garner asked to comment concerning a business plan for the airport. He believed that benefits of the sales tax generated by airport businesses, benefits of grants the airport receives, airport leases, employment that generates sales tax from airport visitors, etc. should be included in the airport business plan. He disputed the benefit of a mission statement but suggested goals instead: to make the best use of the airport and try to make it as self-sustaining as possible.

James Garner
Comments

- J Discussion/possible action on recommending the Town place courtesy car(s) at the airport to be used by arriving pilots for travel in the Payson area.

Courtesy Cars

James Garner asked the item be tabled until Bob Smith, Risk Manager/Human Resources Director, could be present to answer questions about his comments in a memo to the Committee.

Request to be Tabled

Joel Mona questioned the wisdom of providing courtesy cars at the airport.

- K Member Walker, **moved seconded by Member Day, to table Item #5, Courtesy Cars at the Airport. Motion carried; 5-1. Member Johnson dissented.**

Motion to Table Courtesy
Car Discussion
APPROVED; 5-1
Member Johnson Dissented

- L Discussion/possible action on Selection Panel's recommendation for planning services consult to coordinate a new airport master plan update.

Master Plan Planning
Services

- M Member Day, **moved seconded by Member Spragins, to recommend to Council the Selection Panel's recommendation of Coffman Associates.** After discussion, Chair Mumma **restated the motion made by Member Day, seconded by Member Spragins, saying the Committee recommended to the Town Council that Coffman Associates be awarded the general services contract for planning**

Motion to Approve Coffman
Associates
APPROVED; 6-0

services to update the Master Plan as recommended by the Planning Services Consultant Evaluation Panel. Chair Mumma said that this was strictly a vote on qualifications and the Town would enter into negotiations with Coffman Associates. Motion carried; 6-0.

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| N | Airport Manager's Report | Airport Manager's Report |
| | Mr. Anderson reported on the sump grinder pump replacement. | |
| A | The regular meeting of the Airport Advisory Committee adjourned at approximately 5:30 p.m. | Adjournment |

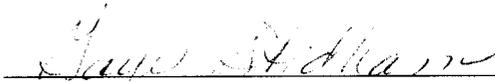
Approved:



David "Dick" Mumma, Chair

Date: 27 Aug 07

ATTEST:



Gaye Stidham, Deputy Town Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Airport Advisory Committee of the Town of Payson held on the 30th day of January 2007. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 27th day of August, 2007.

