

TOWN OF PAYSON
DESIGN REVIEW BOARD
MINUTES OF THE PUBLIC MEETING
SEPTEMBER 11, 2007

- A Chairman Lieder called the duly posted public meeting of the Design Review Meeting Time Board to order at 3:00 p.m. in the Community Development Conference Room. & Place
- B MEMBERS PRESENT: Levi Amon; Deborah Hughes; Barbara Underwood; Bill Roll Call Ensign; Jeanie Langham; and Bernie Lieder. ABSENT: Mareena Cords.
- C STAFF PRESENT: Jerry Owen, Community Development Director; Sheila Staff Present DeSchaaf, Planner II; and Tim Wright, Deputy Town Attorney.
- D Barbara Underwood moved, seconded by Deborah Hughes, to approve the minutes Approval of of the August 21, 2007, meeting, pages 009-011; motion carried 6-0. Minutes

Jeanie Langham questioned the height limit remaining at 32' on Main Street in regards to the Sawmill Lodging project that was discussed at the August 28 meeting. It was determined that the 32' height limit was for the historic district study area.

There was discussion regarding how the Board could discuss projects before the applicant got to the construction plans phase of the project.

Deborah Hughes moved, seconded by Jeanie Langham, to approve the minutes of the August 28, 2007, meeting, pages 012-015; motion carried 6-0.

- E The question was asked if the Mexican restaurant got permission to re-paint their Public building. Bill Ensign asked that painting or other changes to a building be placed Comments on a future agenda for discussion.
- F Chairman Lieder stated that regarding the mission statement he did read staff's Discuss memo, the Payson Image Statement that was presented to Council, and he also re- Mission reviewed some of the handouts he had presented to the Board several meetings ago. Statement Bill Ensign requested that discussion of the mission statement be delayed until the next meeting to give the Board a chance to write something and then take the time to consolidate ideas.

Barbara Underwood asked who actually wrote the Payson Image Statement. Jerry Owen, Community Development Director, gave the Board some background information on how the statement came about. Mr. Owen also mentioned that the Town had vision statements in the General Plan and Focused Future II. Mr. Owen then asked what was the Board looking for, a vision statement, a mission statement,

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or a guiding principle/written narrative. Chairman Lieder commented that he felt the Board needed to state what they think their purpose is.

- A Chairman Lieder stated that the possible designation of a Town tree was discussed at the last meeting. He commented that he was proposing the Ponderosa Pine be considered for the Payson tree. Barbara Underwood questioned if the Ponderosa was a tree that could withstand moving and growing. Chairman Lieder replied that he thought of all the native trees to this area, it was the most hardy. It was suggested that they should consider how the root system could affect the foundation, sidewalks, curbs, etc. There were several comments made regarding how fast the Ponderosa grows and also if a Ponderosa were planted along a roadway it wouldn't impede the line of sight as much as other trees might. Town Tree

Barbara Underwood moved, seconded by Deborah Hughes, that the Design Review Board requests the Town of Payson consider adopting the Ponderosa Pine as the official Town tree. The Design Review Board request the Town Council endorse and encourage the re-vegetation of this tree. The Design Review Board requests that the Town Council consider requiring new developments and encouraging existing developments, along 87 and 260, to plant Ponderosa Pines as the official Payson Boulevard tree. **Motion carried 6-0.** Motion For
Town Tree

There was a suggestion/discussion regarding amending the motion to make a stronger statement for the Ponderosa Pine as the official Town tree.

Barbara Underwood amended her motion to read, "that the Design Review Board requests the Town Council to consider adopting the Ponderosa Pine as the official tree. The Design Review Board requests that the Design Review Board endorse and encourage the re-vegetation of this tree. The Design Review Board requests that the Design Review Board consider requiring new developments and encouraging existing developments, along 87 and 260, to plant Ponderosa Pines as the official Payson Boulevard tree." Deborah Hughes seconded it and the **motion carried 6-0.** Amended
Motion

- B Chairman Lieder stated that staff had prepared a letter regarding the discussion and motions made by the Board on the sign code amendments. He then asked if the Board should make a motion to forward this letter to the Council. Staff answered in the affirmative. Letter
Prepared By
Staff

There was discussion regarding the temporary directional signs as it relates to the Payson Art League studio tours.

Jerry Owen, Community Development Director, stated that this letter was an effort to convey what the Design Review Board has said. He felt that this would allow a starting point for making official changes to the sign code, starting with temporary directional signs. Ultimately this is a big process and will be time consuming.

Chairman Lieder moved, seconded by Bill Ensign, that this Board request staff to transmit this letter to the Mayor and Council for consideration. **Motion carried 6-0.** Motion To Forward Letter

A Chairman Lieder commented that regarding the mission/purpose statement he would like the Board to write ideas down and bring to the next meeting for discussion. Bill Ensign suggested that a checklist for the Board be incorporated. Guidelines & Mission/Purpose Statement

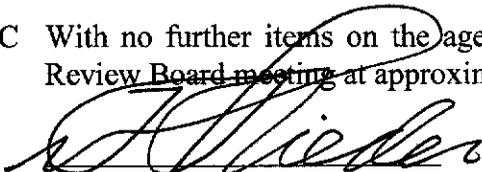
There was discussion regarding what needs to be submitted for each project for the Board to do their review. Also there was some discussion regarding the guidelines and what proposed changes need to be considered.

It was suggested that the GVRA and Town-Wide design guidelines be merged into one document.

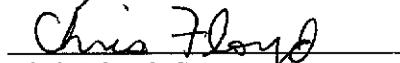
Another suggestion was to meet with other Design Review Boards, in other communities, to see how they operate.

B The next meeting is scheduled for September 25, 2007. Next Meeting

C With no further items on the agenda, Chairman Lieder adjourned the Design Review Board meeting at approximately 4:50 p.m. Adjournment


Bernie Lieder, Chairman

10/23/07
Approved


Chris Floyd, Secretary