



Payson Event Center  
Technical Advisory Committee (PECTAC)  
5:30 PM  
Tuesday, November 6, 2007  
Rodeo Office, Payson Event Center

**CALL TO ORDER:**

Rick Manchester, Director Town of Payson, Parks & Recreation, called the meeting to order at approximately 5:30 P.M.

**MEMBERS PRESENT:**

Andy Romance, Bruce Wilson, John Landino, Dr. Drew Justice, Farrell Hooseva, Lani Hall, Bill Ensign, Kate Launder, Roy Bergold, Minette Richardson, Rex Hinshaw.  
Diane Enos arrived at approximately 6:00 P.M.

**STAFF PRESENT:**

Rick Manchester, Parks & Recreation Director, Cameron Davis, Tourism/Economic Vitality Director, Claudia Hawkins, Parks & Recreation Office Manager.

**OTHERS PRESENT:**

There were no others present.

**AGENDA ITEMS:**

1. Approve Agenda and Minutes. There were no minutes to approve. **It was moved by John Landino and seconded by Minette Richardson to approve the agenda for the 11/16/07 meeting. The motion carried; 11-0.**
2. PECTAC Introductions: All members present introduced themselves.
3. Review Ethics Policy: The Ethics Policy was discussed with an emphasis on avoiding the appearance of impropriety and no personal benefit to any person on the committee.
4. Meeting Rules, Roles, and Procedures: The role of PECTAC is to advise the Town Council in the matter of development of the Payson Event Center. Robert's Rules of Order will be followed for procedures. Meeting dates were discussed. The fourth Tuesday of each month was suggested as a possible meeting date. The next meeting date is November 27<sup>th</sup>.
5. **Election of committee Chair and Vice Chair: There was a nomination by Rex Hinshaw, with a second from Farrell Hooseva, that Bill Ensign be Chair Person. The motion carried; 12-0. Chair opened nominations for Vice Chair. Kate Launder made a nomination, seconded by Rex Hinshaw, that Roy Bergold be Vice Chair; the motion carried 12-0.**
6. Parks and Recreation Director's Report:
  - a. Consultant status- Three very qualified architect firms have been chosen from a field of seven who submitted proposals. The three firms will be presenting further information in the form of a presentation.
  - b. Project time line- We hope to have the Master Plan adopted by 03/08.

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7. Public Input and Committee Member Questions: There was no public input or questions.
8. Future Items
  - a. Architect Introduction
  - b. Public Input Development
  - c. Event Center Uses
  - d. Design elements
  - e. Operations Funding/Business Plan
9. Adjourn: The meeting was adjourned by Chair Bill Ensign at approximately 6:45 P.M.

Approved

  
Bill Ensign, Chair

Date: Nov 27 2007

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Payson Event Center Technical Advisory Committee held on the 6<sup>th</sup> day of November 2007. I further certify that the meeting was duly called and held and that a quorum was present

**DATED this 27<sup>th</sup> day of November, 2007**

  
Claudia Hawkins, Admin. Assist/Off. Mgr. Parks & Rec