COUNCIL DECISION REQUEST

SUBJECT: Excess Dirt Disposal Policy

MEETING DATE: 01-10-07

PAYSON GOAL: NEW: EXISTING:

ITEM NO.:

TENTATIVE SCHEDULE:

SUBMITTED BY: LaRon Garrett, Town Engineer

AMOUNT BUDGETED: $0

SUBMITTAL TO AGENDA
APPROVED BY INTERIM TOWN MANAGER

EXPENDITURE REQUIRED: $0

CONT. FUNDING REQUIRED: $0

EXHIBITS (If Applicable, To Be Attached): Draft Excess Material Disposal Policy

POSSIBLE MOTION

I move to approve the Excess Material Disposal Policy as submitted and to direct Staff to implement said policy immediately.

SUMMARY OF THE BASIS FOR POSSIBLE MOTION:

From time to time, during the execution of their normal duties, the Town of Payson field crews will generate excess material. This material comes from cleaning ditches, repairing roadway base, installing underground piping, parkway grading, etc. If the material is of a reusable quality it is stockpiled at one of the Town yards. It is then used on future projects.

Material that is not suitable for structural fill or bedding is disposed of. This policy sets forth the process by which the excess material may be disposed of.

The Town has 3 options to dispose of the excess material:

1. Haul the material to private property owners that have a need for fill material.
2. Haul the material to commercial ventures that will accept the material for a fee. The commercial entity may then process the material to improve the quality and then sell it.
3. Haul the material to the Buckhead Mesa Landfill and pay the normal dump fees.

The first option is the most desirable to the Town of Payson since the cost is much lower than paying to dump this material. It also can be a benefit to individual property owners to receive free fill material. However, sometimes there are no private properties that are in need of fill and the Town can only stockpile so much of this material. At that point the other two options become more viable. The cost is approximately $6-$10 per load if it is taken to a commercial entity that normally accepts this type of material. The cost to dump this material at the Buckhead Mesa Landfill is $46.11 per ton or approximately $400 per load.

For the past several years the Town field crews have disposed of this excess material by either giving it to residents who needed small amounts or hauling it to some large properties in Star Valley. This kept the Towns disposal costs down and provided a benefit to the residents. Recently there were complaints that the Town was enhancing private property by giving them this material. After discussions with the Town Manager it was decided to discontinue this

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COUNCIL DECISION REQUEST

practice until the Town Council could approve an overall policy to deal with this matter. The attached Draft Excess Material Disposal Policy is your review and comment. The Draft Policy also includes the application form a resident would fill out to get on the waiting list for the material and a sample Waiting List.

Staff recommends approval of this Draft Policy.

PROS: This will allow the Town to continue to dispose of the excess material without increasing costs and will also provide a benefit to property owners.

CONS: Without a new policy the Town will need to pay to dispose of this material.

PUBLIC INPUT (if any):

BOARD/COMMITTEE/COMMISSION ACTIONS/RECOMMENDATIONS (if any) (give dates and attach minutes):

DRAFT
TOWN OF PAYSON

EXCESS MATERIAL DISPOSAL POLICY

APPROVED BY
THE
PAYSON TOWN COUNCIL

DATE????????

APPLICABILITY

This Policy applies to the disposal of excess material (soil) that is generated by the Town of Payson field crews.

BACKGROUND

From time to time, during the execution of their normal duties, the Town of Payson field crews will generate excess material. This material comes from cleaning ditches, repairing roadway base, installing underground piping, parkway grading, etc. If the material is of a reusable quality it is stockpiled at one of the Town yards. It is then used on future projects.

Material that is not suitable for structural fill or bedding is disposed of. This policy sets forth the process by which the excess material may be disposed of.

DISPOSAL OPTIONS

The Town has 3 options to dispose of the excess material:

1. Haul the material to private property owners that have a need for fill material.
2. Haul the material to commercial ventures that will accept the material for a fee. The commercial entity may then process the material to improve the quality and then sell it.
3. Haul the material to the Buckhead Mesa Landfill and pay the normal dump fees.

The first option is the most desirable to the Town of Payson since the cost is much lower than paying to dump this material. It also can be a benefit to individual property owners to receive free fill material. However, sometimes there are no private properties that are in need of fill and the Town can only stockpile so much of this material. At that point the other two options become more viable.

DISPOSAL PROCESS

The Town shall attempt to use Option No. 1 whenever possible to dispose of this excess material. When Option No. 1 is not available then Option No. 2 may be used. If neither Option No. 1 or No. 2 are available, then Option No. 3 may be used. The Town may stockpile this excess material while waiting for the more preferred Options to become available.

The process for a private property owner to receive some this excess material is as follows:

1. The property owner wanting the material must fill out a request form attached to this policy. They will then be put on a waiting list. The Town will haul material to the highest priority on the waiting list as material and manpower is available.
2. If there is stockpiled material available, a property owner may advance to the Number 1 position on the Waiting List if they provide all the material hauling.

REQUIREMENTS TO RECEIVE EXCESS MATERIAL

1. All requests must be for full truck loads of dirt.
2. The property owner must provide a dump location that is readily accessible to the Town trucks.
3. A site plan must be provided to the Town showing where the material is to be dumped.
4. The applicant responsible for all placing, spreading and compacting of this material.

5. The applicant must agree that this material will not be used for engineered fill under structures.
6. If less than 3 truck loads of material are requested, no site grading plan is required. If 3 to 8 truck loads of material are requested, a sketch of the property involved must be submitted with the Request Form showing where the fill will be placed and that it does not adversely affect any drainage. If more than 8 truck loads are requested, a Town Approved Engineered Grading and Drainage Plan must be submitted with the Request Form. For nonresidential properties, this Grading and Drainage Plan and Permit may be approved without an existing structure or current building permit on the property. In large fill areas, a Re-vegetation Plan may also be required.
7. Each request will remain in effect until it is either filled by the Town or withdrawn in writing by the person making the request. The Town of Payson will work down the request waiting list as material and manpower are available.

TOWN OF PAYSON
EXCESS MATERIAL (DIRT) REQUEST FORM

Name: _____

Address: _____

Address for Material Delivery (If Different from Above): _____

Phone: _____

Amount of Material Requested: _____ (Note: 1 Truck Load = Approx. 6 Cubic Yards)

If between 3 and 8 truck loads (12 - 48 CY) are requested, a sketch of the property involved must be submitted with this request showing where the fill will be placed and that it does not adversely affect any drainage. If more that 8 truck loads (48 CY) are requested, a Town Approved Engineered Grading and Drainage Plan must be submitted with this request.

As a recipient of this material, I understand and agree to the following:

1. All requests must be for full truck loads of dirt.
2. A location will be provided on my property to dump the dirt at a location that is readily accessible to the Town trucks.
3. A site plan is attached to this Request Form showing where the material is to be dumped.
4. I, as applicant, am responsible for all placing, spreading and compacting of this material.
5. That the material received from the Town is not suitable to be used as engineered fill under structures.
6. That this material may contain construction debris.
7. That all fill will be graded per the submitted and approved plan, if a plan was required.
8. That no fill will be more than two feet deep unless shown greater on a Town approved Grading and Drainage Plan.
9. Re-vegetation and/or landscaping of the graded area may be required, as shown on the approved Grading and Drainage Plan.
10. The Town will not be held responsible for the quality of this material or for any damage caused by this material.
11. Material delivered by the Town will be on an "As Available" basis depending on available material and manpower.
12. The material may be available sooner if the applicant provides hauling.
13. This request will remain in effect until it is either filled by the Town or withdrawn in writing by the person making the request.

Signed: _____ Date: _____

Added to Town Waiting List by: _____ Date: _____

TOWN OF PAYSON
EXCESS MATERIAL (DIRT) WAITING LIST

Name: _____ Address: _____

Date Added to List: _____ Volume Requested: _____

Date Request Filled: _____

Name: _____ Address: _____

Date Added to List: _____ Volume Requested: _____

Date Request Filled: _____

Name: _____ Address: _____

Date Added to List: _____ Volume Requested: _____

Date Request Filled: _____

Name: _____ Address: _____

Date Added to List: _____ Volume Requested: _____

Date Request Filled: _____

Name: _____ Address: _____

Date Added to List: _____ Volume Requested: _____

Date Request Filled: _____

Name: _____ Address: _____

Date Added to List: _____ Volume Requested: _____

Date Request Filled: _____