

TOWN OF PAYSON
 DESIGN REVIEW BOARD
 MINUTES OF THE PUBLIC MEETING
 NOVEMBER 27, 2007

- A Chairman Lieder called the duly posted public meeting of the Design Review Board to order at 3:00 p.m. in the Community Development Conference Room. Meeting Time & Place

- B MEMBERS PRESENT: Deborah Hughes; Barbara Underwood; Mareena Cords; Bill Ensign; Jeanie Langham; and Bernie Lieder. ABSENT: Levi Amon. Roll Call

- C STAFF PRESENT: Sheila DeSchaaf, Planner II; Tim Wright, Deputy Town Attorney; and Chris Floyd, Secretary. Staff Present

- D OTHERS PRESENT: Clmn. Romance, Dave Suffriti, and Jennifer Isit. Others Present

- E There were no public comments. Public Comments

- F Item D was taken out of order. Proposed Project On

Dave Suffriti and Jennifer Isit gave an overview of Reese Randall’s proposed project on West Main Street. It would include two (2) office buildings with Payson Physical Therapy occupying one building and the other would be office/retail space. It was noted that Mr. Randall had agreed to do a portion of the improvements on the Town’s parking area off of Westerly Road, which is adjacent to his project. The Board asked questions and there was discussion on the overall project.

405A West Main Street

- G There was discussion on the minutes with no recommended changes. Approval of Minutes

Deborah Hughes moved, seconded by Mareena Cords, to approve the October 23, 2007, minutes as written; motion carried 6-0.

- H Chairman Leider stated that he had met with Sheila DeSchaaf and Jerry Owen to discuss temporary signs in general. The discussion included what the theme might be, size, etc. Type of Temporary Signs

Mareena Cords brought pictures of some samples that would fit the size limit established by Council. She suggested using the metal frame with the sign hanging inside the frame. Ms. Cords also noted that this sign folds up easily.

Chairman Lieder suggested using a standard soft background on the sign. There was discussion regarding this suggestion. It was also suggested that the metal frame be brown. It was noted that the standard metal frame was black.

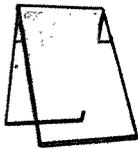
JAN 24 2008 *E.3

Chairman Lieder then clarified that the temporary portable signs would be a metal hanging sign.

- A Bill Ensign moved, seconded by Barbara Underwood, that 'A' frame signs be a standardized metal frame to match the picture included in the minutes.

Motion to Approve Metal Frame For 'A' Frame Signs

Motion carried 6-0.



- B Bill Ensign asked if the Board was going in the direction the Council had directed regarding types of temporary portable signs.

Colors For Temporary Signs

Tim Wright, Deputy Town Attorney, replied that the Board could consider other things like color, background, font size, etc. He stated that the Board had to have something in place by January 1 but the Board could make changes later.

Jeanie Langham noted that graphics are very complex because you have safety, vision, depth, and several other things to consider.

Chairman Lieder suggested using a border around the edge of the sign. It was also suggested that the border be used on the frame itself.

A suggestion was made that the color palette be limited.

There was a discussion regarding the colors that could be used or colors that should be excluded. Limiting the use of certain colors could prohibit businesses from using their corporate logo. Allowing any color to be used for a small percentage of the total sign area would eliminate this problem.

- C Bill Ensign left the meeting at 4:20 p.m.

Member Left Meeting

- D Barbara Underwood moved, seconded by Deborah Hughes, that temporary portable signs could utilize all colors except fluorescent colors, and the use of bright yellow, bright orange, bright white, lime green, and pastels would be limited to 5% of the total sign area. Reflective materials would also be prohibited.

Motion To Approve Colors For Temporary Signs

Motion carried 5-0.

- E Chairman Lieder asked if the Board wanted to address the background. There was discussion on this issue.

Background Discussion

It was suggested that the temporary sign permit application and guidelines include the Town's image statement "Mountain Town With A Western Heritage".

- A Jeanie Langham asked about meeting with other members of the Board to work on the guidelines. Tim Wright, Deputy Town Attorney, replied that less than four (4) members could meet. Meeting With Other Board Members

Ms. Langham also asked about a member missing several meetings and what the rules were in that regard. It was noted that the chairman has already addressed this issue.

- B Tim Wright, Deputy Town Attorney, asked regarding temporary directional signs, what was the Board's desire. Temporary Directional Sign

Mareena Cords stated that there were two (2) types of directional signs. One directing you to a specific site and the open house sign. The sizes of signs are 6" X 24" which is standard directional for most realtors (the arrow) and 18" X 24", which is typical for an open house directional sign. There was discussion regarding color and using the same color scheme as the temporary portable signs.

- C Chairman Lieder moved, seconded by Barbara Underwood, to adopt the same color guidelines as the temporary portable signs. Motion to Approve Same Colors As The Previous Signs
- Motion carried 5-0.

- D Chairman Lieder moved, seconded by Barbara Underwood, that the three square feet temporary directional sign should utilize the same black metal frame as temporary portable signs. Motion To Approve Size Of Directional Sign
- Motion carried 5-0.

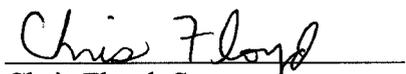
- E Chairman Lieder moved, seconded by Deborah Hughes, that the 6" X 24" directional sign should utilize a non-ferrous straight stake support. Motion To Approve Stake Type Sign
- Motion carried 5-0.

- F The next meeting is scheduled for December 11, 2007. Next Meeting

- G With no further items on the agenda, Chairman Lieder adjourned the Design Review Board meeting at approximately 4:53 p.m. Adjournment


Bernie Lieder, Chairman

1/8/08
Approved


Chris Floyd, Secretary