

# COUNCIL DECISION REQUEST

SUBJECT: Rumsey Park Fee Waiver Request

MEETING DATE: January 24<sup>th</sup>, 2008

PAYSON GOAL: NEW:            EXISTING:

ITEM NO.:

TENTATIVE SCHEDULE:

SUBMITTED BY: Rick Manchester,  
                         Parks and Recreation Director

AMOUNT BUDGETED: 0

SUBMITTAL TO AGENDA

EXPENDITURE REQUIRED: 0

APPROVED BY INTERIM TOWN MANAGER

CONT. FUNDING REQUIRED:



EXHIBITS (If Applicable, To Be Attached):

Memo 07-107 and information packet.

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## POSSIBLE MOTION

Council could motion to allow a one-time fee waiver for the Rim Country Classic Auto Club.

OR

Council could motion to refer this, and future fee waiver requests to the Parks and Recreation Advisory Board after appropriate ordinance changes (if any) have been satisfied.

## SUMMARY OF THE BASIS FOR POSSIBLE MOTION:

John Zilisch is requesting the fee waiver to use Rumsey Ramadas 4 and 5. They have used the ramadas for a burger burn for car show participants. In 2007, the fee was collected and refunded to the Auto Club.

The fees collected cover cost of garbage disposal (\$75), and typical Ramada rental fees as outlined in the P&R department adopted fee schedule. The total permit fee is \$206.

According to Town Code 93.47 P&R Director set the fees and Council can waive them.

## PROS:

- Though it has not been specifically measured, the car show brings an economic benefit to the Town of Payson.

## CONS:

- The cost of the ramada clean up and additional trash services is relatively minor compared to the number of visitors in town for the show.

PUBLIC INPUT (if any): None

BOARD/COMMITTEE/COMMISSION ACTIONS/RECOMMENDATIONS (if any) (give dates and attach minutes):

JAN 24 2008 I. 5



Payson Parks and Recreation  
1000 Country Club Lane  
303 N. Beeline Hwy  
Payson AZ 85541  
Phone (928) 474-5242  
Fax (928) 472-8412  
[www.ci.payson.az.us](http://www.ci.payson.az.us)

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MEMO—07-107

Date: December 21, 2007  
To: Debra Galbraith, Interim Town Manager  
From: Rick Manchester, Parks and Recreation Director  
Subject: Fee Waiver—Car Show  
CC: Charlene Hunt, Recreation Specialist

**FILE COPY**

Attached is back up information.

Basically, the Car Show event promoters are requesting a fee waiver to use facilities at Rumsey Park. Their event generates additional cost on the department (trash and cleaning) that typically requires a permit and fee.

The 2008 estimate based on adopted fees is \$206.

I don't care either way; however I don't think I have the authority to waive permit fees.

My recommendation

*Refer this request (and all future requests) to the Parks and Recreation Advisory Board, Town Council, or Town Manager.*

Thanks.



December 21, 2007

To: Rick Manchester  
From: Charlene Hunt  
Re: Fee waiver request

On 12-19-07 John Zilisch from the Rim Country Classic Auto Club came into our office to make a reservation for Ramada's 4 & 5 to hold their annual "Burger Burn" for the car show participants.

He requested a fee waiver as last year he paid the fees and then apparently spoke with the Town Manager and/or Mayor and was given a refund of the rental fees.

Records indicate the club has always paid for the rental of the facility. I calculated the fees for 2008 and the estimated total, based on his current requests, would be \$206.

Please advise me as to what course of action you would like me to take.

**SPECIAL EVENT  
RENTAL QUOTE SHEET**



DATE: 12-21-07

NAME: RCCAC Burger Burn & Breakfast

ADDRESS: 1010 N. Monarch Dr. / P.O. Box 2853

PHONE: 468-9028 Cell

EMAIL: \_\_\_\_\_

FAX: \_\_\_\_\_

Security Deposit \$250.00

HOURS

Ramada 1 \_\_\_\_\_ @ \_\_\_\_\_

Ramada 2 \_\_\_\_\_ @ \_\_\_\_\_

Ramada 3 \_\_\_\_\_ @ \_\_\_\_\_

Ramada 4 6 hrs. @ \$ 35 \$ 35

Ramada 5 14 hrs. @ \$ 96 \$ 96

Ballfield(s) Rental \_\_\_\_\_

Ballfield Prep (drag & stripe) \_\_\_\_\_

Taylor Pool \_\_\_\_\_

Electrical (spider boxes) \_\_\_\_\_

Misc. charges (porta jons, ground work, etc.) Hyd bin \$ 75 \$ 75

Facility Supervision \_\_\_\_\_

Estimated TOTAL: 206

Certificate of Insurance Submitted: \_\_\_\_\_

Date(s) of Event: APR 25, 2008 & Sunday APR 27th

Event Type: \_\_\_\_\_

NOTES:

**TOWN OF PAYSON  
RAMADA FEE SCHEDULE**

	RAMADA 1	RAMADA 2	RAMADA 3	RAMADA 4	RAMADA 5
4 HOURS	10.00	10.00	15.00	25.00	30.00
5 HOURS	13.00	13.00	19.00	30.00	36.00
6 HOURS	16.00	16.00	23.00	35.00	42.00
7 HOURS	19.00	19.00	27.00	40.00	48.00
8 HOURS	22.00	22.00	31.00	45.00	54.00
9 HOURS	25.00	25.00	35.00	50.00	60.00
10 HOURS	28.00	28.00	39.00	55.00	66.00
11 HOURS	31.00	31.00	43.00	60.00	72.00
12 HOURS	34.00	34.00	47.00	65.00	78.00
13 HOURS	37.00	37.00	51.00	70.00	84.00

**Rumsey Park - Ramada & Ball Field Rentals**

Ramada 1 & 2 (4 hour minimum)	\$10.00 (\$3.00 each additional hour)
Ramada 3 (4 hour minimum)	\$15.00 (\$4.00 each additional hour)
Ramada 4 (4 hour minimum)	\$25.00 (\$5.00 each additional hour)
Ramada 5 (4 hour minimum)	\$30.00 (\$6.00 each additional hour)
<b>BALL FIELDS</b>	\$10.00 per hour or \$15.00 with lights
<b>BALL FIELD PREP</b>	\$10.00 to drag and stripe

**Taylor Pool Rental**

0 - 50 People	\$60.00 per hour - minimum 1 hour
51 - 100 People	\$125.00 per hour - minimum 1 hour
101 - 200 People	\$250.00 per hour - minimum 1 hour

Pool is available for parties Friday, Saturday & Sunday ~ June 13 - August 9

*All rates are subject to change.*

**Special Events**

No operation of a circus/carnival is allowed prior to an electrical inspection. Town Building Inspectors will be performing the electrical inspection. Please call at least two days prior to confirm the event and again when ready for the inspection. If the public is invited to any event a Special Event Application must be submitted.

(928) 474-5242 x266

Any proposed vending of food products shall be inspected and approved for food sales by the Gila County Health Department.

(928) 474-1210

**SPECIAL EVENT  
RENTAL QUOTE SHEET**



DATE: 12-21-07

NAME: RCCAC Burger-Burn & Breakfast

ADDRESS: 1010 N. Monarch Dr. / P.O. Box 2853

PHONE: 468-9028 Cell

EMAIL: \_\_\_\_\_

FAX: \_\_\_\_\_

Security Deposit \$250.00

HOURS

Ramada 1	_____ @ _____	_____	_____
Ramada 2	_____ @ _____	_____	_____
Ramada 3	_____ @ _____	_____	_____
Ramada 4	<u>6 hrs.</u> @ <u>\$ 35</u>	<u>\$ 35</u>	<u>\$ 35</u>
Ramada 5	<u>14 hrs.</u> @ <u>\$ 96</u>	<u>\$ 96</u>	<u>\$ 96</u>

Ballfield(s) Rental \_\_\_\_\_

Ballfield Prep (drag & stripe) \_\_\_\_\_

Taylor Pool \_\_\_\_\_

Electrical (spider boxes) \_\_\_\_\_

Misc. charges (porta jons, ground work, etc.) 4 yd bin \$ 75 \$ 75

Facility Supervision \_\_\_\_\_

Estimated TOTAL: 206

Certificate of Insurance Submitted: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Event Type: \_\_\_\_\_

NOTES:

# SPECIAL REQUESTS FOR RCCAC BURGER BURN & BREAKFAST

**FRIDAY APRIL 25, 2008**

**RUMSEY # 5**

Activities will start about 10:00 am and end about 6:30 pm

1. Water for Ramada # 5
2. Leave access gate unlocked or make arrangement for key
3. Need about 10 to 12 barricades for paved parking area. (We will put them up and take them down and supply the tape.
4. We need power at the "spider box" and water
5. The dumpster at Ramada #5 needs to be empty and we need extra trash cans available.
6. We will also be using Ramada #4 but will use it as is. 10:00 - 4:00

**SUNDAY APRIL 27, 2008**

**RUMSEY #5**

Activities will start about 6:00 am and will end about 11:00 am

1. Need water and power at "spider box"
2. Need gate open.

**THANKS FOR YOUR HELP**

John Zilisch  
468-9028



PARKS AND RECREATION

# SPECIAL EVENT PERMIT APPLICATION

(Applicable to events consisting of 50 or more people)  
**\$15.00 Non-Refundable Application Fee**

**Town of Payson**  
**1000 W. Country Club Dr.**  
**Payson, Arizona 85541**

Phone: (928) 474-5242 Ext. 7

Fax: (928) 472-8412

TDD: (928) 472-6449

Date of Application: 12-19-07

Date of Event: APRIL 25-26-27

Applicant: RIM COUNTRY CLASSIC AUTO CLUB

Event Name: CHARITY CAR SHOW

Please complete the following information and return to the attention of Payson Parks & Recreation-Events & Activities Coordinator. The appropriate fee must accompany the application to be processed (For Fee Schedule, please see Section 11).

**MAJOR EVENT** applications must be submitted to the Parks & Recreation office no later than **(60) sixty days** prior to the event in order to be considered for scheduling on the special event calendar (January 1 through December 31). Applications will not be accepted less than (60) sixty days prior to the event without the approval of the Parks & Recreation Director. Incomplete applications and applications not accompanied with the appropriate fees, will not be processed. (Major Events are considered those with more than 100 people participating, including spectators and organizers.)

**MINOR EVENT** applications must be submitted to the Parks & Recreation office no later than **(30) thirty days** prior to the event. Applications will not be accepted less than (30) thirty days prior to the event without the approval of the Parks & Recreation Director. Incomplete applications and applications not accompanied with the appropriate fees, will not be processed. (Minor Events are considered those with less than 100 people participating, including spectators and organizers.)

Location Requested for Event (location is subject to availability): RUMSLEY PARK

Please attach an area site plan of the event showing your proposed locations of all that are applicable: stages; street closure requests; liquor locations; security positions; port-a-johns; tents; etc. The application must be submitted a minimum of 30 days prior to the event.

TYPE OF EVENT			
(Mark all that apply)			
Arts & Craft Fair _____	Festival _____	Large Picnic _____	Rodeo _____
Carnival _____	Food Fair _____	Parade _____	School Event _____
Circus _____	Fundraiser <u>X</u>	Political Rally _____	Tournament _____
Concert _____	Holiday Event _____	Religious _____	Other <u>CAR SHOW</u>

Details: BUNGER BURN + CAR SHOW N' SHINE 5PM - 11PM, CAR SHOW SATURDAY MAIN ST BREAKFAST RUMSLEY SUNDAY AM

Purpose: RAISE MONEY FOR LOCAL CHARITIES

**SECTION 1: APPLICANT INFORMATION** (please print or type)

Name of Applicant: JOHN ZILISCH - CAR SHOW DIRECTOR  
Home Street Address: 1010 N. MONARCH DR. PAYSON Phone #: 4168-9028  
Corporation/Organization Name: RIM COUNTRY CLASSIC AUTO CLUB  
Corporation's Tax ID#: \_\_\_\_\_ City Sales Tax ID#: \_\_\_\_\_  
Business Street Address: \_\_\_\_\_  
Mailing Address (if different from above): P.O. BOX 2853 PAYSON  
E-Mail Address: JOHN.ZILISCH@YAHOO.COM

**SECTION 2: SPECIAL INFORMATION**

Name of Event: 15TH ANNUAL CHARITY CAR SHOW  
Location of Event: RUMSEY PARK 4-25 10:00AM TO 6:30 PM + 4-27 6:00AM TO 11:00AM  
41-26 MAIN ST. 4:30 AM TO 5:30 PM  
Date and Time Event Coordinator will begin set up for the event: 4-25 = 10:00AM 4-27 = 6:00AM  
4-26 = 4:30 AM  
Event Start Time: SAME AS ABOVE Event End Time (include tear down): SAME AS ABOVE  
Admission Fee \$ NONE Est. Adult Attendance: 4-25 = 600  
4-26 = 3000  
4-27 = 200 Est. Child Attendance: ?  
On Site Event Manager/Coordinator: JOHN ZILISCH  
Address of Event Manager/Coordinator: SAME AS ABOVE  
Phone Number: 4168-9028 Fax #: \_\_\_\_\_ Cell #: \_\_\_\_\_  
E-Mail Address: SAME AS ABOVE

**SECTION 3: EVENT FEATURES**

Will the event include any of the following (if yes, be advised that event features may require an inspection and/or special event permit from the building, engineering, fire, and/or health departments):

AMPLIFIED ENTERTAINMENT:  or N  
LIVE ENTERTAINMENT: Y or   
CONCESSIONS/NOVELTY ITEMS SOLD:  or N

Ramada 4 10-4 25TH  
Ramada 5 10- 25TH