

TOWN OF PAYSON
DESIGN REVIEW BOARD
MINUTES OF THE PUBLIC MEETING
MARCH 11, 2008

- A Chairman Lieder called the duly posted public meeting of the Design Review Meeting Time Board to order at 3:00 p.m. in the Community Development Conference Room. & Place
- B MEMBERS PRESENT: Susan McIntyre (arrived late); Deborah Hughes; Barbara Roll Call Underwood; Mareena Cords; Bill Ensign; Jeanie Langham (arrived late) and Bernie Lieder.
- C STAFF PRESENT: Sheila DeSchaaf, Planner II; and Tim Wright, Deputy Town Staff Present Attorney.
- D OTHERS PRESENT: Gordon Whiting and Forrest Switzer. Others Present
- E Deborah Hughes moved, seconded by Barbara Underwood, to approve the Approval of February 26, 2008, minutes, pages 44-46; motion carried 5-0. Minutes
- F Gordon Whiting gave a brief overview of the proposed revisions to the AmericInn 201 West project. There were changes in the landscape plan, civil drawings, and a few minor Nugget Lane changes in the architecture. AmericInn
- Forrest Switzer, Tetra Tech, gave an overview of the proposed changes to the civil drawings and landscaping.
- Gordon Whiting addressed the few architectural changes, which included a change in the siding to lap cementitious in lieu of stucco. Also there were some questions on the lighting and changes to the signage.
- G Barbara Underwood moved, seconded by Deborah Hughes, to approve the Motion To lighting, landscaping, the phasing, new colors and materials, and new signage, Approve as submitted. AmericInn
- Motion carried 7-0.
- H Chairman Lieder commented that he liked the round table, but it wasn't productive Board to interrupt someone talking or when the Chairman recognizes someone they Decorum should be allowed to speak.
- I Deborah Hughes gave a report regarding a recent trip to Scottsdale's Scottsdale Design/Development Review meeting by three (3) of our Board members. Some Trip of the things that Scottsdale does that this Board might want to consider is; special guidelines for unique projects, photos of what they like and don't like,

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beautification awards, which we have done one, dress code, staff does presentation of project first then the developer, how to make owners aware of design review requirements/possible newspaper ad, council members rotate as chairman, vice-chairman is a p & z member, possibly having the vice-chairman make all the motions, study sessions before and after meetings, durability of products, recusing from vote, standard color chart, and smaller plans for the Board.

There was discussion regarding the ideas presented from the Scottsdale meeting and what this Board might consider for future use. Other suggestions made were finding existing guidelines from several places, another award was for architectural excellence, number of professionals on board, carry through enforcement in the field and doing some on Saturday, rights of way landscape maintained by businesses, 11 X 17 plans, and on a work study agenda have an administrative report and during this time questions could be addressed.

There was further discussion regarding the making of motions, staff introducing the project location and applicant, and how to disseminate the design review requirements to property owners.

- A Bill Ensign suggested that the meetings be held in a more formal setting such as the Council chambers. Also he suggested having nameplates for the Board members. Meeting Location

There was discussion regarding using the community development conference room compared to a larger meeting room. Several of the Board members preferred the room being used now and the round table discussions. It was also suggested that an overhead/power point be used.

It was the consensus of the Board to try a different setup in the present meeting room.

- B Item # 7 was taken out of order. Joint Meeting With GVRA

Chairman Lieder stated that the Board should have received a copy of the Arizona Main Street Resource Team Report. He felt that this report was the basis for the joint meeting with GVRA. He asked that the Board bring this report with them to the joint meeting. He also commented that he thinks this is the foundation as a Design Review Board and how they interface with the Main Street group.

There was discussion regarding what would be presented at the joint meeting relating to the design review guidelines for the Main Street area.

- C Chairman Lieder began the review on the color chart. After a brief discussion of the colors, staff asked that each member mark their color chart and return it for compiling of the results for further review. Guidelines

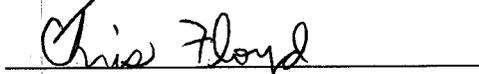
Sheila DeSchaaf, Planner II, stated that when the Board completes the review on

landscaping, then they could consider the handout that was prepared by Jeanie Langham. Ms. DeSchaaf commented that she made copies of what exists in the Town Code and the Unified Development Code. She suggested that instead of duplicating what already exists, the Board could opt to add to design review guidelines only the criteria not otherwise found in current codes.

- A The next meeting is the joint meeting with GVRA scheduled for March 25, 2008. Next Meeting
- B With no further items on the agenda, Chairman Lieder adjourned the Design Adjournment Review Board meeting at approximately 5:05 p.m.


Bernie Lieder, Chairman

4/8/08
Approved


Chris Floyd, Secretary