ORDINANCE NO. 738

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, AMENDING CHAPTER 110 (BUSINESS LICENSING) OF THE CODE OF THE TOWN OF PAYSON, RELATING TO THE ADMINISTRATION OF THE TOWN'S BUSINESS LICENSE PROCESS.

WHEREAS, the Town Clerk of the Town of Payson has been responsible for the administration of the Town's business license process; and

WHEREAS, it is the desire of the Mayor and Common Council to have such administration done by a person or persons designated by the Town Manager,

NOW, THEREFORE, THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, DO HEREBY ORDAIN AS FOLLOWS:

Section 1. That all references in Chapter 110 (Business Licensing) of the Code of the Town of Payson to *the Town Clerk* shall be replaced with *the Town Business License Clerk*.

Section 2. One or more Town Business License Clerk(s) shall be appointed by the Town Manager or the Manager's designee and such appointment(s) may be changed by the Manager from time to time.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON this _____ day of _____, 2008, by the following vote:

AYES _____ NOES _____ ABSTENTIONS _____ ABSENT _____

_____
Kenny J. Evans, Mayor

ATTEST:

_____
Silvia Smith, Town Clerk

APPROVED AS TO FORM:

_____
Samuel I. Streichman, Town Attorney

First Reading & Public Hearing JUL 0 2 2008 G.2

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MEMORANDUM

TO: **Mayor and Common Council**

FROM: **Legal Department**

SUBJECT: **Ordinance 738 (7/2/08 and 7/17/08 Council Meetings)**

Historically, all business license activities have been administered by the Town Clerk's Office. In 2007, the Town Manager moved all business license administration to the Finance Department. Because of this change, the Town Clerk has requested a clean up of Chapter 110 (Business Licensing) of the Code of the Town of Payson. There are numerous references in Chapter 110 to the Town Clerk, even though the Clerk no longer administers business licenses.

In order to allow the Town Code to be flexible and allow future organizational changes, section 1 of the Ordinance replaces all references to the "Town Clerk" with the "Town Business License Clerk." Section 2 allows the Town Manager or Manager's designee to appoint one or more Town Business License Clerk(s).