

COUNCIL DECISION REQUEST

SUBJECT: Creation of Public Works Department

MEETING DATE: July 17, 2008

PAYSON GOAL: NEW:

EXISTING:

ITEM NO.:

TENTATIVE SCHEDULE:

SUBMITTED BY: Debra A Galbraith

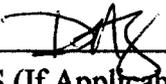
AMOUNT BUDGETED: \$0.00

SUBMITTAL TO AGENDA

EXPENDITURE REQUIRED: \$0.00

APPROVED BY TOWN MANAGER

CONT. FUNDING REQUIRED: \$0.00



EXHIBITS (If Applicable, To Be Attached):

Minutes from the November 16, 2006 Council Meeting

POSSIBLE ACTION

I move to create a Public Works Department led by a Public Works Director and an Assistant Public Works Director, which will oversee the following areas: 1) Streets, 2) Engineering, 3) Water and, 4) Airport.

SUMMARY OF THE BASIS FOR POSSIBLE ACTION:

At the Council meeting of 11/16/07, Council approved a CDR to abolish the title of public works engineer, abolish the position of public works director, to appoint LaRon Garrett as the town engineer and create the position of water superintendent (Buzz Walker). Staff did not prepare the ordinances/resolutions to make this happen, although the Town Code was amended. This action will change the title of LaRon Garrett to Public Works Director and the title of Buzz Walker to Assistant Public Works Director.

There are many consistencies among municipal governments. One of them is the titles of departments and the functions therein. This allows people to understand where to find expected services and who is responsible for them among various municipalities. The title of Water Superintendent is seen as below the level of a director and has been an issue in some discussions with outside sources. The Town Engineer title is not usually a department head position. Changing these two titles will help establish the authority of these positions in discussions with outside agencies.

LaRon Garrett is currently a department head – this is a title change only. Buzz Walker will still be in charge of the Water Department, he will report to LaRon and function as an assistant department head to the other areas in the Public Works Department.

PROS: 1) Group like functions, 2) Clear up authority/responsibility issues, 3) Allow for information exchange between Buzz Walker & LaRon Garrett for future purpose, 4) Allow for better coordination and consistency between the functional areas affected during the CC Cragin construction.

CONS: None.

PUBLIC INPUT (if any):

BOARD/COMMITTEE/COMMISSION ACTIONS/RECOMMENDATIONS (if any) (give dates and attach minutes):

JUL 17 2008 I.2

COUNCIL DECISION REQUEST

FUNDING:

Account Number:

Title:

Amount: \$

Total Cost: \$

CFO: _____

Date: _____