TOWN OF PAYSON
DESIGN REVIEW BOARD
MINUTES OF THE PUBLIC MEETING
NOVEMBER 18, 2008

A	Chairman Lieder called the duly posted public meeting of the Design Review Board to order at 3:00 p.m. in the Community Development Conference Room.	Meeting Time & Place
B	MEMBERS PRESENT: Deborah Hughes; Barbara Underwood; Mareena Cords; Bill Ensign; and Bernie Lieder. ABSENT: Maricel Causer. One vacancy.	Roll Call
C	STAFF PRESENT: Sheila DeSchaaf, Planner II; Ray Erlandsen, Acting Community Development Director; Tim Wright, Deputy Town Attorney; and Chris Floyd, Secretary.	Staff Present
D	OTHERS PRESENT: Clmn. Rick Croy; Christian Vernosky, representing the Church of the Nazarene; Mark Waldrop, GVRA Committee Member; Minnette Richardson, GVRA Committee Member; and Pete Aleshire, Payson Roundup.	Others Present
E	Chairman Lieder commented that at the request of the Town Manager's office he is asking the Board to fill out the Town survey.	Public Comments
F	Mareena Cords moved, seconded by Bill Ensign, to approve the September 9, 2008, minutes, pages 72-73; September 23, 2008, minutes, pages 74-75; and October 14, 2008, minutes, pages 76-77. There was a brief discussion regarding the order of the next set of guidelines to be reviewed. Motion carried 5-0.	Approval Of Minutes
G	Christian Vernosky gave a brief overview of the proposed addition at the Church of the Nazarene. The Board asked questions, which were answered by the applicant. There was discussion regarding the roof color. Sheila DeSchaaf, Planner II, showed the Board pictures of the area taken from the highway. Ray Erlandsen, Acting Community Development Director, stated that fire wanted access within 150' of all buildings. Also the comment was made that the building would be sprinklered.	Church of the Nazarene
	Deborah Hughes moved, seconded by Mareena Cords, to approve the project with the exception of a darker brown tone roof. There was a discussion regarding the request for a darker roof. The **motion** was **amended** to read **to approve the project with the suggestion that the roof be a darker brown color.**	Motion to Approve
	Motion carried 5-0.	
H	Item # 4 was taken out of order.	Council Work Study
	Chairman Lieder commented that he met with the Town Council last week and	

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discussed with staff the revisions to the guidelines. He said that the discussion revolved primarily around the process. One proposal had staff doing all reviews and the Board hearing only appeals. The current process has GVRA hearing appeals. They can't be involved in the review process and then hear their own appeals. Deborah Hughes asked if the Council was leaning towards the middle proposal (on the diagram), which the Chairman answered in the affirmative.

Chairman Lieder stated that staff was asked at the work study meeting to note the main changes to the guidelines, which were; 1) tile roof not allowed; 2) signage section added; and 3) no color chart – went with LRV standard.

Tim Wright, Deputy Town Attorney, stated that December 11 is when the proposed guidelines will be heard again by Council. The Council could make a decision at that meeting. Mr. Wright commented that two (2) exhibit c's would be going to Council, which is the application and review process. One process would be the Board reviewing projects or the other option is for staff to do all reviews with appeals going to the Board. Mr. Wright stated that Chairman Lieder did a good job representing this Board at the work study meeting.

A Chairman Lieder commented that he would like to see certain changes to the layout of the GVRA guidelines. For the proposed guidelines he would like to see the first page be pictures of historic buildings; page 2 would be current pictures of existing buildings in GVRA; page 3 would be the index with a reference to the 1999 study; page 4 vision/purpose statement to be drafted with exhibits of the boundaries; page 5 the application process with a checklist; page 6 review process also with a checklist; page 7 development standards; page 8 applicability/exemptions/appeals plus infrastructure implications. GVRA Guidelines

Several comments were made regarding this layout being a good starting point for review of the guidelines.

There was further discussion regarding the guidelines.

B The next meeting is scheduled for December 16, 2008. Next Meeting

C With no further items on the agenda, Chairman Lieder adjourned the Design Review Board meeting at approximately 4:42 p.m. Adjournment

Bernie Lieder, Chairman

01/27/09
Approved

Chris Floyd, Secretary