

Town of Payson
Parks and Recreation Commission
MINUTES FOR THE PUBLIC MEETING

Meeting Date and Time: April 8, 2009 5:00pm

Location: Parks, Recreation & Tourism Office – Green Valley Park
1000 W. Country Club Drive, Payson, AZ 85541

The Board Reserves the right to consider any matter out of sequence.

A. CALL TO ORDER: Chair, Mel Sorensen called the meeting to order at 5:05pm

B. PLEDGE OF ALLEGIANCE (if desired)

C. ROLL CALL:

Mel Sorensen, Chair X
Carrie Dick excused
Rory Huff X
Gerri Levine X

David Rutter, Vice Chair X
Rob Ingram X (5:15pm)
Jim Grady X

OTHERS PRESENT: Cameron Davis, Director of Parks, Recreation & Tourism; Nelson Beck, Parks Supervisor; Mary McMullen, Recreation Coordinator; Deb Rose, Recreation Coordinator; Sam Streichman, Town Attorney; Mary Wolf, Office Assistant, Parks, Recreation & Tourism.

D. APPROVAL OF MINUTES: **Motion** was made by David Rutter, **seconded** by Jim Grady to **approve the March 11th minutes**. The motion carried 4-0. Mel Sorensen abstained as he was absent from that meeting and Rob Ingram had not yet arrived.

E. PUBLIC COMMENTS – Comments concerning items not on the agenda

Those wishing to address the Parks Commission during this time need not request permission in advance. No discussion regarding Public Comments is permitted. Members of the Commission may not discuss items that are not specifically identified on the agenda. Pursuant to A.R.S. § 38-431.01 (G), action taken as a result of the Public Comment is limited to (1) asking staff to study the matter, (2) responding to individual criticism, or (3) asking that the matter be placed on a future agenda.

F. PUBLIC HEARINGS (if applicable)

None Scheduled

G. ITEMS FOR DISCUSSION/POSSIBLE ACTION

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1. Report from Nelson Beck, Parks Supervisor and Mary McMullen, Recreation Coordinator on projects that are ready to go once funds are available and reports on project that were started in 2007/08 and were not completed due to budget cuts in 2008/09.

Nelson Beck reported that the 2009/10 Budget has been submitted. Funding is pending approval of the Town Manager and Town Council. The budget submitted was back to basics, no major project work or capital improvements. Nelson reported he has plans to paint the buildings in North Rumsey Park and replace partitions in those restrooms. The North end also needs asphalt maintenance which he is working on with the streets dept. He would like a land survey done for Rumsey Park for future CIP. Green Valley Park Dam needs erosion work per the last inspection. Nelson is seeking financial assistance from the Water and Sanitary Districts for this. Parks is also looking to re-install the pier near the boat ramp at an estimated cost of \$10,000.

Other projects at Green Valley Park are re-soil/re-seeding, sidewalk repair, office facelift, repaint wall, landscaping, fencing and polishing and shining. Cameron Davis added that we are prioritizing those projects. Jim Grady asked if there would be community service opportunities for some of those projects. Nelson responded that he would utilize volunteers when appropriate and he had supervisors and coordinators that could monitor those people. Gerri Levine asked if donations had been sought from Home Depot or The Paint Store? Nelson said we had not pursued donations. Cameron Davis advised that Neuman Paint has donated all the paint for the Event Center. The painters are all volunteers that the Rodeo Preservation Alliance has brought in. The Streets Dept. has offered in kind help with work at the event center and Ed Heineke has been spraying for the yellow thistle out there. Report from Mary McMullen – PATS. Tyler Parkway trail project is ready to go when funding is available. A-Dye design is complete. Mary hasn't found any funding through ADOT or other sources to get this going. The state cancelled the Heritage Grant which she had been approved for. It was also presented for stimulus funding.

2. Director Report: We have approximately 200 Diamondback Tickets sold for the May 8th game. The selling deadline has been extended to May 1st. We have one bus that is full and are seeking a second bus. Cameron is asking each Commission member to go out and sell their tickets that were handed to them in a packet. We need to sell 500 tickets to get advertising and promotions opportunities at the game. The Civil War Reenactment drew over 3,000 people to the event of which an estimated 50 percent were from out of town. Deb Rose is in charge of the Egg Scramble which is scheduled for April 11th. Mary McMullen is helping with the FLW Bass Tournament and has been gathering goody

bag items to distribute to the 400 anglers whom will be attending. The event is being held at Roosevelt Lake and the final weigh in at the Walmart in Payson. The marketing trip to the Arizona Game and Fishing Expo in Glendale was very successful. We handed out marketing materials to about 1200 kids who attended the event those materials included the Optimist Fishing Festival, FLW Bass Tournament and paysonrimcountry.com.

3. General budget numbers by department for 2009/10.
Cameron Davis asked to defer this until the next meeting.
4. Impact Fees Fund for Parks, Recreation & Tourism.
Parks development fee fund, this fund received revenues from the parks impact fee charges as one of the constructions development fees. This fund can only be used to pay for capital improvements for the parks system.

Amount of money in the fund is \$151,623

Available amount for use is \$55,400 for 2009/10.

Annual debt service payment of \$96,200 is due every year until it is paid off in 2012.

Rumsey Park field development amount is \$70,471.

Trails had charges of \$1556 and \$150 for program oversight.

Grand Total of \$105, 407.

Construction revenues are way down amount collected since July 1, 2008 to current is \$81,340. \$96,200 must always be in reserve for debt services so the \$55,400 must be held for future debt services.

5. Procedures for the Commission for future item(s) to be placed on the agenda. Cameron Davis would like all requests to go through Mary Wolf, preferably by email. The deadline for those requests will be by noon on the Thursday prior to the meeting. Mary will then present Cameron and Mel Sorensen a rough draft of the agenda. Cameron and Mel will get together to discuss the agenda and have Mary Wolf send out the final agenda for posting and to Commission members. Sam Streichman noted that the rule of thumb when you put an item on the agenda that a member of the public can read that item and can understand what that item is and can make a decision on whether or not to attend based on what is written on the agenda. The item(s) needs to be general or specific enough to allow someone to make a decision that they want to attend.

G. Outdoor Recreation Evaluations

1. Family Fossil Hunt had over 100 participants. The site for the hunt was at the Paleo 260 near Kohls Ranch.
2. PATS Cypress/Boulders Loop Hike had quite an influx of out of towners.
3. Spring Break Recreation Camp had over 60 participants. Friends of Payson Parks & Recreation help fund the staff for this program.

H. INFORMATION AND UPDATES FOR THE BOARD

None scheduled

I. REQUESTS TO STAFF FOR THE PLACEMENT OF ITEMS ON A FUTURE AGENDA (No Discussion Permitted)

Status of the Summer Concert Series for 2009

Rob with the Humane Society wants information on how to become a vendor at our special events and have his animals available for adoption. (Insurance liability)

Volunteers and how to generate numbers

Legal perimeters of how to proceed with volunteer program

How to structure a volunteer program

Update on the Event Center Construction

Mel Sorensen -Tonto Apache Tribe development near the Event Center and how this effects Town Property and the Event Center. Where the lake is going and are they using stimulus money for that. Is the lake a tribe or Town project?

Masterplan for the Event Center.

NOTE: THERE IS A POSSIBILITY THAT A QUORUM OF THE PAYSON COMMON COUNCIL WILL BE PRESENT DURING THIS MEETING. NO COUNCIL ACTION WILL BE TAKEN, NO COUNCIL DELIBERATIONS WILL BE HELD, AND NO COUNCIL BUSINESS WILL BE CONDUCTED.

The Town of Payson endeavors to make all Public Meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 474-5242(voice) or 472-6449 (TDD) to request an accommodation to participation at this meeting.

Approved



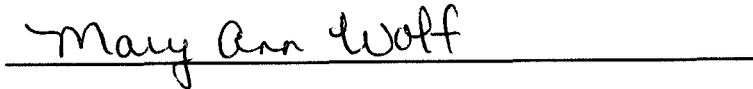
Date: 5/13/09

Mel Sorensen, Chair

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Parks and Recreation Committee of the Town of Payson held on the 8th day of April, 2009. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 13th day of May, 2009



Mary Ann Wolf, Administrative Assistant, Payson Parks, Recreation and Tourism