

COUNCIL DECISION REQUEST

SUBJECT: Humane Society monthly payments

MEETING DATE: September 10, 2009

PAYSON GOAL: NEW: EXISTING:

ITEM NO.:

TENTATIVE SCHEDULE:

SUBMITTED BY: Debra A Galbraith *DAG*

AMOUNT BUDGETED: \$88,800

SUBMITTAL TO AGENDA
APPROVED BY TOWN MANAGER

EXPENDITURE REQUIRED: \$44,400

CONT. FUNDING REQUIRED: N/A

EXHIBITS (If Applicable, To Be Attached): Letter and invoice from Humane Society for July services

POSSIBLE MOTION:

1) I move that staff be directed to create a contract from July 1, 2009 to December 31, 2009 to pay the Humane Society on a monthly basis, in the amount of \$7,400, pending contract negotiation.

OR

2) I move that staff not pay the Humane Society until a contract for fiscal year 2009/2010 has been signed, at which time they will be paid from July 1, 2009 to current.

SUMMARY OF THE BASIS FOR POSSIBLE MOTION:

During the budget process it was decided that the Town expenditure budget would carry a placeholder of \$88,800 (the amount of the fiscal year 08/09 budget) while the Town and the Humane Society determine the proper cost of the animal control services they provide.

Historically, the Town has not made monthly payments to any vendor until a signed contract has been executed. The Humane Society is working on a cost study to determine the cost of this program. Per their attached letter, they believe that study will be completed on mid-October, at which time the Town will begin negotiations of the fiscal year 09/10 contract.

During a budget work study session Council discussed paying the Humane Society on a monthly basis until those negotiations were completed. There was no vote on this discussion. I am asking for Council consensus on how they would like staff to proceed before the fiscal year 09/10 contract is executed.

PROS: Pays the Humane Society for services performed while contract negotiations are underway.

CONS:

PUBLIC INPUT (if any): N/A

BOARD/COMMITTEE/COMMISSION ACTIONS/RECOMMENDATIONS (if any) (give dates and attach minutes): N/A

SEP 10 2009 *I.3*

COUNCIL DECISION REQUEST

FUNDING:

Acct:	Budget:	Available:	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:
BA:				Date: _____

RECEIVED

AUG 18 2009

TOWN OF PAYSON-FINANCE



August 18, 2009

Town of Payson-Finance Dept.
303 N Beeline Hwy
Payson, AZ 85541

As we have not had any further communication with the Town of Payson concerning the 2009-2010 fiscal year contract for the Humane Society of Central Arizona we are enclosing an invoice for July based on last fiscal year contract.

Also enclosed is a copy of the population report for July, which Chief Engler has already received.

Based on the last conversations with the Town of Payson concerning the Humane Society of Central Arizona contract, the humane society is continuing to work on the time study and will be prepared to meet with the town mid October to review the outcome of the time study.

Sincerely,

A handwritten signature in cursive script that reads "Janet K Ostrom".

Janet K Ostrom, Finance/Bookkeeping

cc: Debra Galbraith
Chief Engler

PHS OPERATING FUND

812 S McLane
Payson, AZ 85541

Invoice

Invoice #: 4452
Invoice Date: 8/18/2009
Due Date: 8/31/2009
Project:
P.O. Number:

Bill To:

Town of Payson - Animal Control
303 N Beeline Hwy
Payson, AZ 85541

Date	Description	Amount
7/31/2009	July Monthly Payment	7,400.00

Total \$7,400.00

Payments/Credits \$0.00

Balance Due \$7,400.00

Phone #
928-474-5590

ANIMALS ON HAND BEGINNING OF MONTH JULY 2009

DOGS	74
CATS	68
OTHER	2
TOTAL	144

INCOMING ANIMALS JULY 2009

DOGS	79	TOWN	64
CATS	58	TOWN	48
OTHER	0	TOWN	0
TOTAL	137	TOTAL	112

OUTGOING ANIMALS JULY 2009

DOGS	
ADOPT	35
RECLAIM	24
PTS	16
AGGRSS	10
AGE	0
MEDICAL	6
DOA	0
CATS	
ADOPT	21
RECLAIM	1
PTS	36
FERAL	1
AGE	0
MEDICAL	34
DOA	1

TOTAL OF OUTGOING ANIMALS	135
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ANIMALS ON HAND END OF MONTH JULY 2009

DOGS	75
CATS	67
OTHER	2
TOTAL	144

Dog	7/10/2009 12:15 PM	7141
Cat	7/22/2009 02:59 PM	6014
Dog	7/21/2009 08:43 AM	7159
Dog	7/9/2009 11:48 AM	7139
Dog	7/2/2009 12:06 PM	7138
Dog	7/10/2009 01:45 PM	7142
Cat	7/7/2009 01:49 PM	7140
Dog	7/10/2009 01:54 PM	7143
Dog	7/24/2009 11:57 AM	7162
Dog	7/10/2009 01:54 PM	7162
Dog	7/21/2009 08:54 AM	7156
Dog	7/14/2009 03:59 PM	7156
Dog	7/15/2009 10:53 AM	7149
Dog	7/17/2009 05:25 PM	7153
Dog	7/17/2009 05:25 PM	7153
Dog	7/17/2009 03:40 PM	7155
Dog	7/20/2009 01:59 PM	7157
Dog	7/20/2009 11:41 AM	7158
Cat	7/23/2009 05:21 PM	7160
Dog	7/24/2009 11:54 AM	7163
Dog	7/23/2009 12:07 PM	7161
Dog	7/29/2009 09:55 AM	7169
Dog	7/29/2009 09:55 AM	7168
Dog	7/28/2009 03:26 PM	7167
Dog	7/28/2009 03:26 PM	7166