

TOWN OF PAYSON  
DESIGN REVIEW BOARD  
MINUTES OF THE PUBLIC MEETING  
SEPTEMBER 22, 2009

- A Chairman Lieder called the duly posted public meeting of the Design Review Board to order at 3:00 p.m. in the Town Council Chambers. Meeting Time & Place
- B MEMBERS PRESENT: Bernie Lieder; Deborah Hughes; Barbara Underwood; Bill Ensign; Bruce Wales; Kenneth Woolcock; and James Garner. Roll Call
- C STAFF PRESENT: Sheila DeSchaaf, Planner II; Ray Erlandsen, Acting Community Development Director; Cathy Boone, Project Manager. Staff Present
- D OTHERS PRESENT: Mark Waldrop, Don Hammon, and Dennis Johnson. Others Present
- E Deborah Hughes moved, seconded by James Garner, to approve the September 8, 2009, minutes, pages 118-119. Motion carried 7-0. Approval of Minutes
- F Item C2 was taken out of order. Historic Main Street Design Review Guidelines  
Chairman Lieder felt this version represented everything mentioned in previous meetings and was nicely condensed with clearer pictures. Since this is to be a living document, James Garner suggested having the dates added in order to know the latest version.
- G Barbara Underwood moved, seconded by Deborah Hughes, to approve the business letter with the following changes: First paragraph "Your" changed to "Our", correct spelling of "aesthetics"; end of second paragraph change "them" to "new guidelines", toward end of third paragraph put "and" between 'channel' and 'Payson's' and in PS delete "would" from last sentence. Motion carried 7-0. Business Letter  
Sheila DeSchaaf, Planner II, will update the letter and incorporate the comments made today.
- H Item C3 was taken out of order. Wagon Wheel Signs  
Sheila DeSchaaf, Planner II, presented photos of the different wagon wheels. The original intent was to have an administrative review to approve the location and theme. To this point, none have come through prior to being installed. There were concerns with placement of the wagon wheel on existing sign poles.  
Sheila DeSchaaf, Planner II, will contact the group representatives and discuss the issues presented.

- A Dana Fife, of Urban Design Architects, presented the plans for the new funeral Payson home. He mentioned this had recently been rezoned. The two main elements of Messinger the funeral home were the chapel and main hall with a “casual western” Funeral Home architectural character.

Discussion ensued on the amount of windows and openings. The group agreed there should be a future meeting discussing when occupancy might dictate a lesser percentage of window and door openings.

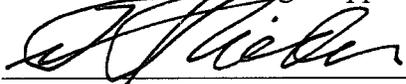
Bill Ensign moved, seconded by Barbara Underwood, to approve this plan to move to design phase for construction. Motion passed 7-0.

Barbara Underwood left the meeting at approximately 4:15 p.m.

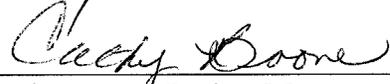
- B The Board desired to expand the screening and buffering descriptions to make the Landscaping provisions less confusing and to hopefully eliminate inconsistencies in the future.

After much discussion, it was agreed that Sheila DeSchaaf, Planner II, would scan a sample matrix and e-mail along with the next agenda.

- C With no further items on the agenda, Chairman Lieder adjourned the Design Adjourment Review Board meeting at approximately 4:50 p.m.

  
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 Bernie Lieder, Chairman

*10/13/09*  
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 Approved

  
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 Cathy Boone, Project Manager