COUNCIL DECISION REQUEST

SUBJECT: Preliminary Engineering for the C. C. Cragin Raw Water Pipeline

MEETING DATE: 10-22-09

PAYSON GOAL: NEW: EXISTING: X

ITEM NO.:

TENTATIVE SCHEDULE:

SUBMITTED BY: LaRon G. Garrett, Pub. Wks. Dir.

AMOUNT BUDGETED: $0

SUBMITTAL TO AGENDA
APPROVED BY TOWN MANAGER

EXPENDITURE REQUIRED: $0

CONT. FUNDING REQUIRED: $0

EXHIBITS (If Applicable, To Be Attached):

POSSIBLE MOTION

I move that the Town of Payson select Sunrise Engineering, Inc. as the design engineer for the Preliminary Engineering of the C. C. Cragin Raw Water Pipeline and authorize Town Staff to negotiate a Scope of Services and Professional Fee for this project.

SUMMARY OF THE BASIS FOR POSSIBLE MOTION:

Town of Payson personnel have been working on bringing water from Blue Ridge Reservoir (Now called C. C Cragin Reservoir) to Payson for over 30 years. We are now beginning to see the realization of this project. The Environmental Assessment is now moving forward with the Town's consultant, SWCA, Inc. There are questions arising from the Environmental Assessment that require engineering input. In order to get an engineer on board the Town issued a Request for Proposals for the Preliminary Engineering for the C. C. Cragin Raw Water Pipeline on August 26, 2009. The selected firm will provide the necessary information for the Environmental Assessment as well as 30% plans for the raw water line between the Washington Park Generating Station and the new water treatment plant. Fifty three individuals or firms requested copies of the proposal package. We received 15 proposals on the September 28, 2009 due date. All the proposals were from qualified firms. Also, all four local firms either submitted proposals themselves, or were included as a sub-consultant with another firm. There were three independent reviews of the proposals submitted. Each reviewer scored the proposals based on the ranking criteria provided in the Request for Proposals. The scores from the three reviewers were combined to determine the final ranking of the proposals. All three reviewers had the same number one ranked firm. The top three ranked firms are as follows:

1. Sunrise Engineering, Inc.*
2. Tetra Tech Engineering, Inc.**
3. HDR Engineering, Inc.***

In accordance with Arizona Revised Statutes, the first step is to select an engineering firm based on qualifications. The next step is to negotiate a Scope of Services and Professional Fee with the selected firm. If staff is not able to negotiate an acceptable Scope of Services and Professional Fee with the top ranked team, then staff will request that the Council reject the No. 1 ranked firm and authorize negotiations with the No. 2 ranked firm. No funding is being committed at this time.

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Staff has contacted 6 referenced provided by the No. 1 ranked firm. All references provided very positive comments about this firm and their staff.

At this time staff is recommending that the Town Council select Sunrise Engineering, Inc. as the design engineer for the Preliminary Engineering of the C. C. Cragin Raw Water Pipeline and authorize Town Staff to negotiate a Scope of Services and Professional Fee. Once the negotiations are complete, staff will present the contract, scope of services and fee to the Council for final approval and authorizing the Mayor to sign the contract documents.

PROS: Approval will allow the Town to continue working towards making C. C. Cragin water a reality.

CONS: None

PUBLIC INPUT (if any): N/A

BOARD/COMMITTEE/COMMISSION ACTIONS/RECOMMENDATIONS (if any) (give dates and attach minutes): N/A

FUNDING:

Acct:	Budget:	Available	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:

3A: _____ Date: _____

*Recently opened an office in Payson
**Has an office in Payson
***Teamed with the local firm of Verde Engineering, Inc.