

SURFACE TRANSPORTATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
OCTOBER 7, 2009

200

- A Chairman Loeffler called to order the duly posted Surface Transportation Advisory Board meeting at approximately 4:00 p.m. in the Council Chambers. Meeting Time & Place
- B PLEDGE OF ALLEGIANCE Pledge of Allegiance
- C ROLL CALL: Chairman Tom Loeffler, Vice Chairman Bruce Van Camp and Members, Roy Kindrick, Chris Tilley, Jim Hippel, Bob Dalby and Shirley Dye were present. Roll Call
- D STAFF PRESENT: LaRon Garrett, Town Engineer. Staff Attending
- E OTHERS PRESENT: Others Attending
- F **PUBLIC COMMENTS**
- There were no public comments. Public Comments
- G **MINUTES:**
- There were no corrections on the June 10, 2009 Surface Transportation Advisory Board minutes. Member Dye motioned to accept the minutes. Member Hippel second the motion. **Approved 7-0.** Minutes
- H **Update from the Board Chairman.**
- Chairman Loeffler had no comments at this time.
- I **Items for Discussion/Possible Action**
- 1. Discussion of the status report and update on street projects by the Town Engineer or his designee.** Engineer Report
- Mr. Garrett reported the streets department is doing a small amount of crack sealing on local streets. Mr. Garrett answered question from the Board.
- 2. Discussion of possible revisions to the Surface Transportation Advisory Board's proposed duties and responsibilities.** Duties of STAB
- The Board discussed the draft and made some changes to the duties and responsibilities of the STAB. Removed from the draft the following; "including but not limited to" from section A, and "potential" was removed from A2. Also, A3 was changed to "Identify and prioritize options available for safe and efficient mobility and circulation throughout the Town." Removed from section A7 was "and/or Town Manager." In section D "Mayor and/or" was removed. The Board discussed recommending a possible name change for the Board, and agreed on recommending to change

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STAB to TAB. Member Dalby made a **motion** to accept the approved changes. Vice Chairman Van Camp **second** the motion. **Approved 7-0.**

**3. Discussion of possible future plans and directions for the Surface Transportation Advisory Board.**

Chairman Loeffler discussed items from his meeting with the Mayor. Chairman Loeffler presented a step by step process on how items would be approved to be on the TAB agenda. The Board reviewed the process and recommended that they be modified as follows: 1. After a preliminary study, the TAB will develop a list of items they think the Board should/could study and present their conclusions to the Council. This list may also include items brought to the TAB by citizens. 2. TAB will deliver a prioritized list the Mayor who would then present the list to the Council. 3. Council will review the prioritized list and determine what items they want TAB to study. The Council would then vote on such and return a prioritized list of acceptable items to study back to TAB. 4. TAB would then undertake the study of each item and report their findings and recommendations back to the Council. The Council would, as before, make the final decision on each item presented. Chairman Loeffler asked for a motion to take the revisions and meet with the Mayor. Member Dye made a **motion** to recommend that the Chairman of the TAB meet with the Mayor to discuss recommended revisions to the process for including items on the TAB agenda prior to implementing this process. Member Hippel **second** the motion. **Approved 7-0.**

**A Requests to Staff for the placement of items on a future agenda (No Discussion Permitted)**

The item to be placed on the next agenda is to start creating new priority list. The Board agreed the next meeting would be on November 4, 2009.

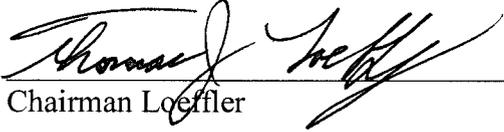
**B Adjournment**

Vice Chairman Van Camp motioned to adjourn. Member Tilley second the motion. The meeting was adjourned at approximately 5:50 p.m.

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Approved:

  
Chairman Loeffler

Date: 11/4/09

ATTEST:

  
Michele Maupin, Secretary

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Surface Transportation Advisory Board of the Town of Payson held on the 7th day of October 2009. I further certify that the meeting was duly called and held and that a quorum was present

DATED this 4 day of NOVEMBER, 2009.

  
Michele Maupin, Secretary

Affix Town Seal  
Mm