

# COUNCIL DECISION REQUEST

SUBJECT: C. C. Cragin Treated Water Line

MEETING DATE: 11-19-09

PAYSON GOAL: NEW:

EXISTING: X

ITEM NO.:

TENTATIVE SCHEDULE:

SUBMITTED BY: LaRon Garrett, Pub. Wks. Dir.

AMOUNT BUDGETED: \$0

SUBMITTAL TO AGENDA

EXPENDITURE REQUIRED: \$0

APPROVED BY TOWN MANAGER

CONT. FUNDING REQUIRED: \$0

  
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EXHIBITS (If Applicable, To Be Attached):

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## POSSIBLE MOTION

I move that the Town of Payson select Tetra Tech, Inc. as the design engineer for the Preliminary Engineering of the C. C. Cragin Treated Water Pipeline and authorize Town Staff to negotiate a Scope of Services and Professional Fee for this project.

## SUMMARY OF THE BASIS FOR POSSIBLE MOTION:

Town of Payson personnel have been working on bringing water from Blue Ridge Reservoir (Now called C. C Cragin Reservoir) to Payson for over 30 years. We are now beginning to see the realization of this project. The Environmental Assessment is now moving forward with the Town's consultant, SWCA, Inc. Recently, the Council directed Staff to begin negotiations for a Scope of Services and Professional Fee for the raw water portion of the water line. The next step is to start working with an engineering firm on the treated water portion of the pipeline. The Town issued a Request for Proposals for the Preliminary Engineering for the C. C. Cragin Treated Water Pipeline on September 15, 2009. The selected firm will provide 30% engineering design plans for the treated water line from the future water treatment plant to connect into the Town's existing infrastructure. Sixty Four individuals or firms requested copies of the proposal package. We received 12 proposals on the October 26, 2009 due date. All the proposals were from qualified firms. Also, all four local firms either submitted proposals themselves, or were included as a sub-consultant with another firm. There were three independent reviews of the proposals submitted. Each reviewer scored the proposals based on the ranking criteria provided in the Request for Proposals. The scores from the three reviewers were combined to determine the final ranking of the proposals. All three reviewers had the same number-one ranked firm. The top three ranked firms are as follows:

1. Tetra Tech, Inc.\*
2. Kennedy/Jenks
3. HDR\*\*

In accordance with Arizona Revised Statutes, the first step is to select an engineering firm based on qualifications. The next step is to negotiate a Scope of Services and Professional Fee with the selected firm. If staff is not able to negotiate an acceptable Scope of Services and Professional Fee with the top ranked team, then staff will request that the Council reject the No. 1 ranked firm and authorize negotiations with the No. 2 ranked firm. No funding is being committed at this time.

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# ***COUNCIL DECISION REQUEST***

Staff has contacted the references provided by the No. 1 ranked firm. All references provided positive comments about this firm and their staff.

At this time staff is recommending that the Town Council select Tetra Tech, Inc. as the design engineer for the Preliminary Engineering of the C. C. Cragin Treated Water Pipeline and authorize Town Staff to negotiate a Scope of Services and Professional Fee. Once the negotiations are complete, staff will present the contract, scope of services and fee to the Council for final approval authorizing the Mayor to sign the contract documents.

**PROS:** Approval will allow the Town to continue working towards making C. C. Cragin water a reality

**CONS:** None

**PUBLIC INPUT (if any):** N/A

**BOARD/COMMITTEE/COMMISSION ACTIONS/RECOMMENDATIONS (if any) (give dates and attach minutes):**

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**FUNDING:**

Acct:	Budget:	Available	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:

3A: \_\_\_\_\_ Date: \_\_\_\_\_

\*Has an Office in Payson

\*\*Teamed with a Local Payson Firm