

COUNCIL DECISION REQUEST

SUBJECT: Excess Material Disposal Policy

MEETING DATE: 03-4-10

PAYSON GOAL: NEW: EXISTING:

ITEM NO.:

TENTATIVE SCHEDULE:

SUBMITTED BY: LaRon Garrett, Pub. Wks. Dir.

AMOUNT BUDGETED: \$0

SUBMITTAL TO AGENDA

EXPENDITURE REQUIRED: \$0

APPROVED BY INTERIM TOWN MANAGER

CONT. FUNDING REQUIRED: \$0



EXHIBITS (If Applicable, To Be Attached): Revised Draft Excess Material Disposal Policy

POSSIBLE MOTION

I move to approve the Revised Excess Material Disposal Policy as submitted and to direct Staff to implement said policy immediately.

SUMMARY OF THE BASIS FOR POSSIBLE MOTION:

In January, 2008 the Town Council approved a policy concerning the disposal of excess dirt generated during the normal course of work performed by the Public Works crews. This policy has worked well and several area residents as well as the Town have benefited from it. The original policy was written for only dirt. While following this policy it has become evident that there are other materials, such as wood chips, wood debris, etc. that could fit into the policy also. Therefore, staff has revised the policy to include other materials.

PROS: This will allow the Town to continue to dispose of the excess material without increasing costs and will also provide a benefit to property owners.

CONS: Without a revised policy the Town will need to pay to dispose of some materials.

PUBLIC INPUT (if any):

BOARD/COMMITTEE/COMMISSION ACTIONS/RECOMMENDATIONS (if any) (give dates and attach minutes): N/A

FUNDING:

Account Number:	Title:	Amount: \$
Account Number:	Title:	Amount: \$
Account Number:	Title:	Amount: \$
Account Number:	Title:	Amount: \$
		Total Cost: \$

CFO: _____ Date: _____

MAR 04 2010 I.2*

TOWN OF PAYSON

EXCESS MATERIAL DISPOSAL POLICY

APPROVED BY
THE
PAYSON TOWN COUNCIL

Pending

APPLICABILITY

This Policy applies to the disposal of excess material (soil, wood chips, logs, etc.) that is generated by the Town of Payson field crews.

BACKGROUND

From time to time, during the execution of their normal duties, the Town of Payson field crews will generate excess material. This material comes from cleaning ditches, repairing roadway base, installing underground piping, parkway grading, removing brush and trees from Town property, chipping brush, etc. If the material is of a reusable quality for Town of Payson projects it is stockpiled at one of the Town yards. It is then used on future projects.

Material that is not suitable for reuse on Public Works projects needs to be disposed of. This policy sets forth the process by which the excess material may be disposed of.

DISPOSAL OPTIONS

The Town has 3 options to dispose of the excess material:

1. Haul the material to private property owners that have a need and use for the material.
2. Haul the material to commercial ventures that will accept the material for a fee. The commercial entity may then process the material to improve the quality and then sell it.
3. Haul the material to the Buckhead Mesa Landfill and pay the normal dump fees.

The first option is the most desirable to the Town of Payson since the cost is much lower than paying to dump this material. It also can be a benefit to individual property owners to receive free material. However, sometimes there are no private properties that are in need of the excess material and the Town can only stockpile so much of this material. At that point the other two options become more viable.

DISPOSAL PROCESS

The Town shall attempt to use Option No. 1 whenever possible to dispose of this excess material. When Option No. 1 is not available then Option No. 2 may be used. If neither Option No. 1 or No. 2 are available, then Option No. 3 may be used. The Town may stockpile this excess material while waiting for the more preferred Options to become available.

The process for a private property owner to receive some this excess material is as follows:

1. The property owner wanting the material must fill out a request form attached to this policy. They will then be put on a waiting list. The Town will haul material to the highest priority on the waiting list as material and manpower is available.
2. If there is stockpiled material available, a property owner may advance to the Number 1 position on the Waiting List if they provide all the material hauling.

REQUIREMENTS TO RECEIVE EXCESS MATERIAL

1. All requests must be for full truck loads of material.
2. The property owner must provide a dump location that is readily accessible to the Town trucks.
3. A site plan must be provided to the Town showing where the material is to be dumped.

4. The applicant responsible for all handling, placing, spreading and compacting, etc. of this material on their property.
5. The applicant must agree that this material will not be used for engineered fill under structures.
6. If less than 3 truck loads of fill material (dirt or wood chips) are requested, no site grading plan is required. If 3 to 8 truck loads of fill material are requested, a sketch of the property involved must be submitted with the Request Form showing where the fill will be placed and that it does not adversely affect any drainage. If more than 8 truck loads of fill are requested, a Town Approved Engineered Grading and Drainage Plan must be submitted with the Request Form. For nonresidential properties, this Grading and Drainage Plan and Permit may be approved without an existing structure or current building permit on the property. In large fill areas, a Re-vegetation Plan may also be required.
7. Each request will remain in effect until it is either filled by the Town or withdrawn in writing by the person making the request. The Town of Payson will work down the request waiting list as material and manpower are available.

