

TOWN OF PAYSON
DESIGN REVIEW BOARD
MINUTES OF THE PUBLIC MEETING
JULY 27, 2010

- A Chairman Lieder called the duly posted public meeting of the Design Review Board to order at 3:00 p.m. in the Town Council Chambers. Meeting Time & Place
- B MEMBERS PRESENT: Bernie Lieder; Barbara Underwood; Barbara Klavuhn; Kenneth Woolcock; and Anthony Alfano. ABSENT: Bill Ensign and James Garner Roll Call
- C STAFF PRESENT: Sheila DeSchaaf, Planner II; Chris Floyd, Executive Assistant. Staff Present
- D OTHERS PRESENT: Carol Davidson, Planning Intern. Others Present
- E Barbara Underwood moved, seconded by Barbara Klavuhn, to approve the minutes for June 22, 2010, pages 144-145. Motion carried 5-0. Approval Of Minutes
- F Item D.1 was taken out of order. Administrative Approvals
- Sheila DeSchaaf, Planner II, commented that there have been no new approvals since last meeting. She noted that the Thai Café would be repainting since it didn't meet the criteria. She also stated that the Computer Store has picked up packet and it is their intent to repaint the building.
- Ms. DeSchaaf told the Board that Healthy Perspectives hasn't submitted anything yet following their proposal at last month's meeting.
- Barbara Underwood commented that she felt the message still wasn't getting out that they needed to contact the Town regarding any repainting. There was a brief discussion on how to get the information to the public.
- G Chairman Lieder stated that he had worked with Ms. DeSchaaf on the application and submittal process form. 87 & 260 Landscaping
- Anthony Alfano asked for an explanation of the maintenance agreement. It was explained that it was an agreement between the Town and the property owner to maintain the landscaping in the right of way.
- Ken Woolcock moved, seconded by Anthony Alfano, to approve the application and submittal process form as submitted. Motion To Approve Form

Motion carried 5-0.

Trees &
Plants

Chairman Lieder stated that he would like to finalize the plant list so that staff could begin using it when an application is submitted.

Barbara Klavuhn stated that she had done some research and had looked at specimens that were evergreens, provided color, and low maintenance with low to moderate water requirements. She also felt that trees closer to the roadway should be of a specimen size. She suggested that some non-deciduous trees be used.

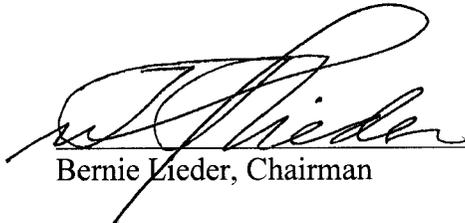
Chairman Lieder commented that the Board would like to have a unified plant list that wasn't so broad. This is only for the right-of-way landscaping.

Sheila DeSchaaf, Planner II, stated that the Board could review the list and email suggestions to her then she would compile the list for the Board to review at the next meeting.

Policy

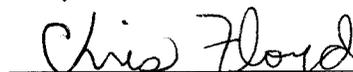
Ms. DeSchaaf commented that a packet would be given to the Town Manager as a proposed administrative policy. She asked if staff would review the applications or if the Board wanted to review each one. Chairman Lieder felt that staff could do the review.

- A With no further items on the agenda, Chairman Lieder adjourned the Design Review Board meeting at approximately 3:35 p.m.



 Bernie Lieder, Chairman

8/24/10
 Approved



 Chris Floyd, Executive Assistant