

COUNCIL DECISION REQUEST

SUBJECT: Airport On-Call Engineering and Construction Management Contract

MEETING DATE: 01-06-11

PAYSON GOAL: NEW: EXISTING:

ITEM NO.:

TENTATIVE SCHEDULE:

SUBMITTED BY: LaRon Garrett, Pub. Wks. Dir.

AMOUNT BUDGETED: \$0

SUBMITTAL TO AGENDA

EXPENDITURE REQUIRED: \$0

APPROVED BY TOWN MANAGER

CONT. FUNDING REQUIRED: \$0



EXHIBITS (If Applicable, To Be Attached): Copy of Extension Request and Updated Fee Schedule

POSSIBLE MOTION

I move to approve a 1-year extension to the on-call engineering and construction management contract for the Payson Airport with Armstrong Consultants, Inc. and authorize the Mayor to sign the necessary contract documents.

SUMMARY OF THE BASIS FOR POSSIBLE MOTION:

In December, 2009, the Town selected Armstrong Consultants, Inc. to provide on-call engineering and construction management services for the Payson Airport. The contract was for one year with a potential renewal annually for a maximum of five years. Article II of that original specifies that the consultant is to submit a request for renewal within 30 days of the expiration of the current contract. The renewal request is also to contain an updated fee schedule for hourly work valid for the renewal period. The design fee for specific projects will be based on a negotiated amount for that particular project. Armstrong Consultants, Inc. has submitted the renewal request as specified.

We are currently in the middle of a project to install asphalt blast pads at each end of the runway. Staff recommends that the Town Council approve this renewal request and authorize the Mayor to sign the necessary contract documents,

PROS: This will allow the airport projects to continue as grant funding is available.

CONS: None

PUBLIC INPUT (if any):

N/A

BOARD/COMMITTEE/COMMISSION ACTIONS/RECOMMENDATIONS (if any) (give dates and attach minutes): N/A

FUNDING:

Acct:	Budget:	Available	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:

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COUNCIL DECISION REQUEST

3A:

Date:

December 20, 2010

Mr. LaRon Garrett,
Public Works Director
Town of Payson, Arizona
303 N. Beeline Highway
Payson, Arizona 85541

RE: Professional Services Agreement Extension Request
Town of Payson
Payson Municipal Airport

Dear Mr. Garrett,

Under the conditions of the Professional Services Agreement with the Town of Payson we are required to obtain an annual contract extension. This year's extension is due on January 21, 2011. Please take this letter as our request for the 2011 extension.

I have attached a short draft letter which could be used to extend our agreement. I have also attached a fee schedule for 2011. If you should have any questions please let us know.

Sincerely,

ARMSTRONG CONSULTANTS, INC.



Jason Musselman

Enclosures: Draft PSA Extension letter
2011 Charge Out Rates

ARMSTRONG CONSULTANTS, INC.
2011 Charge Out Rates

<u>Category</u>	<u>Rate/ Hour</u>
Principal	\$210.00
Project Manager	\$175.00
Project Engineer/Senior Planner	\$150.00
Staff Engineer/EIT	\$124.00
Staff Planner	\$114.00
Resident Inspector	\$98.00
CADD Operator	\$98.00
Clerical	\$46.00 - \$76.00
Pilot	\$87.00 / \$63.00
Airplanes	
C 210	\$275.00
C182	\$250.00