

Town of Payson  
*Parks and Recreation Commission*  
MINUTES FOR THE PUBLIC MEETING

Meeting Date and Time: January 12, 2011 5:00pm

Location: Town of Payson – Council Chambers  
303 N. Beeline Highway, Payson, AZ 85541

*The Commission Reserves the right to consider any matter out of sequence.*

A. CALL TO ORDER: Rob Ingram called the meeting to order at 5:08pm

B. PLEDGE OF ALLEGIANCE (if desired)

C. ROLL CALL:

David Rutter, Vice Chair excused	Rob Ingram <u>X</u>
Rory Huff <u>X</u>	Hart Hintze <u>absent</u>
Gerri Levine <u>X</u>	Nancy Gartner <u>X</u>

OTHERS PRESENT: Cameron Davis, Director Parks

D. APPROVAL OF MINUTES: **Motion** was made by Rory Huff, **seconded** by Gerri Levine **to approve the October 13, 2010 minutes**. The motion carried 4-0. David Rutter and Harland Hintze were absent.

E. PUBLIC COMMENTS – Comments concerning items not on the agenda

Those wishing to address the Parks Commission during this time need not request permission in advance. No discussion regarding Public Comments is permitted. Members of the Commission may not discuss items that are not specifically identified on the agenda. Pursuant to A.R.S. § 38-431.01 (G), action taken as a result of the Public Comment is limited to (1) asking staff to study the matter, (2) responding to individual criticism, or (3) asking that the matter be placed on a future agenda.

F. PUBLIC HEARINGS (if applicable)  
None Scheduled

MAY 05 2011 E.2

## G. ITEMS FOR DISCUSSION/POSSIBLE ACTION

1. Election of Chairman and Vice-Chairman.  
Rory Huff made a motion to nominate Rob Ingram as Chairman of the Parks & Recreation Commission. It was seconded by Gerri Levine. There was no discussion and it was approved 4-0.  
David Rutter and Hart Hintze were absent.  
  
Rob Ingram made a motion to nominate Rory Huff as Vice-Chairman of the Parks & Recreation Commission. It was seconded by Gerri Levine. There was no discussion and it was approved 4-0.  
David Rutter and Hart Hintze were absent.
2. Cameron Davis, Director of Parks, Recreation & Tourism welcomed and introduced Nancy Gartner as the newest member to the Parks and Recreation Commission.
3. Robert Ingram, Gerri Levine and Rory Huff gave a brief personal introduction of themselves and welcomed Nancy Gartner to the Parks & Recreation Commission.
4. Cameron Davis, Director of Parks, Recreation & Tourism introduced new staff members, Tasha McIntyre, Recreation Specialists-Outdoor Recreation/Payson Area Trail System and Trevor LaHaye, Recreation Coordinator for Adult and Youth sports.
5. The EVO Swim School has signed a 2 year contract to operate programming at Taylor Pool. The savings to the Town of Payson will be about \$60,000 per year in costs. The Town of Payson will still incur costs to maintain the pool which includes heating, chemicals and general maintenance of the facility. EVO will run swim lessons, swim team, open swim and private pool rentals. They hire local residences as managers, lifeguards, concessions and teaching staff.
6. Cameron Davis reported on the Impact Fee Fund which was recently paid in the amount of \$88,000. This money is for the debt of the two Kiwannis softball fields and the Rumsey III baseball field. The final payment of \$94, 000 will be due in 2012. If there are not funds in the Impact Fee Fund it will have to be paid from the General Fund. The Impact Fee Fund can not be used for maintenance or rebuild, only new construction.
7. Master Plan budgeted money that was implemented 3 or 4 years was swept and is no longer in the budget or sitting in a fund waiting for future use. The Town of Payson must have an economic turn around

in order to make a new budget line item for a Master Plan. Rob Ingram commented that Payson is unique because we are surrounded by National Forest Service lands and with the possibility of Arizona State University building a campus here a Master Plan is critical to the vitality of the Town and our Parks and Recreation Department.

Motion was made by Rory Huff for Rob Ingram to draft a letter to Mayor Kenny Evans on behalf of the Parks Commission stating the desire and need for funding in the Budget for a Parks & Recreation Master Plan so the department can move forward. The motion was seconded by Rob Ingram. The motion carried 4-0.

8. Cameron Davis commented on how difficult it has become in securing facilities with the Payson Unified School District for our youth and adult programs where we utilize gymnasium space at the schools. The amount of cancellations and changes that occur because of poor planning of other organizations has caused lots of unnecessary work for our department to reschedule and sometimes cancel programs due to these cancellations. It seems that our programs have taken a back seat to the rest of the community and some school programs, when we have an unwritten policy about priority for these facilities. Rory Huff suggested setting up a meeting between Casey O'Brien, School Superintendent, Cameron Davis, Mayor Kenny Evans, Nelson Beck and Trevor LaHaye to discuss and possibly work out an MOU (memorandum of understanding) between Parks & Recreation and PUSD.
9. The 2011 Calendar for Parks, Recreation & Tourism Events is almost ready to go to the printer for distribution to hotels, motels, restaurants, shops, stores, businesses, convenience stores etc.

**H. INFORMATION AND UPDATES FOR THE COMMISSION**  
(No discussion permitted)

**I. REQUESTS TO STAFF FOR PLACEMENT OF ITEMS ON A FUTURE AGENDA**  
(No Discussion Permitted)

Copy of letter sent to Mayor Kenny Evans regarding the Master Plan  
Status of the MOU between Parks & Recreation and PUSD  
Calendar of Events and Special Events updates

**J. ADJOURNMENT at 5:55pm**

**NOTE: THERE IS A POSSIBILITY THAT A QUORUM OF THE PAYSON  
COMMON COUNCIL WILL BE PRESENT DURING THIS MEETING. NO**

COUNCIL ACTION WILL BE TAKEN, NO COUNCIL DELIBERATIONS WILL BE HELD, AND NO COUNCIL BUSINESS WILL BE CONDUCTED.

The Town of Payson endeavors to make all Public Meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 474-5242(voice) or 472-6449 (TDD) to request an accommodation to participation at this meeting.

Approved

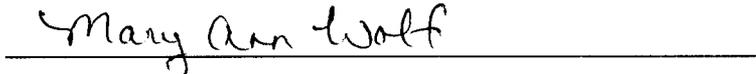
  
Robert Ingram-Chair

Date: 4/13/11

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Parks and Recreation Commission of the Town of Payson held on the \_\_\_\_\_ day of \_\_\_\_\_, 2011. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 13 day of April, 2011



Mary Ann Wolf, Office Assistant, Payson Parks, Recreation and Tourism

**Course Evaluation Summary**  
**PATS Hike - Houston Loop from Mayfield Canyon – 5 miles roundtrip**  
**Saturday, February 12, 2011**  
**Registered Participants – 14**  
**Evaluations Returned -9**  
**Fee – FREE**

<b>Course</b>	<b>Evaluation Criteria</b>	<b>Average Score</b>
	Location	4.4
	Length of Trip	4.3
	Fee	4.9
	Pace of Trip	4.2
<b>Instructor</b>		
	Knowledgeable	4.4
	Professional	4.4
	Prompt	4.4
	Well Organized	4.4
	Motivating	4.4
<b>Average Score – All Criteria</b>		<b>4.45</b>

Narrative – 14 people participated in the Houston Loop hike. 13 adults and 1 child were in attendance. No incidents, good evaluations. Graffiti (inappropriate word) was covered on seismic bunker. Two of the signs had some damage. Dusty, volunteer instructor and Tasha facilitated hike.

Facility – Houston Loop USFS and PATS Trail, starting at Mayfield Canyon.

Comments – One of the participant thought the pace of the trip was a little to fast.

Submitted by:  
Tasha McIntyre