

Town of Payson
Parks and Recreation Commission
MINUTES FOR THE PUBLIC MEETING

Meeting Date and Time: July 13, 2011 5:00pm

Location: Town of Payson – Council Chambers
303 N. Beeline Highway, Payson, AZ 85541

The Commission Reserves the right to consider any matter out of sequence.

A. CALL TO ORDER: Rob Ingram called the meeting to order at 5:20pm

B. PLEDGE OF ALLEGIANCE (if desired)

C. ROLL CALL:

Rob Ingram, Chair X
Rory Huff, Vice Chair X
Gerri Levine- Excused
Todd Braeger- X

Sam Arnold- X
Hartland Hintze- Absent
Nancy Gartner- Excused

OTHERS PRESENT: Cameron Davis, Director Payson Parks, Recreation and Tourism,
Janell C Blizzard, Administrative Assistant for Payson Parks, Recreation and Tourism,
Mary Wolf, Recreation Coordinator for Payson Parks, Recreation and Tourism

D. APPROVAL OF MINUTES: **Motion** was made by Rob Ingram, **seconded** By Rory Huff **to approve the corrected April 13, 2011 minutes**. The motion carried 4-0. Gerri Levine, Nancy Gartner and Hartland Hintze were absent.

E. PUBLIC COMMENTS – Comments concerning items not on the agenda

Those wishing to address the Parks Commission during this time need not request permission in advance. No discussion regarding Public Comments is permitted. Members of the Commission may not discuss items that are not specifically identified on the agenda. Pursuant to A.R.S. § 38-431.01 (G), action taken as a result of the Public Comment is limited to (1) asking staff to study the matter, (2) responding to individual criticism, or (3) asking that the matter be placed on a future agenda.

F. PUBLIC HEARINGS (if applicable)
None Scheduled

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G. ITEMS FOR DISCUSSION/POSSIBLE ACTION

Directors Report

1. Revenue Updates for all programs and special events for 2010/2011 fiscal year.

A. Ball fields- Projected Year End- \$9,700

Unaudited Actual- \$8,700

B. Programs- Projected Year End- \$57,000

Unaudited Actual- \$56,203

C. Outdoor- Projected Year End- \$3,000

Unaudited Actual- \$2,853

D. Pool- Projected Year End- \$900

Unaudited Actual- \$915

E. Festivals and Events- Projected Year End- \$69,000

Unaudited Actual- \$69,686

- Rob Ingram complimented on the utilization and population of the events and the Town Of Payson amount of revenue brought in by Payson Parks, Recreation and Tourism events.
- The Summer Concert Series for the year of 2011 was complimented on by Cameron Davis as notably having the best attendance, averaging 800 viewers per night. As the July 4th Celebration concert brought in an estimated 1,200 viewers.
- The Mountain High Games, which included 7 events entwined in addition with the Sawdust Festival, brought in 386 participants and an estimated 1,200-2,100 spectators. \$36,000 in revenue was brought in and \$20,000 of that revenue was used as expense. In conclusion bringing in \$16,000 to the Town of Payson Parks, Recreation and Tourism Department.
- The Sprint Triathlon brought in nearly 105 registrants and roughly \$7,000 in revenue.

F. Event Center- Projected Year End- \$11,000

Halfway through the year and adjustment was made to the following listed amount

Projected Year End- \$20,000

Unaudited Actual- \$28,440

- Arizona High School Rodeo Finals was an event that which the students attending must participate in to move on to the Nationals. In conclusion bringing promised income to the Town Of Payson.
- Cameron Davis noted that the only NON-Revenue collecting events include Government Events, Co-Sponsored Events or Exchanges for usages of other facilities with the Payson Unified School District. Also the conversation included the information that the Town Of Payson hosts 5 co-sponsored, fully resourced events each year. Sam Arnold then responded in question as to if continual events will persist at the Payson Events Center. In response Cameron Davis assured to make connections with each event head to continue bringing these events to Payson.

G. Funding For Temporary Part Time Staff

- In discussion of possible funding for temporary part time staff, the fact was mentioned that a few of Payson Parks, Recreation and Tourism coordinators had accumulated nearly 200 hours of comp time. In conclusion bringing up the suggestion and need of assistance for part time staff. Cameron Davis then spoke with the finance departments, Hope Cribb, and came to an agreement which Hope then agreed on Funding for Temporary Part Time Staff.

H. INFORMATION AND UPDATES FOR THE COMMISSION

(No discussion permitted)

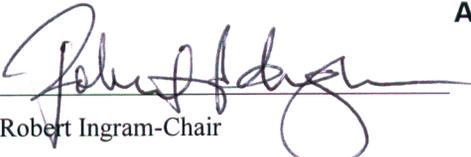
I. REQUESTS TO STAFF FOR PLACEMENT OF ITEMS ON A FUTURE AGENDA

(No Discussion Permitted)

1. Phase 3 of Rumsey Playground Build-out
2. Master Plan Review

NOTE: THERE IS A POSSIBILITY THAT A QUORUM OF THE PAYSON COMMON COUNCIL WILL BE PRESENT DURING THIS MEETING. NO COUNCIL ACTION WILL BE TAKEN, NO COUNCIL DELIBERATIONS WILL BE HELD, AND NO COUNCIL BUSINESS WILL BE CONDUCTED.

The Town of Payson endeavors to make all Public Meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 474-5242(voice) or 472-6449 (TDD) to request an accommodation to participation at this meeting.


Robert Ingram-Chair

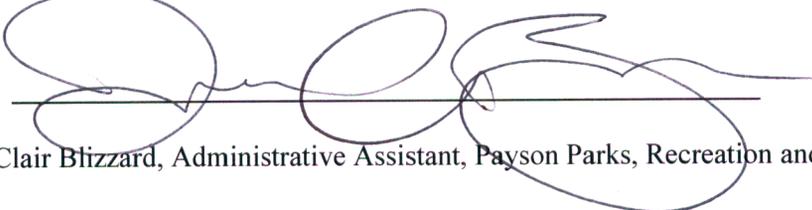
Approved

Date: 10/26/11

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Parks and Recreation Commission of the Town of Payson held on the 13th day of July, 2011. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this the 27 day of Oct, 2011


Janell Clair Blizzard, Administrative Assistant, Payson Parks, Recreation and Tourism