

**TOWN OF PAYSON  
TOWN COUNCIL MEETING  
MINUTES OF THE SPECIAL MEETING  
December 13, 2011**

**CALL TO ORDER**

Mayor Evans called the meeting to order at approximately 4:00 p.m. in the Town Hall Council Chambers, 303 North Beeline Highway, Payson, Arizona.

**PLEDGE OF ALLEGIANCE**

**PRESENT:** Mayor Kenny Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Rick Croy, and Council Member John Wilson.

**STAFF PRESENT:** Debra Galbraith - Town Manager, LaRon Garrett - Assistant Town Manager, Tim Wright - Town Attorney, and Donald Engler - Police Chief.

**OTHERS PRESENT:** Tracie Bailey - Deputy Town Clerk, Gaye Stidham - Deputy Town Clerk, and Hope Cribb - Finance Manager.

**1. CONSENT AGENDA Items listed on the agenda with an asterisk are considered to be routine in nature and will be enacted by one motion.**

**Motion:** to approve all items listed on the Consent Agenda.

Moved by Council Member John Wilson, seconded by Council Member Rick Croy.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Rick Croy, and Council Member John Wilson.

**2. RESOLUTIONS AND ORDINANCES**

A. \* As Council, staff, and the audience have the titles to all resolutions and ordinances, authorization to forego verbal title readings. \*CONSENT\* APPROVAL

B. **Resolution No. 2640.** Mayor Evans opened discussion/possible action concerning Resolution No. 2640 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THE SECOND AMENDMENT TO THE AIRPORT LEASE AGREEMENT BETWEEN PAYSON REGIONAL AIRPORT AUTHORITY AND THE TOWN OF PAYSON TERMINATING THE LEASE, AND DECLARING AN EMERGENCY.

**Motion:** to Approve Resolution No. 2640 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON,

ARIZONA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THE SECOND AMENDMENT TO THE AIRPORT LEASE AGREEMENT BETWEEN PAYSON REGIONAL AIRPORT AUTHORITY AND THE TOWN OF PAYSON TERMINATING THE LEASE, AND DECLARING AN EMERGENCY.

Moved by Council Member John Wilson, seconded by Vice-Mayor Michael Hughes.

Council Member Blair believed section 3.2.5, obligations of the Payson Regional Aripot Authority (PRAA), were not related to the airport. Tim Wright, Town Attorney, noted PRAA was a nonprofit corporation and their primary responsibility has been at the airport, but they could be doing anything else.

Jim Garner understood that if this resolution was approved then nothing that was listed could be changed. Mr. Garner believed there might be changes to the other resolutions and ordinances that could conflict. Mr. Garner explained that about four years ago a group of people had gone before the Council to cure issues at the airport. That Council did take the groups recommendations and put the airport out to lease. The group started fixing problems at the airport and making it self sufficient. Mr. Garner believed the airport was going back to the Town because the Town Yard lease was going to expire. Mr. Garner noted the lease would not expire for seven more years. Mr. Garner felt the best way to run the airport was with a non-profit and asked the Council to not accept the second amendment and to provide a list of deficiencies to PRAA.

Council Member Connell asked Mr. Wright if Resolution 2640 was passed and later on the Council wanted to make a change; could the Council do that. Mr. Wright asked the Council to look at the white board which showed how the different resolutions and ordinances came into play if this resolution was approved. Mr. Wright explained how the Council could make changes. Mayor Evans noted anything the Council does could be reconsidered and cleaned up later. Mr. Wright explained that if this was approved it authorized the Mayor to sign this. Mayor Evans noted the Council could vote to change something in this meeting. Mr. Wright replied it would have to be related.

Mayor Evans called for the vote.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Rick Croy, and Council Member John Wilson.

### **3. Public Hearing on Resolution No. 2641 and Ordinance No. 816.**

- a. **Resolution No. 2641.** Discussion/possible action concerning Resolution No. 2641 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, ADDING SECTIONS 33.25 THROUGH 33.28 TO CHAPTER 33 OF THE CODE OF THE TOWN OF PAYSON, CREATING PAYSON'S AIRPORT COMMISSION, AND DECLARING SUCH AMENDMENT TO BE A PUBLIC RECORD.

- b. **Ordinance No. 816.** Second Reading and Public Hearing concerning Ordinance No. 816 captioned as follows: AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, CREATING PAYSON'S AIRPORT COMMISSION BY ADDING SECTIONS 33.25 THROUGH 33.28 TO CHAPTER 33 OF THE CODE OF THE TOWN OF PAYSON.
4. **Resolution No. 2642. Discussion/possible action concerning Resolution No. 2642 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPOINTING MEMBERS TO THE AIRPORT COMMISSION.**
5. **Ordinance No. 817. Second Reading and Public Hearing concerning Ordinance No. 817 captioned as follows: AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, REPEALING THE AMENDMENTS TO CHAPTER 95 (AIRPORT) OF THE CODE OF THE TOWN OF PAYSON ENACTED BY ORDINANCE 755.**

Mayor Evans opened the Public Hearing for Resolution 2641, Ordinance 816, Resolution 2642 and Ordinance 817.

Jim Garner asked what the process was for for the public to get an item on the Airport Commission's agenda. Mr. Wright replied the normal practice was to have the Chairman work with the staff liaison to get an item on the agenda and most commissions have a call to the public where someone can ask that an item be put on the agenda. Council Member Wilson noted one could ask any member of the Commission to put an item on the agenda. Mayor Evans noted the Commission would meet at Town Hall. Mr. Garner stated he was on the Design Review Committee and explained the process for that Board. Mr. Garner noted section 3.1.2 said the Airport Commission had 60 days after they meet to present something to Council. Mr. Garner asked the Council to change it to 30 days. Mayor Evans replied this was a minimum standard. This Commission could have a tighter time line and they could say this would go to the Council in 30 days. Mr. Garner felt that Chapter 95 should be posted on the web.

Mr. Wright acknowledged there was a possibility there would be technical conflicts. The first thing the Commission would do was look at Chapter 95 and clean it up. Staff will come back to Council to resolve any glaring contradictions. LaRon Garrett, Assistant Town Manager, stated he saw no glaring contradictions. Mr. Garner was concerned about the rules and regulations. Mayor Evans asked Mr. Garner to let Mr. Garrett know if there were any glaring contradictions so that Council can come back and modify them.

Robert Henley expressed concerns regarding hiring the Airport Manager. Mr. Henley noted that in the past it was done by a contractor and asked Council to consider doing that this time with outside bids. Mr. Henley felt this could help control costs and that it had worked well in the past. Mr. Henley believed users were concerned about costs getting out of hand.

Vice-Mayor Hughes noted that concept had been considered and asked the Commission to make sure the airport was running efficiently as possible.

Paul Pitkin noted the person who would work around the airport had to understand

aviation. Mr. Pitkin believed a contractor would be able to specify what could be done and who could do it. Mr. Pitkin noted the Commission would be asked not to micro-manage the airport.

Jim Garner felt the Town could not afford to pay for a full time employee. Mr. Garner listed the duties involved with the airport and asked why this position was being offered to one person and not going public.

Marie Fasano expressed her concerns regarding one individual serving on two boards and asked the Council to speak to that.

Council Member Carpenter asked if the PRAA had input into the new Airport Commission. Mr. Wright responded yes there was discussion in general factors. Council Member Carpenter asked Jon Barber to comment. Mayor Evans stated he was not soliciting comments.

Mayor Evans closed the Public Hearings.

**Motion:** to approve Resolution No. 2641 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, ADDING SECTIONS 33.25 THROUGH 33.28 TO CHAPTER 33 OF THE CODE OF THE TOWN OF PAYSON, CREATING PAYSON'S AIRPORT COMMISSION, AND DECLARING SUCH AMENDMENT TO BE A PUBLIC RECORD.

Moved by Council Member John Wilson, seconded by Vice-Mayor Michael Hughes.

Council Member Blair felt that Commissioners should suggest appointments.

Council Member Carpenter believed there were other people who wanted to serve.

Mayor Evans called for the vote on Resolution 2641.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Rick Croy, and Council Member John Wilson.

**Motion:** to approve Ordinance No. 816 captioned as follows: AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, CREATING PAYSON'S AIRPORT COMMISSION BY ADDING SECTIONS 33.25 THROUGH 33.28 TO CHAPTER 33 OF THE CODE OF THE TOWN OF PAYSON.

Moved by Council Member John Wilson, seconded by Council Member Ed Blair.

**Motion:** amend the main motion to delete section five of Ordinance 816.

Moved by Council Member Ed Blair, seconded by Council Member Fred Carpenter.

Council Member Blair stated this was not against Jon Barber. Mayor Evans called for the vote on the amendment to delete section five of Ordinance 816.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Rick Croy, and Council Member John Wilson.

Mayor Evans called for the vote on the main motion to approve Ordinance 816 as amended.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Rick Croy, and Council Member John Wilson.

**Motion:** to approve Resolution No. 2642 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPOINTING MEMBERS TO THE AIRPORT COMMISSION.

Moved by Vice-Mayor Michael Hughes, seconded by Council Member Su Connell.

Mr. Wright explained Mr. Barber would not be able to sit on the Commission unless he resigned from the Building Advisory Board before February 1, 2012. If Mr. Barber did not resign from the Building Advisory Board Vice-Mayor Hughes would have to appoint someone else to the Commission. Mayor Evans called for the vote on Resolution 2642.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Rick Croy, and Council Member John Wilson.

**Motion:** to approve Ordinance No. 817 captioned as follows: AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, REPEALING THE AMENDMENTS TO CHAPTER 95 (AIRPORT) OF THE CODE OF THE TOWN OF PAYSON ENACTED BY ORDINANCE 755.

Moved by Council Member John Wilson, seconded by Council Member Rick Croy.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Rick Croy, and Council Member John Wilson.

6. **Resolution No. 2643. Discussion/possible action concerning Resolution No. 2643 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, AMENDING THE TOWN OF PAYSON PAY PLAN BY CREATING THE AIRPORT COORDINATOR POSITION AND ELIMINATING THE AIRPORT MANAGER POSITION.**

**Motion:** to approve Resolution No. 2643 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, AMENDING THE TOWN OF PAYSON PAY PLAN BY CREATING THE AIRPORT COORDINATOR POSITION AND ELIMINATING THE AIRPORT MANAGER

POSITION.

Moved by Vice-Mayor Michael Hughes, seconded by Council Member John Wilson.

Council Member Blair felt this was a fulltime position and asked Beth Myers what duties she has done. Ms. Myers stated she was there six days a week three weeks out of the month. Ms. Myers plowed snow and pulled weeds. Council Member Carpenter asked if this was a salaried or hourly position. Mr. Wright responded it was a hourly position. Council Member Carpenter asked Ms. Myers to give a brief background. Ms. Myers gave a brief review of her background in aviations.

Council Member Connell believed this was a vital role and the reporting and probationary period would be the same as it was for any other employee. Debra Galbraith, Town Manager, responded yes. Council Member Carpenter asked if Ms. Myers would be working under the supervision of LaRon Garrett, Assistant Town Manager. Ms. Galbraith replied yes.

Mayor Evans called for the vote.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Rick Croy, and Council Member John Wilson.

7. **Resolution No. 2644. Discussion/possible action concerning Resolution No. 2644 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING AND ADOPTING THE SCHEDULE FEES AND CHARGES, THE MINIMUM STANDARDS, AND THE AIRPORT RULES AND REGULATIONS PREVIOUSLY ADOPTED BY THE PAYSON REGIONAL AIRPORT AUTHORITY.**

Tim Wright, Town Attorney, noted there was an error in the last line that needed to be corrected.

**Motion:** to approve Resolution No. 2644 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING AND ADOPTING THE SCHEDULE FEES AND CHARGES, THE MINIMUM STANDARDS, AND THE AIRPORT RULES AND REGULATIONS PREVIOUSLY ADOPTED BY THE PAYSON REGIONAL AIRPORT AUTHORITY. With the correction by Tim Wright, Town Attorney.

Moved by Vice-Mayor Michael Hughes, seconded by Council Member John Wilson.

Jim Garner recommended that the minimum standards be reviewed within the next year. Mayor Evans stated this would be a task of the Commission.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Rick Croy, and Council Member John Wilson.

8. **Resolution No. 2645. Discussion/possible action concerning Resolution No. 2645 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, EXPRESSING THEIR APPRECIATION FOR THE SERVICE OF THE CURRENT AND PAST PAYSON REGIONAL AIRPORT AUTHORITY BOARD MEMBERS AND VOLUNTEERS**

**Motion:** to approve Resolution No. 2645 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, EXPRESSING THEIR APPRECIATION FOR THE SERVICE OF THE CURRENT AND PAST PAYSON REGIONAL AIRPORT AUTHORITY BOARD MEMBERS AND VOLUNTEERS

Moved by Vice-Mayor Michael Hughes, seconded by Council Member John Wilson.

Council Member Blair asked if the Council had left out anyone that needed to be thanked. Mayor Evans called for the vote.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Rick Croy, and Council Member John Wilson.

**ADJOURNMENT**

Mayor Evans adjourned the meeting at approximately 5:00 p.m.

APPROVED:

\_\_\_\_\_ Date: \_\_\_\_\_

Kenny J. Evans, Mayor

ATTEST:

\_\_\_\_\_

Silvia Smith, Town Clerk

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the Town Council of the Town of Payson held on this day the 13 of December, 2011. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2011.

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Tracie Bailey, Deputy Town Clerk