

TOWN OF PAYSON  
 DESIGN REVIEW BOARD  
 MINUTES OF THE PUBLIC MEETING  
 NOVEMBER 15, 2011

A Vice-Chairman Underwood called the duly posted public meeting of the Design Review Board to order at 3:00 p.m. in the Town Council Chambers. Meeting Time & Place

B MEMBERS PRESENT: Barbara Underwood; Bill Ensign; Kenneth Woolcock and James Garner. ABSENT: Bernie Lieder, Barbara Klavuhn and Anthony Alfano. Roll Call

C STAFF PRESENT: Sheila DeSchaaf, Zoning Administrator; LaRon Garrett, Assistant Town Manager; Doni Wilbanks, Planning Technician; Chris Floyd, Executive Assistant. Staff Present

D OTHERS PRESENT: Larry Sheehan, applicant and Ray Erlandsen Others Present

E Bill Ensign moved, seconded by Jim Garner, to approve the minutes for October 25, 2011, pages 177-178. Approval of Minutes

Motion carried 4-0.

F Larry Sheehan, applicant, gave a brief overview of his proposed modifications to the site at 412 West Main Street. The Board asked questions, which were answered by the applicant and staff. Site Improvements  
412 W. Main Street

There was discussion regarding the signage, fencing with wrought iron, and location of the trees.

James Garner moved, seconded by Ken Woolcock, to approve the application with the conditions to lower the sign to the east so it sits below the rotating sign and the top of the new signage is no taller overall than the existing rotating sign; to resurface all current signage on the building and freestanding signs to have matching graphics and colors; and a workable site plan for staff. Motion to Approve Site

Motion carried 4-0.

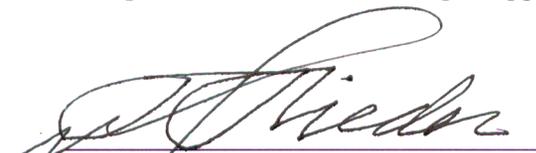
G Sheila DeSchaaf, Zoning Administrator, explained that all provisions of design review are part of the UDC and they are subject to the same enforcement procedures as any other provisions of the code. She stated that the situation determines what measures are taken. Sometimes it involves working with an applicant to obtain compliance, other times a court process is necessary. Enforcement Process

Bill Ensign asked if the Town has approved color schemes aren't the businesses

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obligated to follow them. Ms. DeSchaaf replied that yes they are obligated to follow the colors. Any repainting has to obtain design review approval.

- A Jim Garner addressed the Board with concerns regarding the proposed guidelines Government for government buildings/property and private utilities. He was concerned about Buildings possible exemptions from design review guidelines for certain buildings. There was a brief discussion regarding the issues.
- B Sheila DeSchaaf, Zoning Administrator, stated that since the last meeting there Administrative were no administrative approvals. Approvals
- C With no further items on the agenda, Vice-Chairman Underwood adjourned the Adjournment Design Review Board meeting at approximately 4:13 p.m.

  
Barbara Underwood, Vice-Chairman

01/10/12  
Approved

  
Chris Floyd, Executive Assistant