

**TOWN OF PAYSON
TOWN COUNCIL MEETING
MINUTES OF THE REGULAR MEETING
March 15, 2012**

CALL TO ORDER

Mayor Evans called the regular meeting to order at approximately 5:30 p.m. in the Town Hall Council Chambers, 303 North Beeline Highway, Payson, Arizona.

INVOCATION

Payson Girl Scout, Rebecca, offered the invocation.

PLEDGE OF ALLEGIANCE

PRESENT: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

STAFF PRESENT: Debra Galbraith - Town Manager, Tim Wright - Town Attorney, Don Engler - Police Chief, Silvia Smith - Town Clerk, and Cameron Davis - Parks, Recreation and Tourism Director.

OTHERS PRESENT: Gaye Stidham - Deputy Town Clerk, Bethany Beck - Housing Program Manager, Doni Wilbanks - Planning Technician.

A. PUBLIC COMMENTS (SPEAKER'S REQUEST FORM SUBMITTED)

1. Communications and comments or suggestions from citizens present who have submitted a Speaker's Request Form to the Mayor, Town Clerk, or designee, prior to the meeting being convened, concerning matters other than those listed on the agenda for consideration, shall be heard by the Council.

There were no public comments.

- B. CONSENT AGENDA** Items listed on the agenda with an asterisk which are considered to be routine in nature and which will be enacted by one motion. No separate discussion of these items shall be held unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and will be considered in its normal sequence on the main agenda.

Motion: to approve the CONSENT AGENDA.

Moved by Council Member Ed Blair, seconded by Council Member Fred Carpenter.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

APR 05 2012 E.I

C. CURRENT EVENTS PRESENTATION BY THE TOWN MANAGER, MAYOR, AND/OR COUNCIL MEMBER

1. Brief presentation of current events by the Town Manager, Mayor, and/or Council Members. The Arizona Open Meeting Law specifies that the Town Council may not discuss or take action on any matter mentioned during this presentation or on the attached materials unless the specific matter is properly noticed for legal action.

Cameron Davis, Parks, Recreation and Tourism Director, announced upcoming events. The Rim Country Optimist Kids Fishing event is March 31, 2012 at Green Valley Park. Registration is free. The Eggstravaganza is April 7, 2012 at Rumsey Park Field No. 2. This event is in conjunction with Payson Kiwanis. The Mountain High Games are scheduled for June 1st through June 3rd. Registration is available now.

Timothy Wright, Town Attorney, introduced Tyler Aguirre, a high school senior who is shadowing him today finding out more about municipal law. Tyler served with the Payson Area Advisory Youth Council in the past.

Council Member Blair announced the memorial service for Bernie Lieder, an active volunteer in our community. It will be Saturday at Messinger's.

2. Documents, materials and information for Council review. (The Council will not discuss or take action on the attached; they are provided for information only)

D. CEREMONIAL; ANNOUNCEMENTS; PRESENTATIONS; INTRODUCTIONS

1. Comments, Commendations, and Presentations by Mayor, Council Members, and/or Town Staff.

Mayor Evans present Vice-Mayor Hughes with a birthday card from the staff and Council.

2. Proclamation declaring the week of March 11, 2011, as Girl Scout week. Members of the Payson Girl Scouts will be present to accept the proclamation.

Council Member Wilson read the proclamation in full. Marsha Olsen accepted the proclamation. She has been with the Girl Scouts in Payson for 27 years. She said that there are over 150 registered Girl Scouts this year. They sell cookies, sell nuts and candy in the fall, do Main Street clean up, go to camp every year and support local charities in need.

3. Presentation/Public Hearing by Bethany Beck, Housing Program Manager, concerning the 2012 Community Development Block Grant (CDBG) application process.

Bethany Beck, Housing Program Manager, explained the CDBG public hearing and application process. She noted that this year would be a combined allocation with Star Valley giving each community a bigger pool of funding. Payson's portion would be about \$104,000 for this and next year. Staff recommended owner

occupied housing rehabilitation and repair for a portion of these funds.

Mayor Evans opened the public hearing.

Joanne Conlin, Director of the Senior Center, requested funding from a list she distributed to the Council. (attached) The list include a walk in refrigerator/freezer, dishwasher, hot water heater and a 32 quart food mixer. She estimated those costs at \$65,000. Additionally, they requested upgrades to the facility that included a fire curtain to help with safety and security. This would allow more time for seniors to evacuate the building should a fire erupt in the kitchen area and provide security for the kitchen when the building is being used for other purposes. These additions were estimated at \$22,000.

Attorney Wright asked if pool improvements for the handicapped might fit CDBG criteria. Ms. Beck believed it was possible. Manager Galbraith explained the federal law requiring all public pools to have ADA accommodations and the possible need for those in the future.

Mayor Evans closed the public hearing.

E. MINUTES

1. * Council Meeting Minutes: 03-01-12 Regular Council Meeting Pages 1 - 7
CONSENT APPROVED

BOARDS/COMMISSIONS MEETING MINUTES (Note: Minutes of various boards/commissions/committees are for Council information only and may or may not have been approved by the respective board/commission.

2. * Building Advisory Board Minutes: 01-17-12 Regular Meeting Pages 434 - 435
CONSENT APPROVED
3. * Design Review Board Minutes: 01-10-12 Regular Meeting Pages 183 - 184
CONSENT APPROVED

F. HEARINGS AND APPEALS There are no items in this section.

G. RESOLUTIONS AND ORDINANCES

1. * As Council, staff, and the audience have the titles to all resolutions and ordinances, authorization to forego verbal title readings.
CONSENT APPROVED
2. * Discussion/possible action concerning Resolution No. 2657 captioned as follows:
A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPOINTING JACK BARKER AS THE TOWN PERSONNEL HEARING OFFICER AND ELLEN VAN RIPER AS THE TOWN'S ALTERNATE PERSONNEL HEARING OFFICER.
CONSENT APPROVED

3 * Discussion/possible action concerning Resolution No. 2658 captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, THANKING HON. R.O. MCDANIEL FOR SERVING AS THE TOWN'S PERSONNEL HEARING OFFICER.

CONSENT APPROVED

4. Second Reading and Public Hearing concerning Ordinance No. 821 captioned as follows: AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, ADDING SECTION 130.25 OF THE CODE OF THE TOWN OF PAYSON PROHIBITING THE SALE, DISPLAY, OR POSSESSION FOR SALE OF PRODUCTS INTENTIONALLY MISUSED FOR OBTAINING A HIGH, HALLUCINOGENIC, PSYCHOACTIVE, PSYCHOTROPIC, OR MIND ALTERING EFFECT. Second Reading and Public Hearing.

Attorney Wright explained the change in the Ordinance since it's first reading to reflect the Council's request for more explanation. He said the title means synthetic drugs sold with the intent for drug use and not labeled that way.

Chief Engler said businesses continue to sell these products. Laboratory results are slow in coming back to them. Mayor Evans asked how declaring the compounds as poisons might help. Attorney Wright replied that it might be more difficult as the attempt is to keep the definition as narrow as possible. Mayor Evans pointed the the possible product liability suits against the sellers. Attorney Wright believed there was some potential liability to the seller.

Mayor Evans opened the public hearing. There were no comments and Mayor Evans closed the public hearing.

Motion: to Approve Ordinance No. 821 captioned as follows: AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, ADDING SECTION 130.25 OF THE CODE OF THE TOWN OF PAYSON PROHIBITING THE SALE, DISPLAY, OR POSSESSION FOR SALE OF PRODUCTS INTENTIONALLY MISUSED FOR OBTAINING A HIGH, HALLUCINOGENIC, PSYCHOACTIVE, PSYCHOTROPIC, OR MIND ALTERING EFFECT.

Moved by Council Member Ed Blair, seconded by Council Member Su Connell.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

H. UNFINISHED BUSINESS There are no items in this section.

I. NEW BUSINESS There are no items in this section.

J. CLAIMS

1. * List of checks paid from 02/23/12 through 03/01/12, Check Nos. 017343 through 017450, and authorization to file the checks for audit.

CONSENT APPROVED

K. MISCELLANEOUS The following applications/letters/e-mails are on file in the Town Clerk's office.

1. * Acceptance, with regrets, of the letter from Dr. Peter Zonakis, Chair, Transportation Advisory Board, requesting a replacement appointee to fill the vacancy on the Board brought about by the illness of Gordon Metcalf. Mr. Metcalf's term is to expire 12-31-12.

CONSENT APPROVED

2. * Acceptance, with regrets, of the letter from Barbara Underwood, Design Review Board Vice-Chair, requesting a replacement appointee to fill the vacancy on the Board brought about with Bernie Leider's recent passing. Mr. Leider's term is to expire 12-31-2013.

CONSENT APPROVED

L. PUBLIC COMMENTS

1. Public Comments: Note: Communication and comments or suggestions from citizens present who have not submitted a Speaker's Request Form, on matters other than those listed on the agenda for consideration, shall be heard by the Council.

There were no comments from the public.

ADJOURNMENT

Mayor Evans adjourned the regular meeting at approximately 6:10 p.m.

APPROVED:

_____ Date: _____

Kenny J. Evans, Mayor

ATTEST:

Silvia Smith, Town Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Payson held on this day the 15 of March,

2012. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this ____ day of _____, 2012.

Gaye Stidham, Deputy Town Clerk



514 W. Main Street
Payson, Arizona 85541
Ph: (928)474-4876
Fax: (928)474-6054
Thrift Store (928)474-3205

March 11, 2012

Town of Payson
Mayor and Council Members
303 N Beeline HWY
Payson AZ 85541

RE: Request for a Community Development Block Grant For Kitchen Equipment Replacement & Upgrade for The Payson Senior Center

Dear: Mayor Kenny Evans, Council Member Ed Blair, Council Member Fred Carpenter,
Council Member Su Connell, Council Member Richard Croy,
Council Member Michael Hughes, and Council Member John Wilson,

Please accept this letter as a formal request for the replacement of equipment and certain upgrades for the Payson Senior Center kitchen through a CDBG Grant.

The Payson Senior Center currently serves between 160 to 200 meals a day to seniors and homebound. Approximately 45% of our funding comes from government agencies, the balance comes from donations, our Thrift Store and grants. It is important that the Senior Center not only seeks out funding sources but looks at ways to continually reduce cost so that we can continue our current services without reducing the quality of our services.

Most of our kitchen equipment is very old, is not energy efficient and labor efficient. The following is a list of equipment that needs replacement:

The walk-in refrigerator/freezer is 24 years old. It is 150 square feet. We are looking at a larger, energy efficient walk-in refrigerator/freezer that will be 200 square feet. This will allow us to discontinue use of 2 freezers we currently need for storage. We will save electricity and gain space so that we can buy bulk.

The dishwasher is 13 years old. Our kitchen help has to really clean the dishes before they run through dishwasher and often times we have to run the dishes through again. A new dishwasher system will save labor, water and electricity.

The hot water heater is 6 years old and is a residential unit. This piece of equipment works very hard and it is no longer energy efficient. This will be replaced with a commercial unit.

The food mixer no longer meets our needs; it is too small. Our chef has to make 2 or 3 batches of a recipe instead of just making one batch. This takes time away from doing other food preparation and it can delay getting the meals on wheels out timely in the morning.

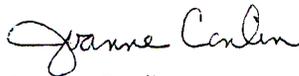
The fire doors and fire curtain are safety and security upgrades. In the event of a kitchen fire, it will allow us more time to get our seniors out of the dining area. We are prepared to exit quickly and have fire drills but every minute counts in a fire and we would like some time on our side. The fire curtain will secure our kitchen and this is very useful when our kitchen group is not on duty.

Our current dishware needs to be replaced and we need to add some small kitchen equipment and tools.

Our request is divided into urgent replacements that total \$65,000 and hopeful upgrades of \$22,000 for a total request of \$87,000.

We thank you for your consideration in this CDBG Grant request.

Sincere regards,

A handwritten signature in cursive script that reads "Joanne Conlin".

Joanne Conlin
Director

2012 KITCHEN REPLACEMENT & UPGRADE COST SHEET

EQUIPMENT:

REPLACEMENTS:

WALK-IN REFRIGERATOR/FREEZER 20x10	\$ 18,531	replaces 15x10 dated 1988 quotes by Supplies On The Fly and Paramount Restaurant Supply 3 shelving units for walk-in US Foods
Shelving	\$ 1,200	
Removal & Installation of Equipment including electrical & carpentry refit	\$ 12,000	
Soiled Dishtable and Dishwasher Low temp	\$ 13,000	replaces a 1999 system quote by Paramount Restaurant Supply
Removal & Installation of Equipment includes plumbing and electrical refit	\$ 5,000	
32 Quart 2 HP Variable Speed Food Mixer with all attachments	\$ 6,897	replaces a 12 Quart Food Mixer increases efficiency, make 1 batch instead of 2 or 3
75 gallon Gas Hot Water Heater includes removal and installation	\$ 2,600	quote by Central Arizona Supply replaces 2006 residential unit with a commercial unit

EQUIPMENT REPLACEMENTS

	\$ 59,228
Contingency for price increase	\$ 5,772
	\$ 65,000

UPGRADES:

Fire Curtain at serving line and Fire Doors will increase security and safety and allow more time for exit of the senior if there is a kitchen fire.	\$ 20,000	early estimate Lincoln Doors
Replace & add dishware & glassware small equipment & appliances	\$ 1,000	
EQUIPMENT UPGRADES	\$ 1,000	Paramount Restaurant Supply Catalogue
	\$ 22,000	

TOTAL KITCHEN UPGRADE	\$ 87,000
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