

- A **CALL TO ORDER:** Chairman Dalby called to order the duly posted Transportation Advisory Board meeting at approximately 4:10 p.m. in the Council Chambers. Meeting Time & Place
- B **PLEDGE OF ALLEGIANCE** Pledge of Allegiance
- C **ROLL CALL:** Chairman Bob Dalby, Vice Chairman Shirley Dye, and members Chris Tilley and Roy Kindrick were present. Members Peter Zonakis, Daniel Kealey, and Gordon Metcalf were absent. Roll Call
- D **STAFF PRESENT:** LaRon Garrett, Assistant Town Manager and Michele Maupin, Secretary Staff Attending
- E **OTHERS PRESENT:** Others Attending
- F **PUBLIC COMMENTS:** Public Comments
- No comments.
- G **MINUTES** Minutes
- The October 5, 2011 Transportation Advisory Board minutes were approved. Vice Chairman Dye made a motion to approve the minutes. Member Tilley second the motion. **Approved 4-0.**
- H **Update from the Board Chairman** Chairman Report
- Chairman Dalby commented the PARA study and the improvement recommendations have been completed, and recommendations have been forwarded to the Mayor. The intersection of Wade and Meadow was an item in the study and discussed by Mr. Garrett at the October 5th meeting. Chairman Dalby questioned if any action had been taken on this item. Mr. Garrett reminded Chairman Dalby that there is no discussion permitted at this time. Mr. Garrett will respond during Agenda Item I. Chairman Dalby continued with status on priority list with the Mayor and approval with the Council. Chairman Dalby continued with item 3 and questioned the progress on the ADOT study for traffic for small towns. He would like to know if Payson took part in the practice run for emergency exit from Phoenix, and did Payson handle the traffic flow. Chairman Dalby questioned if any plans have been submitted or discussions held on roads from the proposed new college for south bound traffic. The next item Chairman Dalby stated he spent the last month in Spain and previously stated he disliked roundabouts. He saw numerous sizes and construction of roundabouts. He now likes how traffic merged and flowed through roundabouts. He feels the Town Engineer could make the calculations without the expensive design for roundabouts as done by ADOT. He also, feels the town engineering could make the recommendations for trial locations and present this item to the Council and Mayor so that local restrictions and laws could be changed.

I **Items for Discussion/Possible Action**

1. Selection of Chairman and Vice Chairman for 2012.

Election 2012

Chairman Dalby made a motion for Peter Zonakis to be nominated as TAB Chairman for 2012. Member Kindrick second the motion. **Approved 4-0.** Member Tilley nominated Chairman Dalby to be the Vice Chairman of TAB for 2012. Member Kindrick second the motion. **Approved 4-0.** New Chairman is Peter Zonakis and new Vice Chairman is Bob Dalby.

2. Status report and update on street projects and street budget by the Assistant Town Manager or his designee.

Assistant Town
Manager Report

Mr. Garrett informed TAB the town attorney will be presenting a short course on how to obey the open meeting law in the State of Arizona. The times will be January 9th at 5:00 p.m. or January 11th at 11:00 a.m. They will be held in the council chambers. Mr. Garrett reported the Town of Payson got new aerial photos of the town. Mr. Garrett explained the Town has two HSIP, Highway Safety Improvement Program, grants in process to replace signs in the Town of Payson. The Federal Highway Administration originally put rules in place by the end of this year the Town needed to have all regulatory signs upgraded to the highly reflective style. We did receive a grant to help replace all regulatory signs; hopefully the grant will get funded by the end of this month or next month. The grant was for \$75,000.00. After that, Mr. Garrett applied for another grant for \$65,000.00 to help replace the remainder of the signs, which is scheduled to be received in 2012. But, expects grant by the end of 2013. We also have grants to replace the paint striping on all arterial roads with thermoplastic striping in 2014 and collector roads in 2015. All grants have been awarded. Mr. Garrett reported on the intersection of Highway 87 and Highway 260 project. He spoke with ADOT today and they had to go through a new selection process for a consultant on this project which took approximately six months. A consultant was finally assigned to this project around the end of November. They should start the project scoping soon, and looking to do the work in fiscal 2013. This will be based on the roadway safety audit that was done on this intersection. Mr. Garrett reported the budget process for the Town starts in February. Mr. Garrett informed he contacted the property owner for the intersection of Wade and Meadow to possibly move his fence back five to six feet to help the sight distance for that corner, and had no success with the property owner. Mr. Garrett stated he submitted the priority list to the Mayor and he has had no response at this time. Mr. Garrett did confirm the east valley did hold an emergency drill in November, and the Town did not participate in the drill. Traffic increase was not noticeable. The Town will be having a local drill sometime this Spring. Mr. Garrett reported he has not seen any official drawing for the college and its traffic flow. There has been some discussion for access on Highway 260. No specific plans at this time. Mr. Garrett then reported on roundabouts; he likes them and

would like to see more at several intersections in Town. However, construction costs have stopped any progress. He informed the Board roundabout construction will be designed and constructed based on Town codes and meet emergency fire vehicle code requirements.

3. Review of the PARA Study and Improvement Recommendations.

PARA Study

Vice Chairman Dalby stated he feels TAB has sufficiently studied the PARA study and improvement recommendations and he would like a motion or discussion to proceed on this item, or have they fully discussed. Member Dye would like a review since she missed the last two meetings. Vice Chairman Dalby stated recommendations were based on the PARA study, and there was nothing else in the study discussed, changed or talked about. He questioned discussing today or waiting, and put on the next agenda. Member Dye requested holding the motion until she was updated. Vice Chairman Dalby stated the items discussed were on the priority list, nothing new added. Vice Chairman Dalby requested a motion to close discussion or add to next agenda. Member Tilley suggested reviewing at the next TAB meeting. Vice Chairman Dalby made a motion to discuss PARA study at the next meeting. Member Dye second the motion.

Approved 4-0

4. Future TAB discussion items and schedule of future TAB meetings.

TAB Meetings

Vice Chairman Dalby asked if there where items the board would like to discuss. The PARA study and status on the priority list will be put on the next agenda. Member Dye requested a copy of the current priority list for the next meeting. Member Kindrick requested any information/updates on the Town's evacuation drill. Vice Chairman Dalby questioned when TAB would like to meet next. Member Tilley made a motion to meet on March 7, 2012. Member Dye second the motion. **Approved 4-0.**

A Adjournment

Vice Chairman Dalby asked for adjournment. The meeting adjourned at approximately 4:47 p.m.

Approved:



Vice Chairman Dalby

Date: 3/6/12

ATTEST:



Michele Maupin, Secretary

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Transportation Advisory Board of the Town of Payson held on the 4th day of January 2012. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 3rd day of MARCH, 2012.


Michele Maupin, Secretary

Affix Town Seal
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