

Town of Payson  
*Parks and Recreation Commission*  
MINUTES FOR THE PUBLIC MEETING

Meeting Date and Time: January 11th, 2012 5:00pm

Location: Town of Payson – Council Chambers  
303 N. Beeline Highway, Payson, AZ 85541

*The Commission Reserves the right to consider any matter out of sequence.*

A. CALL TO ORDER: Rob Ingram called the meeting to order at 5:00pm

B. PLEDGE OF ALLEGIANCE (if desired)

C. ROLL CALL:

Rob Ingram, Chair	<u>  X  </u>	Roger Donahoo - Excused
Rory Huff, Vice Chair - Excused		Hartland Hintze- <u>  X  </u>
Jim Lyon-	<u>  X  </u>	Nancy Gartner- <u>  X  </u>
Todd Braeger-	<u>  X  </u>	

OTHERS PRESENT: Cameron Davis, Director Payson Parks, Recreation and Tourism,  
Janell C Blizzard, Administrative Assistant for Payson Parks, Recreation and Tourism,  
Deb Rose, Special Events Coordinator for Payson Parks, Recreation and Tourism  
Kaprice Bachtell, Events Center Coordinator for Payson Parks, Recreation and Tourism  
Nelson Beck, Parks Supervisor for Payson Parks, Recreation and Tourism

D. APPROVAL OF MINUTES: **Motion** was made by Nancy Gartner, seconded By Hartland Hintze to approve the **October 19th and October 26th, 2012 minutes**. The motion carried 5-0. Rory Huff and Roger Donahoo were absent.

E. PUBLIC COMMENTS – Comments concerning items not on the agenda

Those wishing to address the Parks Commission during this time need not request permission in advance. No discussion regarding Public Comments is permitted. Members of the Commission may not discuss items that are not specifically identified on the agenda. Pursuant to A.R.S. § 38-431.01 (G), action taken as a result of the Public Comment is limited to (1) asking staff to study the matter, (2) responding to individual criticism, or (3) asking that the matter be placed on a future agenda.

F. PUBLIC HEARINGS (if applicable)  
None Scheduled

G. ITEMS FOR DISCUSSION/POSSIBLE ACTION

DIRECTORS REPORT

1. New Commission Board Members

- Introduction of Jim Lyon as new Commission Member, Roger Donahoo was absent.

2. Election of Officers

- **Chairmen:** Nancy Gartner made a **MOTION** to nominate Rob Ingram as Chair. Hartland Hintze sustained vote, Jim Lyon was the second sustaining vote.
- **Vice Chairmen:** Rob made a **MOTION** to nominate Rory Huff as Vice Chair. Todd Braeger seconded.
- **Secretary:** Hartland Hintze made a **MOTION** to nominate Nancy Gartner as secretary. Todd Braeger seconded.

3. Special Event Reports and Updates

A. Trunk or Treat

- Deb Rose announced the overall success of this event. This past year was the first year of having a title sponsor of \$750. Ticket sales for the haunted house were split with the Payson High School Drama Department. In conclusion, collected revenue on this event was totaled at \$2,400. Title sponsors and Vendors help make the movement to this event becoming more cost recovery.

B. Turkey Trot

- Deb Rose reported to the commission the Turkey Trot had 72 participants and brought in a total of \$1,800 in revenue. Noting that races are always fully cost recovery.

### C. Electric Light Parade

- Deb Rose proudly shared the success of this event. 2011 was the first year Parks and Recreation handled this event in its entirety. There were a total of 54 participants, bringing this parade to be the largest to date. The Electric Light Parade, for the first time, brought in revenue totaling \$1,400.

## 4. Payson Events Center Updates

### A. South West Indian Rodeo Assn.

- Kaprice Bachtell shared the details of this event. This one day finals brought in 75 participants with a total of \$965 in revenue. SWIRA agreed to bring their Finals, a two day Rodeo Tour, which will bring more revenue and a larger number of participants to Payson.

### B. Queen Creek Junior Rodeo

- Kaprice Bachtell informed the commission that this Rodeo is a second year, returning two day event. In the two days it brought a total of \$1,400 in revenue.

### C. Updates on Events Center Improvements

- Recent improvements that have been made include an addition of a roping shoot, painting of the shoot and the arena, a clean-up day, a retention was installed to prevent further erosion on the North side of the grounds, shelves of parking to better suit larger crowds, and the rental of stalls will in addition, welcome more events and generate revenue.

## 5. Plans on Bringing Arizona in Action to Payson.

- Arizona in Action is a Non-Profit organization that helps educate the public on active lifestyles. They host races and other activities

to promote healthy perspectives. This organization brings full staff for each event they host. Arizona in Action coming to Payson could bring revenue by the utilization of our facilities.

- **MOTION** to receive follow up on Arizona in Action, Seconded by Jim Lyon.

6. Explanation of Parks and Recreation Commission short and long term priorities.

- Parks and Receptions short term goals are to continue great customer service, increase the cost recovery in all events, and the replacement of the South Multi Purpose artificial field. Long Term goals include a new gymnasium to hold activities and provide accommodations for out of town sports teams. In conclusion helping Parks and Recreation become less dependent upon other indoor facilities.

7. Future Payson Parklands for General Plan.

- Rob Ingram provided the commission with maps of surrounding forest service property to analyze for potential town lands. Plan for town lands before granted the money so when the funds become available, the town can make a movement.

8. The effects of the public feeding the ducks and geese has on the water and upkeep of the Green Valley Lakes

- Nancy Garner discussed the issues with the ducks being fed, causing algae in the water when bread is passed, with the aggression and reliance they develop as the biggest threats. Remedy was presented as posting more signs reminding the public not to feed the ducks, as well as education of the public by press releases, and newspaper articles.

H. INFORMATION AND UPDATES FOR THE COMMISSION  
(No discussion permitted)

I. REQUESTS TO STAFF FOR PLACEMENT OF ITEMS ON A FUTURE AGENDA  
(No Discussion Permitted)

1. Receive Nelson Becks thoughts and list of priorities on capital improvement.
2. Future Payson Park Lands and Facilities for General Plan. Discussion including Shelia DeSchaaf
3. Update on progress of the duck issues at Green Valley Parks

NOTE: THERE IS A POSSIBILITY THAT A QUORUM OF THE PAYSON COMMON COUNCIL WILL BE PRESENT DURING THIS MEETING. NO COUNCIL ACTION WILL BE TAKEN, NO COUNCIL DELIBERATIONS WILL BE HELD, AND NO COUNCIL BUSINESS WILL BE CONDUCTED.

The Town of Payson endeavors to make all Public Meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 474-5242(voice) or 472-6449 (TDD) to request an accommodation to participation at this meeting.

  
Robert Ingram-Chair

**Approved**  
Date: 4/19/12

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Parks and Recreation Commission of the Town of Payson held on the 26th day of October, 2011. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this the \_\_\_\_\_ day of \_\_\_\_\_, 2011

\_\_\_\_\_  
Janell Clair Blizzard, Administrative Assistant, Payson Parks, Recreation and Tourism