

RESOLUTION NO. 2664

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ARIZONA, DEPARTMENT OF TRANSPORTATION, FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM FUNDS TO BE UTILIZED FOR THE PURCHASE OF HIGHLY REFLECTIVE STREET AND TRAFFIC SIGNS.

(ADOT IGA RE STREET AND TRAFFIC SIGN REPLACEMENT)

WHEREAS, the State of Arizona, Department of Transportation ("ADOT"), has agreed to acquire federal funds for the purchase of Highly Reflective Street and Traffic Signs in the amount of approximately \$65,000.00 for use in Payson; and

WHEREAS, the installation of Highly Reflective Street and Traffic Signs has been mandated by the Federal Government; and

WHEREAS, the Town has received an Intergovernmental Agreement authorizing the Town to receive such signs,

NOW, THEREFORE, THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, DO HEREBY RESOLVE AS FOLLOWS:

Section 1. That the Intergovernmental Agreement between the Town of Payson and the State of Arizona, Department of Transportation, for Highway Safety Improvement Programs Funds to be utilized for the purchase of Highly Reflective Street and Traffic Signs, a copy of which is attached hereto marked Exhibit A("the IGA"), is hereby approved in substantially the form attached.

Section 2. That Kenny J. Evans, Mayor of the Town of Payson, is hereby authorized to execute the IGA in substantially the form attached as Exhibit A.

Section 3. That the Town of Payson, acting by and through its Mayor and/or its other appropriate officers and officials, is hereby authorized to take all other actions necessary or appropriate to carrying out the terms of this Resolution and the IGA.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON this \_\_\_\_ day of \_\_\_\_\_, 2012, by the following vote:

AYES \_\_\_\_ NOES \_\_\_\_ ABSTENTIONS \_\_\_\_ ABSENT \_\_\_\_

\_\_\_\_\_  
Kenny J. Evans, Mayor

ATTEST:

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Silvia Smith, Town Clerk

APPROVED AS TO FORM:



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Timothy M. Wright, Town Attorney

EXHIBIT A  
TO  
RESOLUTION 2664

ADOT File No.: IGA/JPA 12-013 I  
AG Contract No.: P001 000xxx  
Project: Signs Upgrade  
Section: Various Locations  
**Federal Project No.: PAY-0(201)A**  
**ADOT Project No.: SH54001C & 03D**  
**TIP/STIP No.: PAY 1201C Amend #42**  
**Budget Source Item No.: 72812**

## INTERGOVERNMENTAL AGREEMENT

BETWEEN  
THE STATE OF ARIZONA  
AND  
TOWN OF PAYSON

**THIS AGREEMENT** is entered into this date \_\_\_\_\_, 2012, pursuant to the Arizona Revised Statutes § 11-951 through § 11-954, as amended, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION (the "State" or "ADOT") and the TOWN OF PAYSON, acting by and through its MAYOR and TOWN COUNCIL (the "Town"). The State and the Town are collectively referred to as "Parties."

### I. RECITALS

1. The State is empowered by Arizona Revised Statutes § 28-401 to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the State.
  2. The Town is empowered by Arizona Revised Statutes § 48-571 to enter into this Agreement and has by resolution, a copy of which is attached hereto and made a part hereof, resolved to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the Town.
  3. Congress has established the Highway Safety Improvement Program (HSIP) as a core Federal-aid for the specific purpose of achieving a significant reduction in traffic fatalities and serious injuries on public roads. The State, the Federal Highway Administration (FHWA) and the Town have identified systematic improvements within the Town as eligible for this funding.
  4. The purpose of this joint exercise of powers and cooperative action (i.e. Agreement) by the State and Town is to allow the State to acquire Federal funds for the purchase of approximately one thousand nine hundred (1900) sign for retroreflectivity compliance with Federal Highway Administration (FHWA) 2009 Manual Uniform Traffic Control Devices (MUTCD) at various locations The Town through the State's Procurement Process and Arizona Department of Transportation (ADOT) procurement contract(s) will utilize an authorized supplier to provide the equipment and services as outlined in the contract and approved plans to complete the work with the aid and consent of the State and FHWA
  5. The interest of the State in this Project is the acquisition of federal funds for the use and benefit of the Town and to authorize such Federal funds for the Project pursuant to Federal law and regulations. The State shall be the designated agent for the Town.
  6. The Parties shall perform their responsibilities consistent with this Agreement and any change or modification to the Project will only occur with the mutual written consent of both Parties.
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7. The federal funds will be used for the Project, including the construction engineering and administration cost (CE). The estimated Project costs are as follows:

**Funding breakdown:**

**SH54003D (design):**

Federal-aid funds @ 100% \$ 3,500.00

**SH54401C (construction):**

Federal-aid funds @ 100% \$ 61,194.00

**Total Federal Funds** \$ 64,694.00

**TOTAL Project Cost** \$ 64,694.00

\* (Includes 15% CE and 5% Project contingencies)

The Parties acknowledge that the final bid amount may exceed the initial estimate(s) shown above, and in such case, the Town is responsible for, and agrees to pay, any and all eventual, actual costs exceeding the initial estimate. If the final bid amount is less than the initial estimate, the difference between the final bid amount and the initial estimate will be de-obligated or otherwise released from the Project. The Town acknowledges it remains responsible for, and agrees to pay according to the terms of this Agreement, any and all eventual, actual costs exceeding the final bid amount.

**THEREFORE**, in consideration of the mutual Agreements expressed herein, it is agreed as follows:

**II. SCOPE OF WORK**

1. The State will:

a. Submit all documentation required to the FHWA containing the above-mentioned Project with the recommendation that funding be approved for preliminary engineering and procurement. The Project will be performed, completed, accepted and paid for in accordance with the requirements of the Project specification, terms and conditions.

b. Request the maximum federal funds programmed for this Project, including the specified allowance for contract administration costs. Should costs exceed the maximum federal funds available it is understood and agreed that the Town will be responsible for any overage.

c. Approve the Project, if such project funds are available from and authorized by FHWA for the Project. Be the designated authorized agent for the Town

d. Upon execution of this Agreement, coordinate with the Town regarding the specifics of the equipment to be ordered by the State to best ensure the requirements of the Project are met. Enter into a contract(s) with a firm(s) to whom the award is made for the purpose of the Project

e. Instruct the vendor to deliver equipment directly to the Town for final acceptance and to bill the Town directly. The State will reimburse the Town 80% of allocated equipment purchase funds, up to \$48,955.20 within thirty (30) days after receipt and approval of an invoice for equipment purchase under this Agreement based on the initial estimate. Upon completion of final inspection within thirty (30) days after receipt of invoice from the Town, the State will reimburse the Town with the remaining federal funds allocated for the Project not to exceed \$61,194.00.

f. Not be obligated to maintain said Project, should the Town fail to budget or provide for proper and perpetual maintenance as set forth in this Agreement.

g. Verify installation of equipment was performed and completed in compliance with FHWA requirements, upon notification of installation of equipment by the Town

2. The Town will:

a. Designate the State as authorized agent for the Town, if such project is approved by the FHWA and project funds are available for the design and construction of the Project.

b. Be responsible for the cost of installation and cost thereof and any overage of costs exceeding the maximum federal funds available for the Project. Agree that the cost of the analysis and work covered by this Agreement is borne by FHWA and the Town, each in the proportion prescribed and determined by FHWA.

c. Coordinate with the State during the procurement and installation process of the Project and follow all applicable FHWA and State policies and procedures.

d. Certify that all necessary rights-of-way have been or will be acquired prior to advertisement for bid and also certify that all obstructions or unauthorized encroachments of whatever nature, either above or below the surface of the Project area, shall be removed from the proposed right-of-way, or will be removed prior to the start of construction, in accordance with The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended; 49 CFR 24.102 Basic Acquisition Policies; 49 CFR 24.4 Assurances, Monitoring and Corrective Action, parts (a) & (b) and ADOT ROW Manual: 8.02 Responsibilities, 8.03 Prime Functions, 9.07 Monitoring Process and 9.08 Certification of Compliance. Coordinate with the appropriate State's Right-of-Way personnel during any right-of-way process performed by the Town, if applicable.

e. Purchase and install the equipment acquired under this Agreement and maintain all improvements provided by this Project for the entire design life of the equipment.

f. Be responsible for ensuring all equipment purchased is installed within one (1) year of receipt of equipment, keep complete records of all equipment installed per this Project in a manner consistent with State and FHWA equipments.

g. Within thirty (30) days of making payment, invoice the State for reimbursement of eligible costs incurred by the Town 80% allocated equipment purchase funds, up to \$48,955.20 and provide all necessary backup documentation with said invoice to the State. Be entirely responsible for all costs incurred in performing and accomplishing the work as set forth in this Agreement covered by federal funding.

h. Notify the State when all equipment has been installed and is ready for inspection. Upon completion of final inspection, invoice the State for the remaining federal funds allocated for this Project not to exceed \$61,194.00

i. Be obligated to incur any expenditure should unforeseen conditions or circumstances increase the cost of said work required by a change in the extent of scope of the work requested by the Town. Such changes require the prior approval of the State and FHWA. Be responsible for any contractor claims for additional compensation caused by Project delays attributable to the Town. Payment for these costs shall be made within thirty (30) days of receipt of an invoice from the State

j. Not permit or allow any encroachments upon or private use of the right-of-way, except those authorized by permit. In the event of any unauthorized encroachment or improper use, the Town shall take all necessary steps to remove or prevent any such encroachment or use.

k. Hereby grant the State, its agents and/or contractors, without cost, the right to enter Town Rights-of-Way, as required, to conduct any and all construction and preconstruction related activities, including without limitation, temporary construction easements or temporary Rights-of-Entry to accomplish among other things, soil and foundation investigations.

l. Pursuant to 23 USC 102(b), repay all federal funds reimbursements for preliminary engineering costs on the Project if it does not advance to right of way acquisition or construction within ten (10) years after Federal funds were first made available.

### **III. MISCELLANEOUS PROVISIONS**

1. The terms, conditions and provisions of this Agreement shall remain in full force and effect until completion of said Project and related deposits or reimbursement, except any provisions for maintenance shall be perpetual, unless assumed by another competent entity. Further, this Agreement may be cancelled at any time prior to the award of the Project construction contract, upon thirty (30) days written notice to the other party. It is understood and agreed that, in the event the Town terminates this Agreement, the State shall in no way be obligated to maintain said Project. If the federal funding related to this Project is terminated or reduced by the federal government, or if Congress rescinds, fails to renew, or otherwise reduces apportionments or obligation authority, the State shall in no way be obligated for funding or liable for any past, current or future expenses under this agreement.

2. The State assumes no financial obligation or liability under this Agreement, or for any resulting construction Project. The Town, in regard to the Town's relationship with the State only, assumes full responsibility for the design, plans, specifications, reports, the engineering in connection therewith and the construction of the improvements contemplated, cost over-runs and construction claims. It is understood and agreed that the State's participation is confined solely to securing federal aid on behalf of the Town and the fulfillment of any other responsibilities of the State as specifically set forth herein; that any damages arising from carrying out, in any respect, the terms of this Agreement or any modification thereof shall be solely the liability of the Town and that to the extent permitted by law, the Town hereby agrees to save and hold harmless, defend and indemnify from loss the State, any of its departments, agencies, officers or employees from any and all costs and/or damage incurred by any of the above and from any other damage to any person or property whatsoever, which is caused by any activity, condition, misrepresentation, directives, instruction or event arising out of the performance or non performance of any provisions of this Agreement by the State, any of its departments, agencies, officers and employees, or its independent contractors, the Town, any of its agents, officers and employees, or its independent contractors. Costs incurred by the State, any of its departments, agencies, officers or employees shall include in the event of any action, court costs, and expenses of litigation and attorneys' fees.

3. The cost of design, construction and construction engineering work under this Agreement is to be covered by the federal funds set aside for this Project, up to the maximum available. The Town acknowledges that the eventual actual costs may exceed the maximum available amount of federal funds, or that certain costs may not be accepted by the federal government as eligible for federal funds. Therefore, the Town agrees to furnish and provide the difference between actual costs and the federal funds received.

4. The cost of the project under this Agreement includes applicable indirect costs approved by the FHWA.

5. The Town and State warrant compliance with the Federal Funding Accountability and Transparency Act of 2006 and associated 2008 Amendments (the "Act"). Additionally, in a timely manner, the Town will provide information that is requested by the State to enable the State to comply with the requirements of the Act, as may be applicable.

6. This Agreement shall become effective upon signing and dating of the Determination Letter by the State's Attorney General.

7. This Agreement may be cancelled in accordance with Arizona Revised Statutes § 38-511.

8. To the extent applicable under law, the provisions set forth in Arizona Revised Statutes § 35-214 and § 35-215 shall apply to this Agreement.

9. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable Federal regulations under the Act, including 28 CFR Parts 35 and 36. The parties to this Agreement shall comply with Executive Order Number 2009-09 issued by the Governor of the State of Arizona and incorporated herein by reference regarding "Non-Discrimination".

10. Non-Availability of Funds: Every obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for the fulfillment of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which the funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments as a result of termination under this paragraph.

11. In the event of any controversy, which may arise out of this Agreement, the Parties hereto agree to abide by required arbitration as is set forth for public works contracts in Arizona Revised Statutes § 12-1518.

12. All notices or demands upon any party to this Agreement shall be in writing and shall be delivered in person or sent by mail, addressed as follows:

**Arizona Department of Transportation**  
Joint Project Administration  
205 S. 17<sup>th</sup> Avenue, Mail Drop 637E  
Phoenix, Arizona 85007  
(602) 712-7124  
(602) 712-3132 Fax

**Town of Payson**  
**Public Works Director**  
Attn: LaRon Garrett  
303 N Beeline Hwy  
Payson, AZ 85541  
Phone: (928) 474-5242 X 283

**For Financial Matters:**  
Finance Manager  
Attn: Hope Cribb  
393 N Beeline Hwy  
Payson, AZ 85541  
Phone: (928) 474-5242 X 231  
Fax

13. The Parties shall comply with the applicable requirements of Arizona Revised Statutes § 41-4401.

14. Pursuant to Arizona Revised Statutes § 35-391.06 and § 35-393.06, each Party certifies that it does not have a scrutinized business operation in Sudan or Iran. For the purpose of this Section the term "scrutinized business operations" shall have the meanings set forth in Arizona Revised Statutes § 35-391 and/or § 35-393, as applicable. If any Party determines that another Party submitted a false certification, that Party may impose remedies as provided by law including terminating this Agreement.

15. The Parties hereto shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.

16. In accordance with Arizona Revised Statutes § 11-952 (D) attached hereto and incorporated herein is the written determination of each party's legal counsel and that the Parties are authorized under the laws of this State to enter into this Agreement and that the Agreement is in proper form.

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**IN WITNESS WHEREOF**, the Parties have executed this Agreement the day and year first above written.

**TOWN OF PAYSON**

**STATE OF ARIZONA**

Department of Transportation

By \_\_\_\_\_  
**KENNY J. EVANS**  
Mayor

By \_\_\_\_\_  
**DALLAS HAMMIT, P.E.**  
Deputy State Engineer, Development

ATTEST:

By \_\_\_\_\_  
**Silvia Smith**  
Town Clerk

IGA/JPA 12-013 I

**ATTORNEY APPROVAL FORM FOR THE TOWN OF PAYSON**

I have reviewed the above referenced Intergovernmental Agreement between the State of Arizona, acting by and through its DEPARTMENT OF TRANSPORTATION, and the TOWN OF PAYSON, an Agreement among public agencies which, has been reviewed pursuant to Arizona Revised Statutes § 11-951 through § 11-954 and declare this Agreement to be in proper form and within the powers and authority granted to the Town under the laws of the State of Arizona.

No opinion is expressed as to the authority of the State to enter into this Agreement.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Attorney