AIRPORT COMMISSION
REGULAR MEETING MINUTES
FEBRUARY 8, 2012

A **CALL TO ORDER**: Assistant Town Manager LaRon Garrett called to order the duly posted Airport Commission meeting at approximately 7:02 p.m. in the Council Chambers. — Meeting Time & Place

B **PLEDGE OF ALLEGIANCE** — Pledge of Allegiance

C **ROLL CALL**: Jim Hunt, Bill Day, Dick Garmon, Robert Henley, Ray Law and Dan Nyhus were present. Jon Barber was absent. — Roll Call

STAFF PRESENT: LaRon Garrett, Assistant Town Manager, Beth Myers, Airport Coordinator, and Tim Wright, Town Attorney — Staff Attending

OTHERS PRESENT: Various members of the public — Others Attending

D **PUBLIC COMMENTS**: — Public Comments

Mike Vogel commented he represents Economic Development and is eager to work with the airport and new Commission in creating new opportunities here. No other individuals requested an opportunity to speak.

MINUTES — Minutes
This was the first meeting of the Airport Commission, so no previous minutes exist to be approved.

E **ELECTION OF CHAIRMAN, VICE CHAIRMAN** — Election 2012
LaRon Garrett invited the new Commission to elect a Chairman and Vice Chairman for the Board. Jim Hunt was nominated as Chairman, seconded by Henley and approved 6-0. Robert Henley and Bill Day were nominated as Vice Chair. Vote was even at 3 and 3. Henley withdrew his nomination. Bill Day was approved as Vice Chair with vote of 6-0.

F **ITEMS FOR DISCUSSION/POSSIBLE ACTION**

1. Chairman Hunt read the Commission Responsibilities, Powers and Duties verbatim as approved by Resolution No. 2641, commenting it is a comprehensive list. Dick Garmon questioned what resources will be available to the Commission. LaRon replied he and town staff would provide whatever is available. Tim Wright brought up that the new budget by the Commission for the airport should be ready by the end of March, 2012. Next meeting should include discussion of the budget. — Commission Responsibilities, Powers and Duties

2. **Payson Airport Rules and Regulations.** LaRon Garrett replied that Rules and Regulations and Chapter 95 are two separate documents. After Chapter 95 is rewritten, it will have two readings before Town Council for approval. The draft revision of Rules & Regulations is presented along with copy approved by PRAA in August, 2010. — Airport Rules & Regulations

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3. Airport Rates & Charges. Airport Rates & Charges

Airport Rates and Charges are presented for review of the Commission. Any changes must be complete by 3-31-12 for proper 60 day notification purposes.

4. Payson Town Code Chapter 95. Town Code 95

Provided to the Commission for their review.

5. Airport Capital Improvement Program. Capital Improvement Program

Provided to the Commission for review. This is updated annually.

6. Comments of Commission Members Airport Vision/Mission. Comments

Henley: Develop the Payson Airport into a showpiece gateway, presenting a great first impression of Payson and the Rim Country to tourists and business visitors. The airport is a major economic driver for Rim Country even if there were not any local aircraft based here.
Nyhus: agrees with above and would like to see more hangars, run-up area, additional runway exits, precision instrument approach and a courtesy car.
Day: agrees with above and would like to see a terminal building that represents the showcase concept and taxiway lighting.
Law: agrees with the above and has concern about encroachment issues around the airport property.
Garmon: agrees with the above and thinks community involvement is an important aspect of the commission with future airport planning.
Hunt: agrees with the above and thinks it would best serve the airport to have individual commission members responsible for particular areas based on their own expertise.

7. Review of Open Meeting Laws. Open Meeting Laws

Tim Wright reviewed protocol to maintain compliance with these laws. Due to many members being also involved with Payson Pilots Association and Experimental Aircraft Association, a staff member should be present at these meetings to take minutes in the event discussion ensues.

G **Next Meeting** will be March 12th at 6:30 pm to be held in the training room at the Police Department due to election equipment being held in the Council Chambers. For the time being, meetings will be held monthly on the second Monday of each month at 6:30 at Council Chambers. Payson Airport Rules & Regulations, Airport Rates & Charges, Payson Town Code Chapter 95, Mission Statement and Budget shall be the next Agenda items. Future Meetings

H **Adjournment** Adjournment

Commissioner Garmon asked for adjournment, seconded by Law. The meeting adjourned at approximately 8:13 p.m.

Approved: _____ Date: 12 MAR 12

Chairman Hunt

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ATTEST:

Beth Myers

Beth Myers, Airport Coordinator

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Airport Commission of the Town of Payson held on the 8th day of February, 2012. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 12 day of March, 2012.

Beth Myers

Beth Myers, Airport Coordinator

Affix Town Seal
bjm