AIRPORT COMMISSION
REGULAR MEETING MINUTES
MARCH 12, 2012

A **CALL TO ORDER**: Commissioner Hunt (Chairman) called to order the duly posted Airport Commission meeting at approximately 6:30 p.m. in the Payson Police Department Training Room. — Meeting Time & Place

B **PLEDGE OF ALLEGIANCE** — Pledge of Allegiance

C **ROLL CALL**: Jim Hunt, Bill Day, Dick Garmon, Robert Henley, Ray Law and Jon Barber were present. Dan Nyhus was absent. — Roll Call

STAFF PRESENT: LaRon Garrett, Assistant Town Manager, Beth Myers, Airport Coordinator. — Staff Attending

OTHERS PRESENT: Jim Garner, Paul Pitkin, Ron Billib, Hawkeye Mathews and Suzie Strickland. — Others Attending

D **PUBLIC COMMENTS**: — Public Comments

No individuals requested an opportunity to speak.

MINUTES — Minutes
Minutes were not posted on the Agenda so will have to be approved at next meeting.

F **1. MISSION STATEMENT** — Mission Statement
Chairman Hunt requested the Commission adopt the Mission Statement as shared at the last meeting of: *Develop the Payson Airport into a showpiece gateway, presenting a great first impression of Payson and the Rim Country to tourist and business visitors. The airport is a major economic driver for the Rim Country.* Motion to approve by Garmon and seconded by Henley. It was approved with a 6-0 vote.

2. & 3. Payson Airport Rules & Regulations and Chapter 95 are two separate documents. Discussion ensued to combine the two documents and only have one. Since Chapter 95 must be approved by Town Council it was decided this will amended and presented to Council when completed, for a vote. A committee to complete the combination of the documents and incorporate the changes suggested by all the members was formed of Bill Day, Dick Garmon and Robert Henley. Several items within Chapter 95 were discussed among the board. The amended version will be given to staff to include with the next Agenda so the public will have the opportunity to review it prior to the next meeting. — Airport Rules & Regulations & Chapter 95

4. Discussion of the former PRAA Rates and Charges for the airport resulted in approved Option 1 as presented by LaRon Garrett. This will make billing monthly and not include any discounts. It also will give accurate pricing of the individual hangar rents being charged to tenants. Motion to approve by Henley, seconded by Garmon, approved 6-0. — Airport Rates & Charges

5. Discussion of the Airport Budget indicated this process started last week. LaRon will use the information provided by PRAA records for the 4 year — Airport Budget

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average to compile the needs of the airport into the town budget.

6. A Precision Approach for KPAN was discussed. Dan Nyhus and Bill Day will contact AOPA to find out the process and LaRon Garrett will chat with Ken Potts at ADOT for further steps in the process. — Precision Approach

7. The Forest Service contract was reviewed. The charges will be the same as last year with the addition of $25 per month to cover the water service. Motion to approve by Day, seconded by Barber, approved 6-0. — Forest Service Contract

8. New hangar construction was discussed. Lower interest loans have been available through ADOT for airport. LaRon has the paperwork to make a request and will continue to pursue this endeavor. — New Rental Hangars

G Aero Fair 2012 plans were discussed by Beth Myers. The organizational meeting will be held on Thursday, March 15 at 1:30 at Crosswinds patio room. — Aero Fair, 2012

H **Next Meeting** will be April 9th at 6:30 pm to be held in the Council Chambers. — Future Meetings

I Motion to adjourn by Ray Law. Approved 6-0. Adjourned at 8:18pm. — Adjourn

Approved:

Chairman Hunt

Date: 6/2/12

ATTEST:

Beth Myers, Airport Coordinator

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Airport Commission of the Town of Payson held on the 12th day of March, 2012. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 2 day of June, 2012.

Beth Myers, Airport Coordinator

Affix Town Seal
bjm