TOWN OF PAYSON
PLANNING AND ZONING COMMISSION
MINUTES OF THE PUBLIC MEETING
June 11, 2012

Chairman Loyd called the duly posted meeting of the Planning and Zoning Commission to order at 3:05 p.m. in the Town Council Chambers.

PLEDGE OF ALLEGIANCE

ROLL CALL
PRESENT: John Swenson, James Scheidt, Joel Mona, Clark Jones, Lori Meyers, Jeff Loyd, and Mark Waldrop.
ABSENT: None
STAFF PRESENT: Sheila DeSchaaf, Zoning Administrator, LaRon Garrett, Assistant Town Manager, Doni Wilbanks, Planning Technician, Tim Wright, Town Attorney, and Chris Floyd, Executive Assistant.

A. APPROVAL OF MINUTES

1. Public Meeting 5-07-12 Pages 1-3

   Commissioner Swenson moved, seconded by Commissioner Waldrop, to approve the minutes of the May 7, 2012 meeting, as submitted.

   Motion carried 7-0.

B. PUBLIC COMMENTS - Comments concerning items not on the agenda. Note: Those wishing to address the Planning and Zoning Commission during this time need not request permission in advance. Action taken as a result of public questions and comments shall be limited to directing staff to study the matter or rescheduling the matter and decision at a later date. There shall be no discussion regarding any issues presented.

There were no public comments.

C. SCHEDULED HEARING(S)

1. P12-003 Unified Development Code Amendment
   Filed by: Town of Payson
   Location: Could affect all of Payson
   Purpose: To amend Sections 15-05 and other affected Unified Development Code provisions pertaining to signs.

   Sheila DeSchaaf, Zoning Administrator, summarized the actions taken by the Council to direct staff to work with the Planning and Zoning Commission to explore options for amending the sign code. She stated that staff would take any proposed amendments to

Council at one time.

The discussion continued from the previous meeting regarding possible sign code amendments. The discussion included window coverage for signage and keeping it at 25%, temporary signs, electronic signs, and including the design review board in the approval process for sign permits.

It was the consensus of the Commission that the design review board be included in the sign amendment process.

Chairman Loyd showed the Commission signs in other communities using Google maps/street view.

Sheila DeSchaaf, Zoning Administrator, showed the Commission the proposed new sign for the Wendy's restaurant which included an automated message center.

Commissioner Meyers moved, seconded by Commissioner Scheidt, recommend to the Town Council approval of P12-003, an amendment to the Unified Development Code provisions concerning the display period for Temporary Portable Signs as outlined in the staff report.

Motion carried 7-0.

Tim Wright, Town Attorney, stated that staff would hold all the sign code recommendations made by the Commission and take them to Council all at the same time.

D. SCHEDULED DISCUSSION/POSSIBLE ACTION
1. There are no items for this section.

E. REQUESTS TO STAFF FOR THE PLACEMENT OF ITEMS ON FUTURE PLANNING & ZONING COMMISSION AGENDAS

Commissioner Mona asked that the Design Review Board be involved in the discussion on signs. Sheila DeSchaaf, Zoning Administrator, replied that she would agendize the next meeting for both the Commission and Design Review Board.

F. INFORMATION TO COMMISSION (Not for Discussion)

Sheila DeSchaaf, Zoning Administrator, stated that for clarification the Commission was expecting some draft language for automated signs at the next meeting.

ADJOURNMENT - 4:26 p.m.

Jeff Loyd, Chairman

7/9/2012
Approved

Chris Floyd, Executive Assistant