

AIRPORT COMMISSION
REGULAR MEETING MINUTES
JUNE 11, 2012

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| A | CALL TO ORDER: Chairman Hunt called to order the duly posted Airport Commission meeting at approximately 6:30 p.m. in the Payson Town Council Chambers. | Meeting Time & Place |
| B | PLEDGE OF ALLEGIANCE | Pledge of Allegiance |
| C | ROLL CALL: Jim Hunt, Bill Day, Dick Garmon, Robert Henley, Ray Law, Dan Nyhus and Jon Barber were present. | Roll Call |
| | STAFF PRESENT: LaRon Garrett, Assistant Town Manager, Beth Myers, Airport Coordinator. Tim Wright was absent. | Staff Attending |
| | OTHERS PRESENT: A number of the airport community was present. | Others Attending |
| D | PUBLIC COMMENTS: Jim Hunt asked for any items not on the Agenda. None were offered. | Public Comments |
| E | MINUTES: Minutes from May 14, 2012 meeting were presented for approval. Noted corrections at F4, F6 and F9. Motion made by Garmon, seconded by Henley, approved as corrected. | Minutes |
| F | 1. Chairman Hunt opened discussion of Chapter 95/Airport Rules and Regulations. Dan Nyhus was thanked for his labor on the consolidation and compilation of the numerous changes again. Beth Myers read an email from Richard Wilson regarding 95.13. Henley brought up the campground rules submitted. LaRon suggested that users of the campground agree to abide by the posted rules and not put into Chapter 95 so changes would not have to be made through the Town Council each time. Henley wanted assurance the Commission would have input on changes to rules. Jim Garner asked what the current Chapter 95 changes are. Reply was it was the last set sent and the later attachment for what was referenced. Commissioners proceeded to go through each pages with changes suggested.
95.14 (Through the Gate) needs to be added to the Table of Contents and if Business Through the Fence, that needs to be added as well.
Page 2 General Rules & Regulations had grammatical changes. Town should be shown as owner and sponsor. 95.02E discussion about what negligent would mean. Town attorney will review prior to final approval.
Page 3: comment on the appeal process to be defined. The commission would not be the enforcement body.
Page 4: D needs to be reworded; Hunt suggested using wording from another airport.
Page 5: Item M moved from another section. O. Penalty can be removed from that line.
Page 6: B1 moved from 95.01D. B4 add in to within.
Page 7 E. replace end of sentence with "in accordance with 95.07N." Paragraph C shall be F.
Page 8: C, replace "claiming" with "who had"
Page 9: N: replace "item" with "or" and remove "or any other item." Remove "Unless a tenant's lease allows, no" returning to original wording. O: add s | Chapter 95 |

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AIRPORT COMMISSION
REGULAR MEETING MINUTES
JUNE 11, 2012

on surface.

Page 11: Discussion of fire hazards and what is considered a hazard ensued. It was decided it needs to be kept simple. The Fire Chief can be invited to inspect for clarity. C: remove "by the Town." D1: Nyhus discussed that details are not explicit in the Fire Code information. Garmon suggested being too detailed can be difficult. Chandler states five gallons as maximum. That may be too little. It was decided being slightly vague will best serve the need.

Page 12: F1a add the word *vent* after filler neck and change to 25 feet. F2a shall remove "National" from Fire code and add "and NFPA407." F3a remove "NFPA407" and replace with "fire code." F3b remove "this code" and replace with "these rules."

Page 13: no changes

Page 14: 95.11 A1: remove extra penalty statement

Page 15: 95.22 B1: change debarking to disembarking. Conversation about definitions of B4 and B5 was to include "if not associated with an FBO or SASO. C4 needs indent removed.

Page 16: 95.13B remove standard and replace with "appropriate" and adjust 95.13 accordingly as well.

Page 17: 94.14 Conversation developed that the Airport Manager or designee shall work out details with off airport aircraft users.

Page 18: 95.14 needs to be corrected to 95.15 now with new categories that were added.

Public Comments: Jim Garner requested "definition" clarification of "field area" versus "public area." 95.07 is slightly duplicated elsewhere. Conversation of abandoned property located on the airport required explanation. Storage for fuel and independent flight instruction or mechanical services further discussed.

Jim Hunt proposed a Motion to Approve on each significant change as discussed:

Henley made a Motion to consider Chapter 95 changes with amendments as discussed. Seconded by Garmon.

Amendment to 95.01: Definitions: remove Field Area and Public Area. In favor: unanimous by all members, none opposed.

Amendment to 95.02E: shall include "except for cases of gross negligence." In favor: unanimous by all members, none opposed.

Amendment to 95.03A add: Appeals to a suspension shall be made in writing to the Airport Manager or designee within 30 days. The Airport Commission will consider the appeal at its next meeting and make a recommendation to the Town Council. In favor: unanimous by all members, none opposed.

Amendment to 95.04D: Leave in sentence highlighted in blue, deleting "by those individuals." In favor: unanimous by all members, none opposed.

Amendment to 95.04M: Language shall read: No person shall start, taxi or operate any aircraft on the airport in a place where the propeller slip stream, jet blast or rotor wash is likely to cause injuries to persons or damage to property. In favor: unanimous by all members, none opposed.

Amendment to 95.07N: No person shall store any vehicle or craft not related to aviation use in any leased hangar or on any leased on non-leased

AIRPORT COMMISSION
REGULAR MEETING MINUTES
JUNE 11, 2012

area of the airport property, except a vehicle may be parked in a hangar or leased tie-down spot while the aircraft is being used or is away from the Airport. No tenant, whether private or commercial, shall use or allow to be used any leased property for any non-aeronautical use. In favor: unanimous by all members, none opposed.

Amendment to 95.08 Campground shall read: Campground users shall abide by the posted campground rules. Violators of these rules may lose their campground privileges. In favor: unanimous by all members, none opposed.

Amendment to 95.09 B shall read "or as approved by Airport manager or designee." In favor: unanimous by all members, none opposed.

Amendment to 95.09D1 shall read: No person shall store any combustible materials, flammable liquids, or other hazardous materials in an aircraft hangar or other building on the Airport except in containers made specifically for said storage and in locations approved by the Town, or as otherwise permitted by their lease and these Rules. Quantities of lubricants and other fluids required for day to day aircraft maintenance and operation shall not exceed the quantities allowed by the currently adopted Fire Code. Quantities as allowed by the FD are excluded from this rule." Section under 1. will be deleted. In favor: unanimous by all members, none opposed.

Amendment 95.09F1a: shall add "or vent" and change to 25 feet. In favor: unanimous by all members, none opposed.

Amendment to 95.14 Through The Gate approved as written. In favor: unanimous by all members, none opposed.

Amendment to 95.13 A: B, C remove "the standard" and replace with "an appropriate." In favor: unanimous by all members, none opposed.

Motion to forward to the Town Council as amended made by Hunt and approved by all member, none opposed.

2. Strategic Planning Responsibilities for Airport Commissioners were presented by Chairman Hunt. Volunteers for the committees were as discussed with a max. of three per category. Assignment confirmation will happen at next meeting.

Strategic Planning

3. Precision Approach for Airport was discussed again. All Arizona airports are on the FAA list. Person LaRon spoke with at the conference will send along who needs to be contacted when it is clarified.

Precision Approach

4. Through the Fence issues: Two agreements are presented for residential and commercial. Nyhus brought up email from Oldenkamp asking to wait until she returns to develop commercial portion of this. The existing agreement still needs work. Hunt suggested this go back to Tim Wright for editing to fit each necessary area. Many circumstances exist and need to be considered. Hunt suggested each land owner would be required to report if an aircraft is in their hangar. Henley confirmed one gate fee for a property owner because the owner can only use gate in one aircraft. That would differ with two different owners in the case of more than one aircraft in a hangar. Multiple agreements will be needed. Barber brought up fueling. Airports are to be properly compensated for use of the airport. Instead of prohibiting commercial aircraft refueling, change the wording to "refueling with aviation fuels available on the airport, are subject to fuel flowage fees." The FAA is intent on no commercial fueling according to

Through The Fence

AIRPORT COMMISSION
REGULAR MEETING MINUTES
JUNE 11, 2012

LaRon's information. Henley spoke with Randy Hansen recently and there is not a definite agreement yet, but something may be available by the end of September, 2012. He mentioned something is required that ensures collection of the fees from outside the gate users. Nyhus questioned equal treatment (level playing field) statement that needs to be included.

Public comment by Garner was not audible enough to be included. Hunt determined it will be tabled for now and look for direction from Tim Wright.

5. Marie Fasano does the EAA Young Eagles program generally the first Saturday of October. Aero Fair is proposed to be held on the third Saturday of September from now on to avoid conflict with Forest Service operations as has occurred. There will not be an Aero Fair for 2012. No objections were made to the new date.

Aero Fair

Management Report and Discussion

G

LaRon said AWOS grant is moving forward with a time crunch to get the bid out the middle of July and back first part to middle of August. The monies are in this fiscal year budget and in the town's budget. State Transportation will be hearing the state grant for the RSAT and looks like it will go through.

Management Report

The conference afforded good updates on everything with FAA and ADOT. They are positive in general and moving forward on pavement maintenance for next year.

Echo gate has malfunctioned and repair is in progress. The gate is being opened each early morning for the Forest Service personnel to enter and closed when they return from activities, generally around 7:30 to 8:00pm.

H

July 9, 2012 is the next meeting. Hunt and Barber will not be present. Nyhus asked that the helipad lighting be added to next meeting. Nyhus was publicly thanked for all his quality work on Chapter 95 revisions. Strategic planning and Through The Fence will be included. Chapter 95 will be included if Tim has his editing completed, but is ready to go to the Council. Another thing is a timeline for ACIP discussion and budget for next year. This summer we want to review and prioritize.

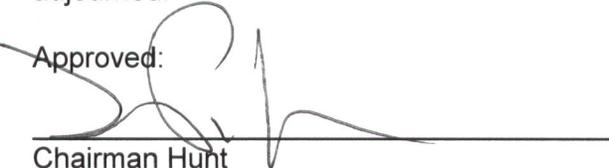
Future Meeting

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Adjournment motion was made by Henley and seconded by Day. Meeting adjourned.

Adjourn

Approved:


Chairman Hunt

Date: 20 JUL 12

ATTEST:


Beth Myers, Airport Coordinator

AIRPORT COMMISSION
REGULAR MEETING MINUTES
JUNE 11, 2012

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Airport Commission of the Town of Payson held on the 11th day of June, 2012. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 18th day of July, 2012.

Beth Myers
Beth Myers, Airport Coordinator

Affix Town Seal
bjm