

**TOWN OF PAYSON  
PLANNING AND ZONING COMMISSION  
MINUTES OF THE PUBLIC MEETING  
July 9, 2012**

**Chairman Loyd called the duly posted meeting of the Planning and Zoning Commission to order at 3:00 p.m. in the Town Council Chambers.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** John Swenson, James Scheidt, Joel Mona, Clark Jones, Lori Meyers, Jeff Loyd, and Mark Waldrop.

**ABSENT:** None

**STAFF PRESENT:** Sheila DeSchaaf, Zoning Administrator, Doni Wilbanks, Planning Technician, Tim Wright, Town Attorney, and Chris Floyd, Executive Assistant.

**A. APPROVAL OF MINUTES**

1. Public Meeting 6-11-12 Pages 1-3

Commissioner Scheidt moved, seconded by Commissioner Jones to approve the minutes of the June 11, 2012 meeting.

Motion carried 7-0.

**B. PUBLIC COMMENTS - Comments concerning items not on the agenda. Note: Those wishing to address the Planning and Zoning Commission during this time need not request permission in advance. Action taken as a result of public questions and comments shall be limited to directing staff to study the matter or rescheduling the matter and decision at a later date. There shall be no discussion regarding any issues presented.**

There were no public comments.

Chairman Loyd thanked the Design Review Board for being in attendance at this meeting.

**C. SCHEDULED HEARING(S)**

1. P12-003 Unified Development Code Amendment  
Filed by: Town of Payson  
Location: Could affect all of Payson  
Purpose: To amend Sections 15-05 and other affected Unified Development Code provisions pertaining to signs.

Sheila DeSchaaf, Zoning Administrator, summarized today's staff report regarding electronic message center signs. Another area to review will be the flag/banner provisions which

also could be discussed today.

Chairman Loyd noted that Council had asked for an update to the sign code which he felt was a very broad and sensitive topic. He commented that at the last meeting the Commission looked at signs in other towns. At a previous meeting staff had also shown a presentation on automated signs. Chairman Loyd felt that Council wants guidelines for automated/electronic signs.

Barbara Underwood asked where the .3 foot candles above ambient light conditions came from. Sheila Deschaaf, Zoning Administrator, replied that it was from the best practices for the international sign association and signfoundation.org. She noted that they produce several guides for municipal employees who draft code language.

Barbara Underwood also mentioned that she likes the recommended message hold time.

The discussion continued regarding the foot candle lighting, the proposed 60% for allowed electronic message center area, and restrict sign location.

Chairman Loyd asked staff to research dark sky with regards to the message center, placement of sign on property in reference to view shed, LRV chart as it relates to animated signs or other technology signs, the removal of section b, and the 50% coverage for allowable sign area.

Jim Garner thanked Ms. DeSchaaf for putting the combined meeting together. He felt it was productive and helpful.

Chairman Loyd commented that he would like to discuss the feather/banner signs at a future meeting and invited the design review board to come back.

**D. SCHEDULED DISCUSSION/POSSIBLE ACTION**

**There are no items for this section.**

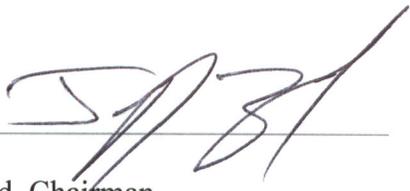
**E. REQUESTS TO STAFF FOR THE PLACEMENT OF ITEMS ON FUTURE PLANNING & ZONING COMMISSION AGENDAS**

Commissioner Mona asked that inflatable signs be included with the discussion on feather/banner signs.

**F. INFORMATION TO COMMISSION (Not for Discussion)**

Sheila DeSchaaf, Zoning Administrator, noted that the general plan amendment would be on the September agenda.

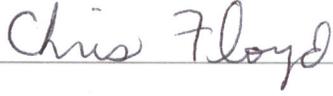
ADJOURNMENT - 4:29 P.M.



Jeff Loyd, Chairman



Approved



Chris Floyd, Executive Assistant