

**TOWN OF PAYSON  
TOWN COUNCIL MEETING  
MINUTES OF THE REGULAR MEETING  
November 15, 2012**

**CALL TO ORDER**

Mayor Evans called the meeting to order at approximately 5:30 p.m. in the Town Hall Council Chambers, 303 North Beeline Highway, Payson, Arizona.

**INVOCATION**

Reverend Chuck Proudfoot, First Presbyterian Church, offered an invocation.

**PLEDGE OF ALLEGIANCE**

**PRESENT:** Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

**STAFF PRESENT:** Debra Galbraith - Town Manager, Tim Wright - Town Attorney, Don Engler - Police Chief, Silvia Smith - Town Clerk, Cameron Davis - Parks, Recreation and Tourism Director, and LaRon Garrett - Assistant Town Manager.

**OTHERS PRESENT:** Gaye Stidham, Deputy Town Clerk.

**A. PUBLIC COMMENTS (SPEAKER'S REQUEST FORM SUBMITTED)**

1. Communications and comments or suggestions from citizens present who have submitted a Speaker's Request Form to the Mayor, Town Clerk, or designee, prior to the meeting being convened, concerning matters other than those listed on the agenda for consideration, shall be heard by the Council.

Rev. Proudfoot representing the Payson Area Food Drive, addressed those present. He said the Food Drive will end on Superbowl Sunday. Roger Kreimyer, Chairman, has been called by FEMA to help with Hurricane Sandy's devastation. Woody came and received a special bag of nuts. The Food Drive's goal is 65,000 lbs of food and \$50,000. They have received two challenge grants for \$15,000 each. John Wilson, Treasurer, announced that \$200 per individual donation can be taken off taxes.

**B. CONSENT AGENDA**

**Items listed on the agenda with an asterisk which are considered to be routine in nature and which will be enacted by one motion.**

**Motion:** to approve the Consent Agenda.

Moved by Council Member Ed Blair, seconded by Council Member John Wilson.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

**C. CURRENT EVENTS PRESENTATION BY THE TOWN MANAGER, MAYOR, AND/OR COUNCIL MEMBER**

1. Brief presentation of current events by the Town Manager, Mayor, and/or Council Members.

Debra Galbraith, Town Manager, introduced the new Library Director, Emily Linkey. She said she was very encouraged with the community and staff. Everyone is supportive and she is looking forward to a full staff and Saturday hours back soon. They may even add some evening hours. She has been made to feel very welcome.

Tim Wright, Town Attorney, announced the current joint program between the Magistrate Court and the Prosecutor's Office. Toni Balestrere from the Prosecutor's office noted the Town grounds no longer had regular landscaping and, through her duties with the courts, saw that people were assigned community service but had no place to serve. The Prosecutor's Office and the Magistrate, Dorothy Little, joined together and began Community Service Days. This vital program has provided a way for people to serve their community service and has made a significant difference in the grounds at Town Hall. 37 dump truck loads of brush and debris have been removed so far. Mr. Wright recognized the people vital to this program, Toni Balestrere, Judge Dorothy Little, Carol Fagan, Steve Hansen, Chief Engler and Police Department volunteers Ellen and Gary who oversee the workers.

LaRon Garrett, Assistant Town Manager, reported on the Cragin water line projects. Water Line B, Zurich and Highway 87 ending at Mudsprings, is moving along well. Water Line D, Airport Road running down the hill to tie in around the Elk's Lodge, has posed some traffic issues. They continue to try to keep at least one traffic lane open. Water Line E, across Rumsey Park, is complete. Tail Race construction will begin on Monday and they will have four months to complete it. Three of the four projects are being done by local contractors. There are a total of more than 15 employees for these projects.

2. Documents, materials and information for Council review. There were no documents for Council review.

**D. CEREMONIAL; ANNOUNCEMENTS; PRESENTATIONS; INTRODUCTIONS**

1. Comments, Commendations, and Presentations by Mayor, Council Members, and/or Town Staff.

Mayor Evans presented a birthday card to Council Member Ed Blair. Vice-Mayor Hughes presented a birthday card to Mayor Evans. They were wished a happy and healthy coming year.

2. Proclamation declaring November 2012 as National Home Care Month. Debbie Snell, Executive Director, and Kathleen Hughes, Sales Representative, Payson Regional Home Health, will be present to accept the proclamation.

Council Member Connell read the proclamation in full. Debbie Snell and Kathleen Hughes were present to accept the proclamation.

3. Proclamation declaring December 2012 as Human Rights Awareness Month. Penny Navis-Schmidt, Chapter President, Amnesty International, will be present to accept the proclamation.

Council Member Blair read the proclamation in full. Members of the local chapter of Amnesty International were present to accept the proclamation.

Penny Navis-Schmidt, Chapter President, on behalf of local chapter, thanked the Council for

this third proclamation. Payson Amnesty International will take part in the global "write-a-thons" demanding the rights of individuals.

4. Proclamation declaring November 2012 as National American Indian Heritage Month. Renee Durfree, member of the Daughters of American Revolution, will be present to accept the proclamation.

Vice-Mayor Hughes read the proclamation in full. Renee Durfree, Mogollon Chapter Registrar, and Jan Ransom, Mogollon Chapter Regent, were present to accept the proclamation. Ms. Durfree is chairing the Native American studies. The Chapter will be learning about Arizona Indian tribes.

5. Proclamation declaring November 11, 12 and 13, 2012 as Buddy Poppy Days. Dwayne Cunningham, Post Commander, VFW Post 9829, will be present to accept the proclamation.

Council Member Wilson read the proclamation in full. Members of VFW post 9829 were present to accept the proclamation.

#### **E. MINUTES**

1. \* Council Meeting Minutes: 10-18-12 Regular Meeting Minutes Pages 1 - 9  
\*CONSENT\* APPROVED

BOARDS/COMMISSIONS MEETING MINUTES (Note: Minutes of various boards/commissions/committees are for Council information only and may or may not have been approved by the respective board/commission.)

2. \* Parks and Recreation Commission Minutes: 07-25-12 Regular Meeting Minutes Pages 1 - 5

#### **F. HEARINGS AND APPEALS There are no items in this section.**

#### **G. RESOLUTIONS AND ORDINANCES**

1. \* As Council, staff, and the audience have the titles to all resolutions and ordinances, authorization to forego verbal title readings.  
\*CONSENT\* APPROVED
2. Discussion/possible action concerning Resolution No. 2692, captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR MAGISTRATE SERVICES WITH THE HONORABLE DOROTHY LITTLE. (2013-2014 MAGISTRATE SERVICES CONTRACT).  
\*CONSENT\* APPROVED
3. Discussion/possible action concerning Resolution No. 2694, captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, ADOPTING WRITTEN PROCEDURES FOR PUBLIC PARTICIPATION IN THE 2013-2023 TOWN OF PAYSON GENERAL PLAN UPDATE.

Attorney Wright explained that State law requires Council approval of the public participation procedures. The exact dates will be available from Community Development. The next meeting is December 11. Meeting times and a survey are available on the website. Mayor

Evans encouraged citizens to get involved early by letting us know what they want the community to look like over the next 30 years.

Council Member Connell asked if the six elements mentioned in the Resolution were the same as in earlier public participation procedures. Mr. Garrett explained that the plan has more than six elements as each element has sub-elements. There are posters at Town Hall, the Library and Community Development. Council Member Connell said we need the assistance of the Payson Round Up to get the word out and solicit involvement by the community.

Mayor Evans stated we are truly soliciting input from the community. Staff has been assigned to work a number of ways to get this done.

Council Member Connell suggested citizens put "general plan" on their return envelopes of surveys and reminded those present that this will eventually go to a vote of the community.

**Motion:** to Approve Resolution No. 2694, captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, ADOPTING WRITTEN PROCEDURES FOR PUBLIC PARTICIPATION IN THE 2013-2023 TOWN OF PAYSON GENERAL PLAN UPDATE.

Moved by Vice-Mayor Michael Hughes, seconded by Council Member Fred Carpenter.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

4. \* Discussion/possible action concerning Resolution No. 2695, captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AIRPORT DEVELOPMENT REIMBURSEMENT GRANT AGREEMENT WITH THE ARIZONA DEPARTMENT OF TRANSPORTATION, MULTIMODAL PLANNING DIVISION, AERONAUTICS GROUP, FOR GRANT NUMBER E3S2E (SAFETY AREA GRADING-NORTH SIDE OF RUNWAY 6/24 RUNWAY SAFETY AREA)  
\*CONSENT\* APPROVED
5. \* Discussion/possible action concerning Resolution No. 2696, captioned as follows: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AIRPORT DEVELOPMENT REIMBURSEMENT GRANT AGREEMENT WITH THE ARIZONA DEPARTMENT OF TRANSPORTATION, MULTIMODAL PLANNING DIVISION, AERONAUTICS GROUP, FOR GRANT NUMBER E3F2H (INSTALL WEATHER REPORTING EQUIPMENT (AWOS)).  
\*CONSENT\* APPROVED

#### **H. UNFINISHED BUSINESS There are no items in this section.**

#### **I. NEW BUSINESS**

1. Council Decision Request filed by Silvia Smith, Town Clerk, to approve the 2013 calendar for Council meetings.

Council Member Carpenter noted that this year posed very little business, and asked if we

could trim some of the meetings back. He said he did not have an opinion but thought it deserved discussion.

Council Member Blair felt December 19 was too late in the month and close to the holidays. He suggested the 12th for a meeting.

**Motion:** change the December 19, 2013 regular Council meeting to December 12, 2013.

Moved by Council Member Ed Blair, seconded by Council Member Fred Carpenter.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

Mayor Evans said there were only two meetings canceled this year. He felt it was a disservice to the community to schedule special meetings and he would rather cancel an existing meeting. Council Member Carpenter said it was perhaps a waste of staff resources in preparing for a meeting that did not happen. Council Member Croy felt it important to at least schedule and then cancel meetings as necessary.

**Motion:** to Approve a Council Decision Request filed by Silvia Smith, Town Clerk, to approve the 2013 calendar for Council meetings as amended by the previous motion. Moved by Council Member Fred Carpenter, seconded by Council Member Su Connell.

**Vote:** Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

2. \* Council Decision Request filed by LaRon Garrett, Assistant Town Manager, to approve Amendment #2 (Runway Safety Area Grading) to Attachment A to the Professional Services Agreement with Armstrong Consultants, Inc. for \$53,217, subject to ADOT concurrence, and authorization for the Mayor to sign all necessary agreement documents.  
\*CONSENT\* APPROVED

## **J. CLAIMS**

1. \* List of checks paid from 10/17/2012 through 11/05/2012, Check Nos.019967 through 020061, and authorization to file the checks for audit. \*CONSENT\* APPROVED

## **K. MISCELLANEOUS**

## **L. PUBLIC COMMENTS**

1. Public Comments: Note: Communication and comments or suggestions from citizens present who have not submitted a Speaker's Request Form, on matters other than those listed on the agenda for consideration, shall be heard by the Council.

There were no comments from the public.

**ADJOURNMENT**

Mayor Evans adjourned the regular Council meeting at approximately 6:18 p.m.

APPROVED:

\_\_\_\_\_ Date: \_\_\_\_\_

Kenny J. Evans, Mayor

ATTEST:

\_\_\_\_\_

Silvia Smith, Town Clerk

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the Town Council of the Town of Payson held on this day the 15 of November, 2012. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_

Gaye Stidham, Deputy Town Clerk