



COUNCIL DECISION REQUEST

SUBJECT: Airport Fueling Fixed Base Operator Lease

MEETING DATE: 7-11-13

SUBMITTED BY: LaRon Garrett, Asst. Town Mgr. 

SUBMITTAL TO AGENDA
APPROVED BY TOWN MANAGER

AMOUNT BUDGETED: \$0

EXPENDITURE REQUIRED: \$0



EXHIBITS (If Applicable, To Be Attached):

POSSIBLE MOTION

I move to direct staff to issue a Request for Proposals for a land lease for a Fixed Base Operator at the Payson Airport to provide aircraft refueling services.

SUMMARY OF THE BASIS FOR POSSIBLE MOTION:

In 1993 the Town of Payson negotiated a land lease with a Fixed Base Operator at the Payson Airport to provide aircraft refueling services. The term of the original lease was ten years with two 5-year extensions. The current lease expires November 30, 2013.

At the June 10, 2013 Airport Commission Meeting a motion was passed unanimously to recommend to the Town Council that the Town move forward with solicitation of proposals to lease property at the airport for a fueling operation.

The existing lease is outdated and needs to be rewritten. If this request is approved some items to be addressed in the new lease will include at least the following: Length of the lease; Compensation to the Town for the area leased; Truck Fueling vs. Self Fueling options; Fuel Flowage Fees; Hours of operation; Utilities; Amount of Insurance; and Products to be offered for sale or rental. These items will also be included in the Request for Proposals and Submittals. Once the proposals have been submitted and reviewed, staff will make a recommendation to Council on which proposal appears most advantageous to the airport.

PROS:

Having a fueling operation at the airport

CONS:

JUL 11 2013 I. J. *



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FUNDING:

Acct:	Budget:	Available:	Expense:	Remaining:
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FM: _____ Date: _____