

Town of Payson
Parks and Recreation Commission
MINUTES FOR THE PUBLIC MEETING

Meeting Date and Time: February 27th, 2013 5:00pm

Location: Town of Payson – Council Chambers
303 N. Beeline Highway, Payson, AZ 85541

The Commission Reserves the right to consider any matter out of sequence.

A. CALL TO ORDER: Rob Ingram called the meeting to order at 5:02pm

B. PLEDGE OF ALLEGIANCE (if desired)

C. ROLL CALL:

| | | | |
|-------------------------|--------------------|------------------|--------------|
| Rob Ingram, Chair | <u> X </u> | Roger Donahoo - | <u> X </u> |
| Rory Huff, Vice Chair - | Excused | Hartland Hintze- | <u> X </u> |
| Jim Lyon- | <u> X </u> | Nancy Gartner- | <u> X </u> |
| Todd Braeger- | <u> Excused </u> | | |

OTHERS PRESENT: Cameron Davis, Director Payson Parks, Recreation and Tourism,
Janell C Blizzard, Administrative Assistant for Payson Parks, Recreation and Tourism,
David Roehrig, Special Events Coordinator for Payson Parks, Recreation and Tourism
Nelson Beck, Town Of Payson, Parks Supervisor

D. APPROVAL OF MINUTES: **Motion** was made by Rob Ingram, seconded by Nancy Gartner to approve the **February 12th, 2013 minutes**. The motion carried 5-0. Rory Huff and Todd Braeger were absent.

E. PUBLIC COMMENTS – Comments concerning items not on the agenda

Those wishing to address the Parks Commission during this time need not request permission in advance. No discussion regarding Public Comments is permitted. Members of the Commission may not discuss items that are not specifically identified on the agenda. Pursuant to A.R.S. § 38-431.01 (G), action taken as a result of the Public Comment is limited to

(1) asking staff to study the matter, (2) responding to individual criticism, or (3) asking that the matter be placed on a future agenda.

F. PUBLIC HEARINGS (if applicable)

None Scheduled

SEP 05 2013 E.S.*

G. ITEMS FOR DISCUSSION/POSSIBLE ACTION

1. Election of Chairman and Vice Chair appointments

- Upon discussion of the Parks, Recreation and Tourism Commission election of Chairman, a discussion concluded with a **Motion** made by Jim Lyon and Seconded by Nancy Gartner to Elect Rob Ingram as Chairman. This Motion carried 5-0. In conclusion of election of the Commission Vice Chair, a **Motion** was made by Rob Ingram and seconded by Nancy Gartner to elect Jim Lyon as Vice Chair. This Motion carried 5-0.

2. Discussion of commission support letter for the staff recommendation project list that is being submitted for the Town of Payson General Plan Update. (Reference to attached Letter and Memo)

- The Commission wrote a letter in support of the previously submitted "Staff List of Priority Projects" document that was sent to Shelia DeSchaaf on Tuesday February 19th 2013. This letter recognizes the three organizational details, being the cost of each object, the benefit, and the ranking criteria. It was then presented to the commission for approval. Rob Ingram had requested to add topic #5, reading as, Providing a new benefit that does not currently exist in the community, to paragraph two in the support letter the Parks and Recreation letter and project list was noted as very well put together and if these projects were completed it would make a significant impact on the Town of Payson. The top three ranking objects, ranking from high cost and benefit to the town were listed as, 1. Parks and Recreation Master Plan 2. Kiwanis East and West Ball Field Lighting 3. Rumsey Park- Multi-Purpose Building/Youth Center. All Commission members in conclusion approved this letter and agreed, after change being made, A **Motion** was made by Hart Hintze and seconded by Nancy Gartner to submit this letter, its attachments and approval signatures to Shelia DeSchaaf, for the Town Of Payson Planning and Zoning, by February 29th. This Motion carried 5-0.

3. Discussion of commission support letter for funding of Parks, Recreation and Tourism programs, events and activities for the 2013-14 budget year

- The Commission recommended a letter to be presented to the Town Council for continued financial support of the Parks and Recreation Department. Hart Hintze offered to construct the letter to be approved by the Commission and then Rob Ingram will delegate the responsibility of the presentation. A **Motion** was made by Hart Hintze, seconded by Nancy Gartner that this letter will be signed by all commission members and submitted to Sylvia Smith, Town Clerk, to be placed on the March 21st, Town Council Agenda. This Motion carried 5-0.

H. INFORMATION AND UPDATES FOR THE COMMISSION
(No discussion permitted)

I. REQUESTS TO STAFF FOR PLACEMENT OF ITEMS ON A FUTURE AGENDA
(No Discussion Permitted)

NOTE: THERE IS A POSSIBILITY THAT A QUORUM OF THE PAYSON COMMON COUNCIL WILL BE PRESENT DURING THIS MEETING. NO COUNCIL ACTION WILL BE TAKEN, NO COUNCIL DELIBERATIONS WILL BE HELD, AND NO COUNCIL BUSINESS WILL BE CONDUCTED.

The Town of Payson endeavors to make all Public Meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 474-5242(voice) or 472-6449 (TDD) to request an accommodation to participation at this meeting.

Approved


Robert Ingram-Chair

Date: 5/15/13

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Parks and Recreation Commission of the Town of Payson held on the 10th day of October, 2012. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this the _____ day of _____, 2013

Janell Clair Blizzard, Administrative Assistant, Payson Parks, Recreation and Tourism