



COUNCIL DECISION REQUEST

SUBJECT: Incorporate the Unified Development Code text into the Town Code

MEETING DATE: April 17, 2014

SUBMITTED BY: Sheila DeSchaaf, Zoning Administrator *sd*

SUBMITTAL TO AGENDA
APPROVED BY TOWN MANAGER

AMOUNT BUDGETED:

EXPENDITURE REQUIRED: \$20,000

[Signature]

EXHIBITS (If Applicable, To Be Attached):

POSSIBLE MOTION

"I move to direct staff to incorporate the full text of the Unified Development Code into the Town of Payson Code of Ordinances."

SUMMARY OF THE BASIS FOR POSSIBLE MOTION: Staff is requesting direction from the Council on whether or not to incorporate the full text of the Unified Development Code (UDC) into the Town Code. American Legal Publishing handles updates, revisions, web and print publication of the Town of Payson Code of Ordinances. However, the UDC (Chapter 54 of the Town Code) has been adopted by reference only and is updated, maintained and published in-house by Planning and Zoning Division.

The upfront cost for the initial conversion is an estimated \$20,000.00. This cost may be recouped over time as the staff hours expended on maintenance, updates and printing of the document in-house would be transferred to American Legal Publishing.

PROS:
The zoning code and updates would be conveniently located in one document and could be conveniently accessed via the Town's website by residents, business owners and developers.

CONS:

FUNDING:

Acct:	Budget:	Available:	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:

FM: _____ Date: _____

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