

**TOWN OF PAYSON
TOWN COUNCIL MEETING
MINUTES OF THE REGULAR MEETING
November 20, 2014**

CALL TO ORDER

Mayor Evans called the meeting to order at approximately 5:30 p.m. in the Town Hall Council Chambers, 303 North Beeline Highway, Payson, Arizona.

INVOCATION

Pastor Rich Richey, Church of the Nazarene.

Mayor Evans acknowledged Pastor Richey as a valuable asset for the food bank and thanked him for his hard work.

PLEDGE OF ALLEGIANCE

PRESENT: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

STAFF PRESENT: LaRon Garrett - Assistant Town Manager, Tim Wright - Town Attorney, Don Engler - Police Chief, Silvia Smith - Town Clerk, Cameron Davis - Parks, Recreation and Tourism Director, Emily Linkey - Library Director, Tanner Henry - Water Division Manager, and David Staub - Fire Chief.

OTHERS PRESENT: Tracie Bailey - Chief Deputy Town Clerk, Tomi Huddlestun - Human Resources Manager, Ray LaHaye - Chief Building Official, Bobby Davis - Economic Development Specialist, Dan Utz - Water Quality Specialist and Council Member Elect Chris Higgins.

A. PUBLIC COMMENTS (SPEAKER'S REQUEST FORM SUBMITTED)

Mayor Evans asked for a motion to move Item G.5 up on the agenda.

Motion: to move Item G.5 up on the agenda
Moved by Vice-Mayor Michael Hughes, seconded by Council Member Ed Blair.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

5.

OF PURCHASING THE UNITED STATES FOREST SERVICE SITE
LOCATED IN APPROXIMATELY THE 1000 TO 1600 BLOCK OF EAST
HIGHWAY 260.

Mayor Evans believed it was in the best interest of everyone to have a public forum on the issue of the university site in a less structured environment than a Council meeting.

Motion: postpone Item G.5 to the December 18, 2014 Council meeting.
Moved by Mayor Kenny J. Evans, seconded by Council Member Fred Carpenter.

Council Member Blair asked if people could still talk about it tonight now that it would be postponed to December 18, 2014. Mayor Evans replied there would be a public forum for public input before the next Council meeting. Council Member Connell asked if the forum would be held prior to December 18, 2014. Mayor Evans replied yes and called for the vote.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

Carol McCauley understood why the Council was deferring this item and appreciated the fact they were allowing more citizen input. Ms. McCauley asked why the Town was the designee. Mayor Evans replied the item would be either item a or b to see who would be designated. Mayor Evans explained it would be clearly defined on the next agenda. Tim Wright, Town Attorney, advised the Council the most appropriate action was for the Council not to respond and let Ms. McCauley speak. Ms. McCauley believed it was not legal to bring in another designee and felt the Separate Legal Entity had worked long and hard to get this done. Ms. McCauley hoped at the next meeting the Council would explain why another entity was brought in and asked when the forum would be. Mayor Evans explained it would have to be set up and he did not know when it would be yet. Ms. McCauley noted she was out of town until December 5th.

Mary Goddard believed if something was put on the agenda it should be heard and not re-scheduled to a time right before Christmas so people could not comment. Ms. Goddard asked that the Council wait until after the first of the year to vote on this. Ms. Goddard felt the Mogollon Health Alliance (MHA) should be investing the money in the hospital not on the land for the university. Ms. Goddard believed the MHA was becoming a real estate agent and felt the money would be better spent on taking care of people rather than being a real estate agent. Ms. Goddard hoped that the Council would not make an executive order until after Christmas.

B. CONSENT AGENDA

Items listed on the agenda with an asterisk are considered to be routine in nature and will be enacted by one motion.

Motion: to approve all items listed on the Consent Agenda.

Moved by Council Member John Wilson, seconded by Council Member Fred Carpenter.

Mayor Evans deferred the vote to allow for more public comment.

Glen Ross had lived in Payson the past three years. Mr. Ross felt that everyone here could not deny that transparency was the very foundation of this democracy and anyone that does not accomplish transparency would not accomplish their business. Mr. Ross believed there had to be honesty and transparency and asked the Council to promise the citizens of Payson that they would not continue without transparency. Mr. Ross asked that everyone bring a friend to Council meetings and create a democracy.

Mayor Evans thanked Mr. Ross and called for the vote.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

C. CURRENT EVENTS PRESENTATION BY THE TOWN MANAGER, MAYOR, AND/OR COUNCIL MEMBER

1. Brief presentation of current events by the Town Manager, Mayor, and/or Council Members. The Arizona Open Meeting Law specifies that the Town Council may not discuss or take action on any matter mentioned during this presentation or on the attached materials unless the specific matter is properly noticed for legal action.

Emily Linkey, Library Director, announced the library received a \$10,000 grant for the Children's room and there were lots of holiday programs coming up at the library.

Cameron Davis, Parks, Recreation and Tourism Director, reminded everyone the Turkey Trot was this Saturday and The Electric Light Parade was on the 6th of December. The deadline to sign up for the parade was Nov 28, 2014.

2. Documents, materials and information for Council review. (The Council will not discuss or take action on the attached; they are provided for information only)

There were no documents for Council Review.

D. CEREMONIAL; ANNOUNCEMENTS; PRESENTATIONS; INTRODUCTIONS

- 1.

Comments, Commendations, and Presentations by Mayor, Council Members, and/or Town Staff.

Vice-Mayor Hughes presented a birthday card to Mayor Evans and wished him happy birthday.

Mayor Evans presented a birthday card to Council Member Blair and wished him a happy birthday.

Mayor Evans presented a plaque to Council Member Blair for his service as a Council Member. Mayor Evans appreciated Council Member Blair's service.

Council Member Connell wished everyone a safe and Happy Thanksgiving.

2. **Proclamation.** Council Member Blair read into the record a proclamation declaring December 2014 as Human Rights Awareness Month. Penny Navis-Schmidt was present to accept the proclamation.

Penny Navis-Schmidt thanked the Mayor and Council for the proclamation. Ms. Navis-Schmidt noted members have been visiting schools, churches and businesses to invite people to sign letters. Letter writing was at the heart of Amisty International and last year hundreds of thousands of actions were taken in the Global Writathon. Ms. Navis-Schmidt invited everyone to write a letter to save a life.

E. MINUTES

1. *Council Meeting Minutes:

10.30.14Special Meeting Minutes Pages 1 - 4

11.06.14Special Meeting Minutes Pages 1 - 2

11.06.14Regular Meeting Minutes Pages 1 - 12

***CONSENT* APPROVED**

BOARDS/COMMISSIONS MEETING MINUTES (Note: Minutes of various boards/commissions/committees are for Council information only and may or may not have been approved by the respective board/commission.)

2. *Building Advisory Board Minutes:

08.14.13Regular Meeting Minutes Page 462

***CONSENT* INFORMATION ONLY**

F. HEARINGS AND APPEALS

- 1.

***Application for a Special Event Liquor License.** Council approved, on the Consent Agenda, an application for a Special Event Liquor License filed by Leland Schwein agent for the BPO Elks Lodge #2154, for a fundraiser to be held at 1206 North Beeline Highway, Payson, Arizona, Saturday, January 24, 2015, 12:00 Noon to 12:00 Midnight

***CONSENT* APPROVED**

2. **Public Hearing** concerning an application for an Acquisition of Control of a Liquor License filed by Michael Joseph Basha, agent for Bashas' Inc., 142 East Highway 260, Payson, Arizona.

Mayor Evans opened the Public Hearing. Tim Wright, Town Attorney, explained this was a change of control for the ownership of the license. There were no public comments. Mayor Evans closed the Public Hearing.

Motion: to Approve an application for an Acquisition of Control of a Liquor License filed by Michael Joseph Basha, agent for Bashas' Inc., 142 East Highway 260, Payson, Arizona.

Moved by Council Member John Wilson, seconded by Council Member Su Connell.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

G. RESOLUTIONS AND ORDINANCES

1. ***Resolution No. 2811.** Council approved, on the Consent Agenda, Resolution No. 2811 captioned as follows: A RESOLUTION OF THE MAYOR AND PAYSON TOWN COUNCIL APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR MAGISTRATE SERVICES WITH THE HONORABLE DOROTHY LITTLE. (2015-2016 MAGISTRATE SERVICES CONTRACT).

***CONSENT* APPROVED**

2. **Resolution No. 2813.** Mayor Evans opened discussion/possible action concerning Resolution No. 2813 captioned as follows: A RESOLUTION OF THE MAYOR AND TOWN COUNCIL AMENDING VARIOUS PORTIONS OF THE TOWN'S PERSONNEL POLICY MANUAL AND THE TOWN'S ELECTRONIC TECHNOLOGY RESOURCES (COMPUTER) POLICY.

Tim Wright, Town Attorney, explained this was an update to the personnel manual. Mr. Wright went over the various changes. Employees would not be permitted to text and drive. The computer policy was also changed to tighten up the use of computers at work.

Council Member Carpenter asked if this affected the appeal rights of employees if they were let go. Mr. Wright replied it would not and explained the process of appealing. Council Member Blair noted he had an employee e-mail him regarding the misuse of Town electronic resources and asked if the department head would be doing the discipline. Mr. Wright explained the supervisor would have to check with IT to see what the damage was to the computer to see if it was major or minor. Council Member Blair noted the supervisor would be the one to recommend it and asked if the supervisor could read all of the employee's e-mails. Mr. Wright replied the Town retained the right to read the e-mail if there was cause. It would be determined if IT or the supervisor did the review. This was correspondence that was due to a public record request. Council Member Blair asked if all the employees knew this and the seriousness of this and if reminders had been sent out. Mr. Wright noted when an employee was hired they had to sign off that they have read the policy. Mr. Wright believed the language was clear.

Motion: to Approve Resolution No. 2813 captioned as follows: A RESOLUTION OF THE MAYOR AND TOWN COUNCIL AMENDING VARIOUS PORTIONS OF THE TOWN'S PERSONNEL POLICY MANUAL AND THE TOWN'S ELECTRONIC TECHNOLOGY RESOURCES (COMPUTER) POLICY.

Moved by Council Member Ed Blair, seconded by Council Member John Wilson.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

3. ***Resolution No. 2816.** Council approved, on the Consent Agenda, Resolution No. 2816 captioned as follows: A RESOLUTION OF THE PAYSON TOWN COUNCIL, AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY TO CLARIFY THE CHAIN OF TITLE AND TO CLARIFY THE TOWN OF PAYSON'S OWNERSHIP OF TRACT R OF THE RIM CLUB AND THE WELL LOCATED ON TRACT R.

***CONSENT* APPROVED**

4. ***Resolution No. 2817.** Council approved, on the Consent Agenda, Resolution No. 2817 captioned as follows: A RESOLUTION OF THE PAYSON TOWN COUNCIL, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A SUBORDINATION AGREEMENT WITH LYNNE O'DONNELL (RE REFINANCING OF PROPERTY SUBJECT TO A COMMUNITY DEVELOPMENT BLOCK GRANT LIEN).

***CONSENT* APPROVED**

- 6.

***Resolution No. 2820.** Council approved, on the Consent Agenda, Resolution No. 2820 captioned as follows: A RESOLUTION OF THE MAYOR AND PAYSON TOWN COUNCIL AUTHORIZING THE APPLICATION FOR FINANCIAL ASSISTANCE FROM THE WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA THROUGH THE DRINKING WATER STATE REVOLVING FUND.

***CONSENT* APPROVED**

7. ~~Discussion/possible action concerning Resolution 2821 captioned as follows: A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF PAYSON, ARIZONA, APPROVING AND AUTHORIZING THE MAYOR TO SIGN AN EMPLOYMENT CONTRACT WITH JAMES MANNATO TO BE THE TOWN'S ATTORNEY AND DECLARING AN EMERGENCY.~~ **Removed from the agenda on 11/19/14 at 11:20 a.m.**

8. **Second Public Hearing re:** amendments to Chapter 94: Streets and Sidewalks of the Payson Town Code.

A. **Resolution No. 2809** - A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF PAYSON, ARIZONA, AMENDING PAYSON'S TOWN CODE CHAPTER 94: STREETS AND SIDEWALKS AND DECLARING SUCH AMENDMENTS TO BE A PUBLIC RECORD.

B. **Ordinance No. 860** - AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF PAYSON, ARIZONA, AMENDING PAYSON'S TOWN CODE, CHAPTER 94: STREETS AND SIDEWALKS AND ADOPTING SUCH AMENDMENTS BY REFERENCE.

Tim Wright, Town Attorney, explained this was the Second Public Hearing and there were minor changes. Mayor Evans opened Public Hearing. There were no public comments. Mayor Evans closed the Public Hearing.

Motion: to Approve Resolution No. 2809 captioned as follows: A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF PAYSON, ARIZONA, AMENDING PAYSON'S TOWN CODE CHAPTER 94: STREETS AND SIDEWALKS AND DECLARING SUCH AMENDMENTS TO BE A PUBLIC RECORD.

and

Ordinance No. 860 captioned as follows: AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF PAYSON, ARIZONA, AMENDING PAYSON'S TOWN CODE, CHAPTER 94: STREETS AND SIDEWALKS AND ADOPTING SUCH AMENDMENTS BY REFERENCE.

Moved by Council Member John Wilson, seconded by Council Member Richard Croy.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

9. **Ordinance No. 861.** Second Public Hearing regarding Ordinance No. 861 captioned as follows: AN ORDINANCE OF THE MAYOR AND PAYSON TOWN COUNCIL, AMENDING SECTION 93.04(J) OF THE PAYSON TOWN CODE RELATING TO THE USE OF SIDEWALK CHALK IN TOWN PARKS.

Tim Wright, Town Attorney, explained this would allow chalk in certain areas in town parks. Mayor Evans opened the Public Hearing. There were no public comments. Mayor Evans closed the Public Hearing.

Motion: to Approve Ordinance No. 861 captioned as follows: AN ORDINANCE OF THE MAYOR AND PAYSON TOWN COUNCIL, AMENDING SECTION 93.04(J) OF THE PAYSON TOWN CODE RELATING TO THE USE OF SIDEWALK CHALK IN TOWN PARKS. Moved by Council Member John Wilson, seconded by Council Member Fred Carpenter.

10. **Ordinance No. 862.** Second Public Hearing regarding Ordinance No. 862 captioned as follows: AN ORDINANCE OF THE MAYOR AND PAYSON TOWN COUNCIL, ESTABLISHING A ZONING CLASSIFICATION OF NF (NATIONAL FOREST) FOR THE 760 ACRES OF LAND ANNEXED FROM STAR VALLEY IN SEPTEMBER OF 2014.

Tim Wright, Town Attorney, explained this would be the closest zoning. Mayor Evans opened the Public Hearing, There were no public comments. Mayor Evans closed the Public Hearing. JW FC

Council Member Carpenter asked if this was a different zoning classification than the other National Forest land. Mr. Wright replied that was correct. This was the first new tract of National Forest Service land annexed by the Town. Council Member Carpenter noted this land was owned by the Federal government. Mr. Wright replied that was correct.

Motion: to Approve Ordinance No. 862 captioned as follows: AN ORDINANCE OF THE MAYOR AND PAYSON TOWN COUNCIL, ESTABLISHING A ZONING CLASSIFICATION OF NF (NATIONAL FOREST) FOR THE 760 ACRES OF LAND ANNEXED FROM STAR VALLEY IN SEPTEMBER OF 2014. Moved by Council Member John Wilson, seconded by Council Member Fred Carpenter.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member

Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

11. **Ordinance No. 863.** Second Public Hearing regarding Ordinance No. 863 captioned as follows: AN ORDINANCE OF THE MAYOR AND PAYSON TOWN COUNCIL, AMENDING SECTION 91.44(C) OF THE PAYSON TOWN CODE RELATING TO THE IMPOSITION AND COLLECTION OF ASSESSMENTS FOR AMOUNT EXPENDED TO CORRECT AND/OR ABATE NUISANCES.

Tim Wright, Town Attorney, explained this was to fix an error in a previous ordinance. Mayor Evans opened the Public Hearing. There were no public comments. Mayor Evans closed the Public Hearing.

Motion: to Approve Ordinance No. 863 captioned as follows: AN ORDINANCE OF THE MAYOR AND PAYSON TOWN COUNCIL, AMENDING SECTION 91.44(C) OF THE PAYSON TOWN CODE RELATING TO THE IMPOSITION AND COLLECTION OF ASSESSMENTS FOR AMOUNT EXPENDED TO CORRECT AND/OR ABATE NUISANCES.

Moved by Council Member John Wilson, seconded by Council Member Su Connell.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

12. **First Public Hearing re:** Construction Codes update.
 - A. **Resolution 2818** - A RESOLUTION OF THE MAYOR AND PAYSON TOWN COUNCIL AMENDING CHAPTER 150: BUILDING REGULATIONS AND CONFORMING CHANGES TO SECTION 154-07-002(D) (3) OF THE PAYSON TOWN CODE AND DECLARING SUCH AMENDMENTS TO BE A PUBLIC RECORD. 2014 CONSTRUCTION CODE AMENDMENTS.
 - B. **Ordinance 864** - AN ORDINANCE OF THE MAYOR AND PAYSON TOWN COUNCIL ADOPTING AMENDMENTS TO TOWN CODE CHAPTER 150: BUILDING REGULATIONS AND CONFORMING CHANGES TO TOWN CODE SECTION 154-07-002(D) (3). 2014 CONSTRUCTION CODE AMENDMENTS.

Mayor Evans opened the public hearing. Tim Wright, Town Attorney, explained the Council had discussed all of the amendments except two. Mr. Wright noted currently there could only be 20 lots with means to one access. The International Fire Code would allow 30 lots on a street with only one access. This would go to the Planning and Zoning Commission for review

before the Council had a Second Public Hearing on it. The Fire Code amendment recommended was an applicant could seek an exemption from provisions of the Code through the installation of sprinklers if sprinklers were not otherwise required; the use of sprinklers would mitigate any danger addressed by the Code provision or the exemption request was initiated by the applicant and such exemption was not in contravention of State Law. The effective date would be July 1, 2015 for the new codes. Mr. Wright noted during the first six months of 2015 either code could be used. Mr. Wright explained under the Energy Code section there were three options which Council could decide at this meeting or the next meeting. Mr. Wright believed the Building Advisory Board had a three to three vote on these options. Option A would adopt the minimum insulation standards only and would not adopt the International Energy Code. Option B would adopt the minimum insulation standards, but if construction complies with optional Energy Code, such compliance would be noted on the Certificate of Occupancy. Option C would adopt mandatory Energy Standards.

Ray LaHaye, Chief Building Official, clarified the three to three vote was for the Wildland Urban Interface (WUI) Code not the Energy Code. The Energy Code was adopted unanimously by the Building Advisory Board. Mr. Wright apologized. Mayor Evans preference was to defer this until Mr. Higgins, Council Member Elect, was on the Council. Mr. Wright replied that was not a problem. Council Member Carpenter clarified this did not include the WUI Code. Mr. Wright replied that was correct. There were no public comments. Mayor Evans closed the Public Hearing.

H. UNFINISHED BUSINESS

1. **Discussion/possible action re:** the employment/appointment of a Town Attorney.

Tim Wright, Town Attorney, explained he had offered the job to Mr. Mannato who had declined the job. The review team had reviewed applications yesterday and Mr. Ken Graves had been interviewed this afternoon. Mr. Wright noted Council could delay this to a special meeting or make a motion now.

Motion:

to direct staff to (a) negotiate an employment contract with Kane Graves to be the Payson Town Attorney; and (b) schedule a Special Council Meeting on December 2, 2014 at 4:00 p.m. for Council approval of the contract.

Moved by Council Member Ed Blair, seconded by Council Member Fred Carpenter.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

Ken Graves looked forward to serving the citizens of Payson and looked forward to meeting staff. Mr. Graves thanked the Council for their confidence.

I. NEW BUSINESS

1. ***Council Decision Request.** Council approved, on the Consent Agenda, a Council Decision Request filed by LaRon Garrett, Assistant Town Manager, to award the engineering contract for updating the design, providing the bid documents and bidding services of C. C. Cragin Treated Water Line 'A' to Tetra Tech, Inc.
***CONSENT* APPROVED**
2. **Council Decision Request** filed by the Town Attorney, Town Clerk and Town Manager re: agenda setting meetings.

Tim Wright, Town Attorney, explained how the agenda setting has been done traditionally and what happens at that meeting. In the agenda setting meeting it was determined if the items were ready to be on the agenda and if they should be on consent. Mayor Evans noted this was a function to establish consent or not. Mr. Wright stated Staff recommended that this go back to staff members. This way all Council Members have equal information. Council could pull items off of the Consent Agenda. The agenda setting would be an all administrative function and if it did not work Council could change it.

Council Member Blair noted it was not the Clerk who set the agenda it was the attorney and department heads who asked to put items on the agenda. Mr. Wright explained an item got on the agenda by the staff member asking the manager to go to the Council with this item. The manager would then ask if the item was ready and if it would be on consent. Council Member Blair asked if the Mayor would be present. Mr. Wright replied as this was written the Mayor would not be present. Mr. Wright noted an item could be put on the agenda by written request.

Motion:

to direct Town Staff to perform all administrative functions related to Town Council Agenda preparation including what has been traditionally called "agenda setting."

Moved by Council Member Fred Carpenter, seconded by Council Member John Wilson.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

3. **Council Decision Request** filed by LaRon Garrett, Assistant Town Manager, regarding the on-call engineering and construction management contract for the Payson Airport.

LaRon Garrett, Assistant Town Manager, explained this was a renewal. Staff had put out a Request for Qualifications and five bids had come in. Mr. Garrett believed this was a strong team for the next five years and Staff recommended approval.

Motion: to Approve the on-call engineering and construction management contract substantially in the form attached for the Payson Airport with Armstrong Consultants, Inc. and authorize the Town Manager to sign the necessary contract documents, contingent on receiving final approval from the Federal Aviation Administration (FAA) and Arizona Department of Transportation (ADOT).

Moved by Council Member John Wilson, seconded by Vice-Mayor Michael Hughes.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Ed Blair, Council Member Fred Carpenter, Council Member Su Connell, Council Member Richard Croy, and Council Member John Wilson.

J. CLAIMS

1. ***List of checks.** Council approved, on the Consent Agenda, a list of checks paid from October 22, 2014 through October 31, 2014, Check Nos. 027845 through 027999, **except Check No. 028010**, and authorization to file the checks for audit.
***CONSENT* APPROVED**
2. ***Check No. 028010.** Council approved, on the Consent Agenda, Check No. 028010 and authorization to file the check for audit. (Note: due to a perceived and/or conflict of interest, Council Member Blair was considered to have abstained from voting on this item).
***CONSENT* APPROVED**

K. MISCELLANEOUS

1. *Council approved, on the Consent Agenda, the **reappointment of Jon Barber to the Airport Commission**, term to expire December 31, 2017 and the **reappointment of Jim Hunt** to the Airport Commission, term to expire

December 31, 2017.

***CONSENT* APPROVED**

2. *Council approved, on the Consent Agenda, the **reappointment of Pat Underwood to the Board of Adjustment**, term to expire December 31, 2017, the reappointment of **Lynnie Raichert to the Board of Adjustment**, term to expire December 31, 2017 and the **appointment of Micah Utterback to the Board of Adjustment**, term to expire December 31, 2017. The **removal of Robert McClellan** from the Board of Adjustment due to unexcused absences and the **appointment of Pamela Swain to the Board of Adjustment** to fill the unexpired term of Robert McCellan, term to expire December 31, 2015.

***CONSENT* APPROVED**

3. *Council approved, on the Consent Agenda, the **reappointment of Bill Easton to the Building Advisory Board**, term to expire December 31, 2017 and the **reappointment of Bret Balog to the Building Advisory Board**, term to expire December 31, 2017.

***CONSENT* APPROVED**

4. *Council approved, on the Consent Agenda, the **reappointment of Bill Ensign to the Design Review Board**, term to expire December 31, 2017.

***CONSENT* APPROVED**

5. *Council approved, on the Consent Agenda, the **reappointment of Rory Huff to the Parks and Recreation Commission**, term to expire December 31, 2017, the **reappointment of Jim Lyon to the Parks and Recreation Commission**, term to expire December 31, 2017 and the **reappointment of Hartland Hintze to the Parks and Recreation Commission**, term to expire December 31, 2017.

***CONSENT* APPROVED**

L. PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Mayor Evans adjourned the meeting at approximately 6:34 p.m.

APPROVED:

Date: _____

Kenny J. Evans, Mayor

ATTEST:

Silvia Smith, Town Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Payson held on this day the 20 of November, 2014. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this ____ day of _____, 2014.

Tracie Bailey, Chief Deputy Town Clerk