

TOWN OF PAYSON
AIRPORT COMMISSION
REGULAR MEETING MINUTES
SEPTEMBER 8, 2014

- | | | |
|---|--|--|
| A | <p>CALL TO ORDER: Chairman Jim Hunt called to order the duly posted Airport Commission meeting at 6:30 p.m. in the Payson Town Council Chambers.</p> | Meeting Time & Place |
| B | <p>PLEDGE OF ALLEGIANCE</p> | Pledge of Allegiance |
| C | <p>ROLL CALL: Jim Hunt, Bill Day, Jon Barber, Dan Nyhus, Bob Pearson, and Robert Henley were present</p> <p>STAFF PRESENT: LaRon Garrett, Assistant Town Manager and Ray Law, Airport Coordinator, were present.</p> <p>OTHERS PRESENT: Three members of the airport community were present.</p> | <p>Roll Call</p> <p>Staff Attending</p> <p>Others Attending</p> |
| D | <p>PUBLIC COMMENTS: Chairman Hunt asked for any comments from the public on items not on the agenda. Margie Oldenkamp, owner of the self-service fuel facility, reported that as of the end of August, the 100LL fuel sales were 25% higher than for the same period last year (with the fuel trucks). Jet A was not as high, possibly because of decreased firefighting operations this summer.</p> | Public Comments |
| E | <p>MINUTES: The minutes from the June 16, 2014 meeting were presented for approval. Member Barber noted one needed change; the capitalizing of Echo ramp in F1. A motion for the minutes to be accepted with the change was made by Member Pearson and seconded by Member Henley.</p> <p>Approved 6-0</p> | Minutes |
| F | <p>ITEMS FOR DISCUSSION/POSSIBLE ACTION:</p> <p>1. 2016-2020 proposed Airport Capital Improvement Program (ACIP)
Mr. Garrett stated that the ACIP has been submitted to ADOT under a new process which requires ADOT to approve it first before it is sent to the FAA for final approval. Member Henley inquired on the turnaround time for the review. Mr. Garrett stated that since this was the first time under the new process, he did not know what to expect. Member Henley asked when the ACIP was due to the FAA and Mr. Garrett said it was due in October. Mr. Garrett went on to say that the only change that had been made to the ACIP since the Commission reviewed it was changing the item about constructing run up areas to bypass taxiways instead. This change was due to a recent FAA change to the Advisory Circular which now required an airport to have 30 operations per hour to be eligible for run up areas. Payson Airport does not meet this requirement. Member Nyhus inquired about the cost of constructing a run up area, but Mr. Garrett did not recall the</p> | <p>2016-2020 proposed
Airport Capital
Improvement Program
(ACIP)</p> |

TOWN OF PAYSON
AIRPORT COMMISSION
REGULAR MEETING MINUTES
SEPTEMBER 8, 2014

amount estimated. Member Barber asked if the item about the wildlife fencing could be changed to include the additional acreage to the west of the Town Yard. Mr. Garrett stated that since the fencing is the first item on the ACIP list, it probably could not be changed quickly enough and that it would be better to add a new item for that additional fencing it at a later time.

No actions required

2. Large Birds at the Airport

Large Birds at the Airport

Mr. Law stated that a couple of weeks ago, Margie Oldenkamp had reported a number of large birds circling off the approach end of runway 24. She had asked that we look into possibly purchasing some sort of deterrent to keep the birds away. Mr. Law reported that he had looked at some of the websites that offer bird deterrents. Member Henley inquired if we had contacted the Game and Fish Department about which birds are protected and what their advice might be. Mr. Law stated that he had not contacted them yet. A discussion continued about what might draw the birds. Chairman Hunt reported on a system he had looked at on the internet that uses speakers to broadcast bird distress calls, but a system large enough to cover our runway was \$28,000. He questioned whether that kind of expense was warranted in this case. Mr. Paul Pitkin stated that quite a few years ago, a study had been done by the Game and Fish and they concluded that the topography of that area attracts the birds. Mr. Law stated that he would be sure to make calls on the radio when birds were noticed circling near the airport. Chairman Hunt asked that the staff contact the Game and Fish for their guidance before any money was spent on deterrent systems.

No actions required

3. Airport Sign

Airport Sign

Mr. Law handed out a draft picture of the proposed airport sign. He explained that Ironhorse Signs had changed ownership, but he had still stayed with them to keep the money in town. He stated that the sign did not need to be lit, so that the dark-skies regulations do not apply. Mr. Law went through the itemized charges for the sign and its installation which came to \$2496. A discussion continued about possible verbiage and spacing of the letters on the sign to allow for future addition of other words. Finally, the Commission decided to adopt the sign as presented. A motion to approve the sign was made by Member Henley and seconded by Member Pearson.

Approved 6-0

4. Status Report on Upcoming Projects and their effect on airport operations

Status Report on
Upcoming Projects and
their effect on airport
operations

Mr. Law gave a rundown of the current and approaching construction projects:

TOWN OF PAYSON
AIRPORT COMMISSION
REGULAR MEETING MINUTES
SEPTEMBER 8, 2014

Echo Ramp expansion construction is being done by PAVEX Construction from Tucson. It officially began today and will continue during weekdays for 45 days. The eastern portion of taxiway Alpha will need to be closed occasionally when the connector to the taxiway is being worked on. A short discussion about the project continued.

The Runway Safety Grading project will be accomplished by Show Low Construction. We are still waiting for ADOT approval of the contract. Work will hopefully begin by late September or early October. The runway will be closed due to equipment working on the north shoulder along most of the entire runway. The embankment beside the approach end of runway 6 will be cut down to the proper level and the portions of the shoulder that drop too steeply will be filled in. Also, the runway lights on that side will be adjusted if needed. The plan is to have the contractor only work on weekdays. The runway closure is planned to be from 7:00am until 5:45pm Monday through Friday. The runway will be open all night and each weekend. This will allow the UPS aircraft to continue to fly in each day. Paul Pitkin commented that pilots coming into Payson for the upcoming APA/RAF camping weekend would be made aware of the closure times. Also, since the runway is open on the weekends, the EAA Young Eagles event on the 4th of October would not be affected.

Finally, ADOT still has not given us any dates for the repaving project yet. Mr. Garrett stated that he was afraid that the delay could result in the project not being done until spring due to cold temperatures in the late fall. A short discussion about the project continued.

No actions taken

G Management Report and Discussion

Mr. Law announced that the Nebrig family from Prescott who has camped in our campground for many years has asked to donate and build a picnic pavilion on the campground. The pavilion will be done as an Eagle Scout project by their son, James. The shelter is 12' by 20' and they have asked to place it near the "point" of the campground where gatherings are often held. Construction will hopefully be completed by December if possible. Other items reported included advertisements that will be going out for an AWOS maintenance contract and for a new aviation consultant company since the 5 year consultant contract with Armstrong is coming to an end. Work continues trying to keep up with mowing the fast growing grass and weeds that continue to be well watered by the monsoon rains.

Management Report

TOWN OF PAYSON
AIRPORT COMMISSION
REGULAR MEETING MINUTES
SEPTEMBER 8, 2014

H **Schedule of Future Meetings and Requests to Staff for the Placement of Items on Future Commission Agendas – No Discussion Permitted**

Future Meetings and
Agenda Items

The Commission agreed that the next meeting would be held at 6:30 pm on Monday, January 12, 2015. Member Barber requested that the topic of renaming the airport be placed on the next agenda. There were no other items requested.

I **Adjournment**

Adjourn

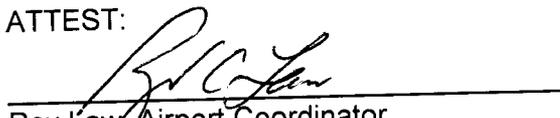
Chairman Hunt adjourned the meeting at 7:26 pm.

Approved:


Chairman Hunt

Date: 9 Feb 15

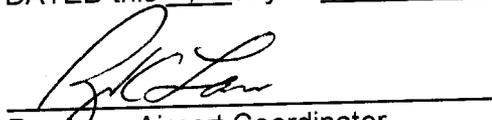
ATTEST:


Ray Law, Airport Coordinator

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Airport Commission of the Town of Payson held on the 8th day of September, 2014. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 9 day of FEBRUARY, 2015.


Ray Law, Airport Coordinator

Affix Town Seal

rl