



COUNCIL DECISION REQUEST

SUBJECT: CAP Environmental Trust Fund Projects

MEETING DATE: Sept. 3, 2015

SUBMITTED BY: Buzz Walker

SUBMITTAL TO AGENDA
APPROVED BY TOWN MANAGER

AMOUNT BUDGETED: \$325,000.00

EXPENDITURE REQUIRED: \$325,000.00

EXHIBITS (If Applicable, To Be Attached): Environmental Projects Commission Agenda/Minutes

POSSIBLE MOTION: I MOVE TO APPROVE THE LIST OF RECOMMENDED PROJECTS FOR UTILIZATION OF PAYSON'S ENVIRONMENTAL TRUST FUND AND TO SUBMIT TO THE U.S. BUREAU OF RECLAMATION THE FOLLOWING PROJECTS FOR REVIEW:

Green Valley Park Lake #3 Fish Fence - \$103,000.00

Green Valley Park Irrigation System Controls - \$45,000.00

Green Valley Park Lake #3 Shoreline Stabilization - \$150,000.00

Green Valley Park Lake #1 Streamside Riparian Environmental (additional native trees and lake fill pipe waterfall) - \$26,000.00

Project Administration - \$1,000.00

White Amur Fish Purchase (if funds are available)

AND TO AUTHORIZE CONSTRUCTION OF THESE PROJECTS WHEN BUREAU OF RECLAMATION CONSULTATION IS COMPLETE.

SUMMARY OF THE BASIS FOR POSSIBLE MOTION: The Town of Payson created an Environmental Projects Commission pursuant to terms of a 1994 Memorandum of Understanding (MOU) between the Town of Payson and the United States of America Bureau of Reclamation.

The MOU exists as a result of a 1994 transaction between the Town of Payson (Payson) and the City of Scottsdale wherein the Town's Central Arizona Project water allocation was transferred to Scottsdale in return for monies necessary to develop additional water supplies for the Town. As a condition of the United State's approval of this transaction a sum of these monies were set aside for future environmental projects in the Payson area. The projects are to be determined by the Town of Payson with input from a Town-appointed committee.

The MOU anticipates that "In proposing Environmental Projects to the BOR under Section 4 of this Memorandum, Payson shall give preference to proposed Environmental Projects which would create enhance or preserve riparian habitats. In particular, Payson shall give preference to its Urban Riparian Wildlife Refuge Project, which is a project

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COUNCIL DECISION REQUEST

in the process of formulation by Payson and which Payson believes will result in the creation, enhancement or preservation of riparian habitats and which will also fulfill the Trust Fund Purposes.” This project is now known as Green Valley Park, dedicated in 1996.

PROS: Fulfills Payson’s obligation pursuant to 1994 Memorandum of Understanding with U.S. Bureau of Reclamation. Allows for improvements to Green Valley Park.

CONS: N/A

FUNDING:

Acct:	Budget:	Available:	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:

FM: _____ Date: _____

ENVIRONMENT PROJECTS COMMISSION
REGULAR MEETING MINUTES
AUGUST 6, 2015

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| A | CALL TO ORDER: Chairman Walker called to order the duly posted Environmental Projects Commission meeting at approximately 2:00 p.m. in the Community Development Conference Room. | Meeting Time & Place |
| B | PLEDGE OF ALLEGIANCE | Pledge of Allegiance |
| C | ROLL CALL: Chairman Buzz Walker, Vice Chairman Joel Goode, and members LaRon Garrett, Gary Iles, Darrell Jenkins and David Daniels present. | Roll Call |
| D | STAFF PRESENT: Tanner Henry, Jake Burdick, Trevor Fleetham and Michele Maupin, Administrative Secretary | Staff Attending |
| E | OTHERS PRESENT: | Others Attending |
| F | APPROVAL OF MINUTES:
There were no minutes to approve. | Minutes |
| G | PUBLIC COMMENTS:
No public present. | Public Comments |
| H | UPDATE FROM BOARD CHAIRMAN
No minutes to update. | Chairman Report |
| I | ITEMS FOR DISCUSSION/POSSIBLE ACTION | |

1. Reason for establishment of Environmental Projects Commission.

Chairman Walker explained the reason for the establishment can be found in the packet of information provided to the Commission. The amount of three hundred twenty five thousand dollars was set aside in a Trust Fund to be used and spent by 2019. The Town of Payson (TOP) agreed to create an Environmental Projects Commission. And to invite certain parties such as American Rivers, Nature Conservancy and Sierra Club. Invitations were sent to all entities. No parties responded. The TOP met conditions of the agreement. With having no outside interest TOP can determine the size and makeup of the committee. With a lifelong partnership with Northern Gila County Sanitary District (NGCSD) in Green Valley Park. The TOP is represented on the board along with NGCSD. The Commission also needed someone with environmental exposure and experience, and someone from the community; all are represented.

2. Purpose of the Environmental Projects Commission

The purpose of the Commission is to develop per the agreement of the Federal government some projects that create, maintain or benefit riparian habitat in TOP watershed. When the agreement was written by TOP, Green Valley Park was to be given preference. Green Valley Park is a riparian environment and meets the

agreement.

3. Process for Environmental Projects selection - 6 item matrix

A project selection matrix was developed to review and see which project as far as terms and rankings, give the list to the Town Council for approval and then submit to BOA for comments and revisions.

4. Process for Environmental Projects approval

Once approved TOP would spend the money and have a trustee, and send a letter stating the monies have been spent in accordance with the agreement. Member Garrett explained there is a certain amount of procurement policy that the Town would have to follow as far as if we bid in-house or not. Making sure how the money is spent meets Town policy.

5. Process for Environmental Projects construction

Member Garrett informed there is no permit process on Town property. If federal property, yes a permit would be required. Chairman Walker informed a starting point was needed for discussion, so item number 7 was created. The Commission will note what is special about each item created, rank them and apply construction costs. Chairman Walker asked the Commission if they would like to discuss the items at this meeting or at a later time. This Commission has a very specific purpose subject in agreement with the Federal government, very focused, very pointed, very limited. Vice Chair Goode asked if there was a proposed time line as to completion of spending the allocated money. Chair Walker stated before April of 2019. Vice Chair Goode stated if there was an in-house goal set as to work through the list, a thinking list. Chair Walker stated as soon as possible. Member Garrett state it would be good to get it done this fiscal year.

6. Process for consultation with Town staff - Parks & Recreation, Water, Community Development, Building and Planning

Chair Walker discussed consulting with TOP staff, Parks & Recreation, Water Department on what they think would be good planning. TOP has a lot of talent for development of further ideas or do as much as possible in-house. He explained most of the projects can be Town staff installed.

7. Discussion of potential environmental projects:

Chair Walker asked if there were any questions about any of the projects. Vice Chair Goode questioned if some of the projects had been started, like the fish fence, shoreline protection. Member Garrett stated the design on the fish fence was done. Fish fence has been fabricated in-house with approval of Fish and Wildlife. There was discussion on the White Amur, cat tail (grass carp), and fish fence. Vice Chair Goode reiterated the ranking would determine the project that TOP would want to start with, the overall benefit for money spent. Member Garrett asked the commission if they wanted to come to a final decision on the projects list today or come back after time to review. The Commission discussed sediment traps, flora environment, and current sediment needs due to storms. They also briefly discussed the projects list. Vice Chair Goode discussed possibly creating a water feature to enhance the oxygen level to help reduce the algae. The Commission discussed the logistics of a natural water feature. Chairman Walker asked for a motion to build a water feature instead of lake side seating. Member Daniels made motion. Vice

Chair Goode second the motion. **Approved 6-0**

- A. Green Valley Park Lake #3 additional shoreline stabilization
- B. Green Valley Park Lake #3 additional fishing jetties
- C. Green Valley Park Lake #3 fish fence for White Amur weed control
- D. Green Valley Park irrigation system control improvements for water conservation and efficiency
- E. Green Valley Park lakes lakeside seating/shade structures
- F. Green Valley Park Lake #3 shoreline ramada
- G. Green Valley Park Lake #1 create typical Arizona streamside riparian flora environment (cottonwood, willow, sycamore trees)
- H. Green Valley Park Lakes #1 & #2 construct inflow sediment traps
- I. Green Valley Park re-grade north side natural area for increased site utility
- J. Other?

8. Date and Time for next meeting.

Chairman Walker asked Commission if they would like to meet again. Vice Chair Goode stated the Commission will vote on final list at next meeting, then forward list to the Council. The Commission agreed to meet on Friday August 14th at 2:00 p.m.

EPC Next Meeting

J. REQUESTS TO COMMISSION FOR THE PLACEMENT OF ITEMS ON FUTURE ENVIRONMENTAL PROJECTS COMMISSION AGENDAS – No Discussion Permitted

EPC Agenda

The Commission will review the matrix and finalize the projects list.

K. ADJOURNMENT

Vice Chairman Goode moved for adjournment. Member Garrett second the motion. The meeting adjourned at approximately 3:05 p.m.

Approved:



Chairman Walker

Date: 8/10/15

ATTEST:



Michele Maupin, Administrative Secretary

ENVIRONMENTAL PROJECTS COMMISSION
REGULAR MEETING MINUTES
AUGUST 6, 2015

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Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Environmental Projects Commission of the Town of Payson held on the 6th day of August 2015. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 18 day of AUGUST, 2015.


Michele Maupin, Administrative Secretary

Affix Town Seal
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ENVIRONMENT PROJECTS COMMISSION
REGULAR MEETING MINUTES
AUGUST 14, 2015

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|---|---|-------------------------|
| A | CALL TO ORDER: Chairman Walker called to order the duly posted Environmental Projects Commission meeting at approximately 2:00 p.m. in the Community Development Conference Room. | Meeting Time &
Place |
| B | PLEDGE OF ALLEGIANCE | Pledge of
Allegiance |
| C | ROLL CALL: Chairman Buzz Walker, Vice Chairman Joel Goode, and members LaRon Garrett, Gary Iles, and Darrell Jenkins were present. David Daniels was absent. | Roll Call |
| D | STAFF PRESENT: Tanner Henry, Trevor Fleetham and Michele Maupin, Administrative Secretary | Staff Attending |
| E | OTHERS PRESENT: | Others Attending |
| F | APPROVAL OF MINUTES:
The August 6th Environmental Projects Commission minutes were approved. Vice Chair Goode moved to approve the minutes. Member Garrett seconds the motion. Approved 5-0. | Minutes |
| G | PUBLIC COMMENTS:
Alexis Bechman with the Payson Roundup Newspaper was present. No comments. | Public
Comments |
| H | UPDATE FROM BOARD CHAIRMAN
No update. | Chairman Report |
| I | ITEMS FOR DISCUSSION/POSSIBLE ACTION

1. Recommendation of Potential environmental projects for Town Council approval.
Green Valley Park Lake #3 Fish Fence - \$103,000.00
Green Valley Park Irrigation System Control - \$45,000.00
Green Valley Park Lake #3 Shoreline Stabilization - \$150,000.00
Green Valley Park Lake #1 Streamside Riparian Environmental (additional native trees and lake fill pipe waterfall) - \$26,000.00
Project Administration - \$1,000.00
This is the list approved from the August 6th, 2015 EPC meeting. Chair Walker explained if these projects are approved the process will be to go forward to the Council for their approval. If Council approval obtained the next step is submitting to the Bureau of Reclamation (BOR) for their approval as per the 1994 agreement. Chair Walker asked for a motion to accept the projects list for submission to the Council. Member Jenkins made motion to approve. Member Iles second. Member Garrett questioned what would happen if the funding does not come out as estimated and there is money left over. Member Jenkins recommended to purchase | |

ENVIRONMENTAL PROJECTS COMMISSION
REGULAR MEETING MINUTES
AUGUST 14, 2015

more fish. Member Garrett made a motion to purchase more White Amur if there is money left over, and to accept the projects list. Member Iles second the motion.
Approved 5-0

8. Date and Time for next meeting.

Chairman Walker explained another meeting would depend on Council action, and on BOR comments. Next meeting date would be subject on Council action at the September 3, 2015 Town of Payson Council meeting.

EPC Next Meeting

REQUESTS TO COMMISSION FOR THE PLACEMENT OF ITEMS ON FUTURE ENVIRONMENTAL PROJECTS COMMISSION AGENDAS –

EPC Agenda

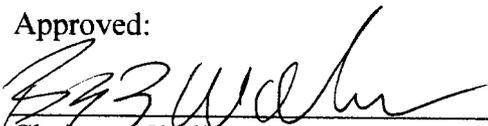
J.

No items to be placed future agenda. **No Discussion Permitted**

K Adjournment

Vice Chairman Goode moved for adjournment. Member Garrett second the motion. The meeting adjourned at approximately 2:15 p.m.

Approved:



Chairman Walker

Date: 01/0/15

ATTEST:

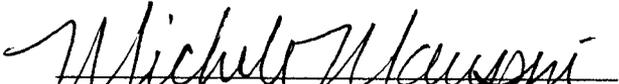


Michele Maupin, Administrative Secretary

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Environmental Projects Commission of the Town of Payson held on the 14th day of August 2015. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 18 day of AUGUST, 2015.



Michele Maupin, Administrative Secretary

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