TOWN OF PAYSON
PLANNING AND ZONING COMMISSION
MINUTES OF THE PUBLIC MEETING
March 7, 2016

Chairman Jones called the duly posted public meeting of the Planning and Zoning Commission to order at 3:00 p.m. in the Town Council Chambers.

PLEDGE OF ALLEGIANCE

ROLL CALL
PRESENT: Barbara Underwood, Clark Jones, Jennifer Smith, and John Swenson.
ABSENT: Dan Jaeger, Eric Martindale, and Joe Klein
STAFF PRESENT: Doni Wilbanks, Planning Specialist, Curtis Ward, Town Engineer, Evelyn Guevara, Office Clerk, Hector Figeuroa, Town Attorney, and Chris Floyd, Executive Assistant.

A. APPROVAL OF MINUTES

1. Public Meeting 1-4-16 Pages 1-3

The minutes were approved as submitted.

B. PUBLIC COMMENTS - Comments concerning items not on the agenda. Note: Those wishing to address the Planning and Zoning Commission during this time need not request permission in advance. Action taken as a result of public questions and comments shall be limited to directing staff to study the matter or rescheduling the matter and decision at a later date. There shall be no discussion regarding any issues presented.

There were no public comments.

C. SCHEDULED HEARING(S)

1. A16-001 Abandonment Request
Filed by: Town of Payson
Location: 601 South Colcord Road
Purpose: To abandon the west 6 feet of the 16 foot-wide Public Utility Easement located on the east side.

Curtis Ward, Town Engineer, summarized the staff report.

Robert Hamer, property owner, gave a brief overview of his proposed project.

The Commission asked questions were answered by staff and the applicant.

Motion: To recommend to the Town Council approval of the abandonment request of a 6' portion of the public utilities easement on Lots 42 and 43 of the Mogollon Rim Addition Amended subdivision.
Moved by Jennifer Smith, seconded by John Swenson.

Vote: Motion carried 4 - 0
Yes: Barbara Underwood, Clark Jones, Jennifer Smith, and John Swenson.

Absent: Dan Jaeger, Eric Martindale, and Joe Klein.

Curtis Ward, Town Engineer, commented that when abandonment requests are sent out all department heads and utilities have to review the request. It isn't extended to other property owners in the area unless specifically request.

D. SCHEDULED DISCUSSION/POSSIBLE ACTION

1. Discussion regarding changing the April 4, 2016 meeting to April 11, 2016

   It was the consensus of the Commission to change the April 4 meeting to April 11.

E. REQUESTS TO STAFF FOR THE PLACEMENT OF ITEMS ON FUTURE PLANNING & ZONING COMMISSION AGENDAS

F. INFORMATION TO COMMISSION (Not for Discussion)

Hector Figueroa, Town Attorney, noted that he was waiting for the official resignation from Eric Martindale from the Commission.

Adjournment - 3:15 p.m.

Clark Jones, Chairman

5/2/16
Approved

Chris Floyd, Executive Assistant